





- ☐ I understand the following “Limitations and Circumstances” that apply for requests for donated funds to be used in support of external WCL affiliates:
- Funds must be used in support of affiliates involvement in WCL programs or WCL sanctioned events;
  - In no circumstances can donations be requested to go to or for the benefit of an individual;
  - In no circumstances can donations be requested to go to a Club or Program that will benefit the donor or a family member of the donor;
  - In no circumstances can the donor be solicited by a club or have a prearranged agreement with the club regarding their donation;
  - In accordance with CRA Policy Statements, WCL cannot operate as a donation conduit for a club’s own purposes. A minimum of 20% of funds donated must be retained by WCL for its own use;
  - Donated funds must be spent in the fiscal year (April 1 – March 31) in which they are received.
- ☐ I consent and agree that upon acceptance of donated funds, that I am bound by WCL’s Donations & Tax Receipt Policy, in both spirit and principle and shall be jointly and severally responsible that I am in compliance with the Income Tax Act.

.....  
Signature of Contact Person

.....  
Date

*Provincial / Territorial Sport Organization Endorsement (only required if donated funds are being spent at the club level):*

*As a representative of ..... I confirm that the club is a  
(Provincial / Territorial Sport Organization)*

*member in good standing of the PTSO.*

.....  
*Signature of PTSO Representative*

.....  
*Date*

**FOR OFFICE USE ONLY:**

Approved: ..... Authorization: .....

