



**WRESTLING.CA**  
**MEMORANDUM**

**DATE:** August 10, 2018  
**RECIPIENT:** WCL Membership c/o PTSOs  
**SUBJECT:** International Hosting 2020

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Wrestling Canada Lutte (WCL) has made the decision to bid to host the 2020 Senior Pan American Championships in conjunction with the 2020 Pan American Olympic Qualification Tournament.

The hosting of these two prestigious events is both a privilege and an opportunity to host our fellow Pan Am competitors, to proudly compete on home soil and showcase wrestling to the broader sport community here in Canada.

All Host Organizing Committees (HOCs) that would like to make a bid to WCL for this unique opportunity must be aware of their rights and obligations listed in the Regulations (enclosed). Under no circumstances will they be allowed to claim ignorance of these Regulations when their bid is made. Please note that the HOC will be ultimately responsible to WCL.

**PROPOSED DATES (BACK-TO-BACK FORMAT)**

**Option 1:**

2020 Senior Pan American Championships – February 28 to March 1, 2020  
2020 Pan American Olympic Qualification Tournament – March 6 to 8, 2020

**Option 2:**

2020 Senior Pan American Championships – March 6 to 8, 2020  
2020 Pan American Olympic Qualification Tournament – March 13 to 15, 2020

**HOSTING (SANCTION) FEES**

Please note the following updated information regarding UWW Hosting Fees, which has not yet been reflected on the UWW website:

- 2020 Senior Pan American Championships – 25,000 USD
- 2020 Pan American Olympic Qualification Tournament – 46,000 USD

**BID APPLICATION**

Please submitted a completed UWW Bid Application Form (enclosed) and supplementary documentation in one digital file to Andrew Pagé ([apage@wrestling.ca](mailto:apage@wrestling.ca)) no later September 7<sup>th</sup>, 2018. The bid must also be accompanied by a \$500 non-refundable bid fee.





*By submitting a bid application, the HOC guarantees WCL that the information provided is truthful and accurate and that there are no false declarations or information that could be wrongly interpreted. Failure to respect this provision would constitute a violation of the bid application and will lead to the refusal by WCL of the candidature and the cancellation of any concluded agreement between WCL and the HOC.*

NOTE: All outstanding hosting bids, including:

- 2019 Junior / Senior Canadian Championships
- Trials for the 2020 Olympic Games
- 2019 & 2020 Canada Cup
- 2020 Senior Pan Am Championships & Pan Am Olympic Qualifier

will be addressed by the Management Team concurrently after the final submission deadline (September 7<sup>th</sup>, 2018). If you are submitting bids for two or more events, please clearly identify the priority of your bids in rank order.

For any questions related to the bidding process for these and any other events, please contact:

Andrew Pagé  
Sport Development & Events Manager  
[apage@wrestling.ca](mailto:apage@wrestling.ca)  
613-748-5686 x.5

# BID APPLICATION

QUESTIONNAIRE FOR THE CANDIDATES TO ORGANISE  
A UNITED WORLD WRESTLING EVENT



UNITED WORLD  
**WRESTLING**



## OBJECTIVES

The aim of this bid application questionnaire is to assess the candidate's existing and future capability for hosting A United World Wrestling event. All the requirements which are contained in the Constitution, Regulations and United World Wrestling Requirements can be consulted on the United World Wrestling's website: <http://www.unitedworldwrestling.org>.

By submitting a bid, all National Federations and cities acknowledge that they are aware of their rights and obligations provided in the United World Wrestling Regulations. Under no circumstances will they be allowed to claim ignorance of these Regulations when their bid is submitted.

### 1. CANDIDATE

This bid application file is submitted by:  
the National Federation of:

and/or the City of:

### 2. EVENT

Name of the event.

Style(s).

Age group:

The competition will take place on the dates stated in the United World Wrestling Calendar, i.e.: (Day/Month/Year)

Are you submitting bids for multiple events/years?

Yes                      No

If yes, please specify:

Outline your vision and primary objectives for hosting any of the above mentioned United World Wrestling events:



Explain how hosting any of the above United World Wrestling events can contribute to United World Wrestling's strategic goals and wrestling in general:

Explain the reasons why hosting of a United World Wrestling event will be successful in your city:

Describe the level of support for wrestling in your city:

Outline the anticipated benefits for your city of hosting any of the above United World Wrestling events:

List any events (sporting or other major events) that are taking place or may take place in your country during the two weeks before and the two weeks after, or during, the proposed dates.

### 3. PROFILE OF THE CANDIDATE CITY

Provide the following information:

Name of the city.

Number of inhabitants.

Total number of hotels with 100 room capacity.

Names and categories of the suggested hotels for United World Wrestling, Athletes, Referees and Media, including:

Hotel name	Number of rooms	Distance and travel time (by car) to the competition venue

- Attach to this file a brochure (or a link to an online brochure) of each hotel.
- Attach to this file (or provide a link to) a town map (to scale) showing the competition venue, United World Wrestling hotels, wrestlers' hotel, referees' hotel, medical centre and other sites mentioned in the bid.



#### 4. COMPETITION VENUE

Provide the following information:

Name and address of the venue.

Surface of the competition area.

Number of mats.

Number of seats.

Number of seats in the United World Wrestling and VIP area.

Number of seats in the press area.

Is this venue equipped with a video system and an information board?

Yes                  No

If no, please explain your solution.

Has the venue been used for wrestling before?

Yes                  No

If yes, for what competition?

Is this venue equipped with a warm up area next to the competition area?

Yes                  No

If no, please explain your solution.

Provide the following details on the press centre:

Distance from the competition area.

Number of telephone lines.

Number of computer stations.

Internet access.



Provide the following details on the changing rooms for wrestlers at the competition venue:

Approximate dimensions.

Number and capacity.

Number of showers.

Special facilities (saunas, etc.).

Provide the following details on the meeting rooms at the competition venue:

Number of rooms with a 100 person capacity (including approximate dimensions).

Number of room with a 30 person capacity (including approximate dimensions).

Is an equipped office for the President available at the competition venue?

Yes

No

If yes, please provide the following details:

Dimensions:

Internet access:

Telephone access:

Is a referee room (capacity of 100 persons with video system) available at the competition venue?

Yes

No

If yes, please provide details.

Is a VIP room available at the competition venue?

Yes

No

If yes, please provide details.



Is a relaxation room with refreshments (fruit juice and bottled water – with capsule) for wrestlers available at the competition venue?

Yes                  No

If yes, please provide details.

Is a relaxation room with refreshments (fruit juice and bottled water – with capsule) for referees available at the competition venue?

Yes                  No

If yes, please provide details.

Is a relaxation room with refreshments for the United World Wrestling members available at the competition venue?

Yes                  No

If yes, please provide details.

Provide details on the catering facilities present at the competition venues.

Number of parking spaces at the competition venue (mandatory for TV).

- Attach to this file (or provide a link to) a map of the competition venue and the adjoining rooms.





## 5. EQUIPMENT

Confirm that 3 United World Wrestling approved new mats will be purchased.

Specify the brand:

Provide details on the availability of the following items:

Timing equipment for each mat.

Internet access (minimum 2 PCs) and connections (high speed).

Video and information screens.

Digital cameras for accreditation.

Computers, fax, photocopiers and telephones for the competition secretariat.

Computers, fax, photocopiers and telephones for the United World Wrestling members.

Video control for each mat.

Electronic scales and projection equipment for the weigh-in room.

United World Wrestling approved forms (match sheet, pairing, results, etc.).

Public announcement system.

Equipment for the award ceremony (podium).

Provision of the additional staff by the organizer (15 persons).

Accreditation, weigh-in, draw, timing and technical secretariat of competition (establishment of the official forms - results - video control of bouts) will be provided by United World Wrestling.



## 6. TV & BROADCASTING

United World Wrestling provides TV & Broadcasting for the Senior World Championships, Senior European Championships, World Cups and the Golden Grand Prix. This section is required only for candidates wishing to host events for which United World Wrestling does not provide broadcasting services.

Are there plans for a local television company to cover the event, produce it and provide the international feed?

Yes                  No

If yes, please provide the following information:

Name of the television company.

Is this the national television company?

Yes                  No

Name of the contact person.

Tel.

Fax.

E-mail of the sports department.

## 7. TRANSPORT

Name of the international airport.

Distance to the city in which the competition is held.

Provide details on your transport plans, including:

Reception and transport from the airport to hotels for all the delegations.

Availability of individual car for the United World Wrestling President.



Availability of individual car for the Secretary General.

Availability of individual transport for the technical delegates and United World Wrestling Bureau members.

Transport to the competition venue and training site for the wrestlers.

Transport to the competition venue and training site for the referees.

## 8. TRAINING HALL

Name and address of the training hall.

Can the training hall be reached on foot from the hotel?

Yes                  No

If no, how often are shuttles provided?

Number of available mats in the training hall.

Will refreshments (fruit juice and bottled water) be available in the training hall?

Yes                  No



## 9. RECEPTION OF DELEGATES

Provide details on your plans for the reception of:  
The United World Wrestling Bureau and the VIPs

The international referees

The team leaders

## 10. CEREMONIES

Provide details on your plans for the opening and closing ceremonies.

## 11. COMMUNICATION & PROMOTION

Provide details on your plans for communication and promotion of the event.

Provide details on your plans for press operations onsite.



Provide the name(s) of the newspapers associated with the event:

Tel.

Fax.

E-mail of the sports department.

Type of the newspaper (daily or weekly).

Provide details of the person in charge of the press commission in the organizing committee:

Name.

Tel.

Fax.

E-mail.

## **12. MEDICAL**

Provide details on the availability of medical personnel and equipment in the training hall.

Provide details on the availability of medical personnel and equipment in the competition venue.

How many doctors will be on duty to conduct the medical examination before the weigh-in and will ensure the medical follow up during the competition?

How many rooms will be used for the medical examination and what kind of equipment will be available?



Please provide details on the availability of the following:

Medical auxiliaries to help the doctors during the competition.

The necessary vital pharmaceutical drugs available at the competition.

A first aid room, equipped for emergency with one or several specialists attending.

Permanent availability of ambulances and stretchers at the competition venue for the transportation of injured wrestlers to the hospital.

An agreement with the nearest hospital for the reception and immediate care of the injured wrestlers.

### 13. FINANCE

Please briefly explain how the competition that you bid for will be financed.

- Please attach to this questionnaire a chart of your provisional budget (expenses – venue rent, internal transport, etc. and incomes – public, private incomes, accommodation fees, etc.).



## 14. SECURITY

Please provide details about the type of security that will be provided for the athletes, at the entrances in the venue and the different facilities on site.

Please provide details about the cooperation which will come into effect between the organizers and the police services of the concerned city.

## 15. LEGAL, REGULATORY AND GUARANTEES

- Attach to this file a guarantee from the relevant governmental authority that visas will be issued to all participating delegations and United World Wrestling members.
- Attach to this file a letter from the private venue owner or the proper authorities authorising the use of the venue for the event at the dates mentioned in the United World Wrestling Calendar.
- Attach to this file a letter confirming the organisation fee that the Candidate will pay if awarded the championship as per the United World Wrestling Financial Regulations and United World Wrestling Requirements.
- Attach to this file proof of payment of the bidding fee of CHF 500.-  
Only bids that include proof of payment will be taken into consideration by the United World Wrestling Executive Committee.

## 16. CONTACT DETAILS FOR THE BID

Provide the details of a joint contact person for the bid:

Name

Title

Address

Tel.

E-mail



## 17. OFFICIAL SUBMISSION & SIGNATURES

- Attach to this file a letter signed by the National Federation and City containing the text below.

*The undersigned National Federation and host city submit their bid to United World Wrestling for the organisation and promotion of the competition mentioned, in compliance with the United World Wrestling Constitution, Regulations and Requirements for the competition concerned.*

*The National Federation and city will not sell or attribute this bid to a third party. The National Federation and city accept the terms of this bid and agree that this bid is considered a commitment to totally assume its responsibilities.*

*By submitting a bid to United World Wrestling, the National Federation and city agree to be jointly and severally bound by the Requirements for the organisation of the event for which the bid is submitted.*

*The National Federation and city guarantee United World Wrestling that the information, and documents provided in this bid file or attached to it are truthful and accurate and that there are no false declarations or information which could be wrongly interpreted. Failure to respect this provision by a candidate would constitute a grave violation of the agreement and will lead to the refusal by United World Wrestling of the candidature and the cancellation of any concluded agreement between United World Wrestling and the National Federation and the city.*

*The National Federation and city the bid of whom is accepted by the United World Wrestling Executive Committee accepts to bear the cost of an inspection visit by a United World Wrestling delegate who will confirm the accuracy of the bid before submitting it to the United World Wrestling Bureau.*

*National Federation:*

*Represented by:*

*Position:*

*Mandatory signature of the National Federation President:*

*City:*

*Represented by:*

*Position:*

*Mandatory signature:*





UNITED WORLD  
**WRESTLING**



UNITED WORLD  
**WRESTLING**

# Requirements for the organisation of the: Junior World Championships Cadet World Championships Continental Championships

Freestyle – Greco-Roman – Women's Wrestling





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## 1. PREAMBLE

The present requirements, the International Rules of Wrestling, the General Regulations for Championships and International Competitions, the Constitution, the Financial Regulations and the Regulations for the International Refereeing Body are the documents which govern the way Championships and all competitions under the responsibility and the aegis of United World Wrestling are run.

The organisation of the Championships is placed under the responsibility of United World Wrestling, Technical Delegates, Refereeing Delegates and the TV responsible. The Continental Committee to which the Organising Committee was confirmed by the United World Wrestling Executive Committee

The Nominated Bid or the Wrestling National Federation must name an Organising Committee which will deal with the organisation of the Championships.

The Organising Committee will be responsible to the United World Wrestling Bureau for the smooth organisation of the Championships. In the event of difference of opinion, the United World Wrestling's decision will prevail.

For each Championships, under an Organiser request, a United World Wrestling Organisation Commission consisting of the different sectors of the organisation will be nominated by the United World Wrestling President. Its task will be to assist the Organising Committee and to supervise the organisation of the Championships. The Organisation Commission is comprised of: The United World Wrestling President and the Secretary General, the two technical delegates and the relevant department heads.

Any Host City or National Federation which obtains the organisation of the championships must draw up a Schedule of Conditions for the organisation of the Championships based on these Regulations and the local conditions. The United World Wrestling Executive Committee will assist the organiser with its advice, its technical assistance and will carry out controls. The running of the Championships as well as the referees' work will be governed by United World Wrestling.

## 2. GUIDING PRINCIPLES

These Regulations are obligatory for all United World Wrestling Championships (except Senior World Championships, European Senior and World Cup). They can also be used for reference purposes for organisers of national and other wrestling competitions.

Any Championships organiser who wishes to depart from these Regulations in whatever way must obtain the written approval of the United World Wrestling Executive Committee beforehand.

### 2.1 Nominating Organisers

Championships are attributed by the United World Wrestling Executive Committee following a study of the files which they will have received (candidacy document, inspection report(s)).



## 2.2. Request for Organising Championships procedure and programme for submitting bids for the organization of the Championships

Any City or United World Wrestling affiliated National Federations can submit a bid to organise the Championships. The request must be made in writing using the "Bid Form" which contains all the information required by the present document, Constitution, Financial Regulations, Wrestling Rules, Regulations of the International Refereeing Body and General Regulations for Championships and competitions.

The City or the National Federation must submit its request to organise the Championships to the United World Wrestling Secretariat, with the documents and information stipulated in article 3 hereunder.

After receiving your "application form", an invoice of CHF 500.- will be sent to you. Confirmation of your application will be effective only after the payment of the examination fee. Such fee covers all administrative costs related to the bidding process. The fee will be reimbursed by United World Wrestling in the event a potential host city was not awarded any event at the end of the bidding process. In case of multiple bids, the payment of only one bidding fee will be required.

All these documents and information must be sent to the United World Wrestling Secretariat at the address below:

rue du Château, 6  
1804 Corsier-sur-Vevey (Switzerland)

or to the email address: [bid@unitedworldwrestling.org](mailto:bid@unitedworldwrestling.org)

All the documents must be submitted four years before the year the Championships concerned will be organised.

The bidding city must be linked up to an international airport not more than 100 km away.

The Organisation fees payable to United World Wrestling are set as follow:

### **Organisation Fee**

	<u>Current fees</u> <u>Swiss Francs (CHF)</u>
1. Junior World Championships FS – GR – WW	75'000.-
2. U23 World Championships FS – GR – WW	40'000.-
3. Cadet World Championships FS – GR – WW	25'000.-
4. Senior Asian, Pan-American Championships FS – GR – WW	46'000.-



- |     |  |                   |
|-----|--|-------------------|
| 5.  | Junior Asian, European, Pan-American Championships<br>FS – GR – WW | 10'000.-          |
| 6.  | Senior Junior Cadet Oceania Championships<br>FS – GR – WW          | 6'500.-           |
| 7.  | Senior African Championships<br>FS – GR – WW                       | 4'000.-           |
| 8.  | Junior Cadet African Championships<br>FS – GR – WW                 | 2'500.-           |
| 9.  | Cadet Asian, European, Pan-American Championships<br>FS – GR – WW  | 500.-             |
| 10. | U23 Continental Championships<br>FS – GR – WW                      | 10'000.-          |
| 11. | Veteran World Championships<br>FS – GR – WW                        | 3'000.- per style |
| 12. | For other styles please refer to the Financial Regulations.        |                   |

### 3. SECURITY DEPOSIT

As soon as the Championships has been assigned, the Host City or the National Federation must pay 50% of the amount of the Organisation fee, as mentioned in the contract and provided in the Financial Regulations, and this amount must be paid to the United World Wrestling **upon signing.**

This sum is a guarantee of the smooth running of the competition in compliance with the United World Wrestling Regulations and the present document. It could be used to compensate for any breach from the Organiser.

In case of default of payment of the security deposit, the Championships will be withdrawn from the Host City or the National Federation to which it was attributed, notwithstanding the sanctions which will be imposed according to the United World Wrestling Regulations for withdrawal and non-compliance with United World Wrestling Regulations.

If the Championships is cancelled by the Organising Committee, part or all of the deposit will be used by United World Wrestling to pay the costs incurred. If the costs exceed the deposit, United World Wrestling will demand the Organising Committee to reimburse the excess and reserve the right for further claims following the investigation.

The Host City or the National Wrestling Federation will have to also provide the composition of the Organising Committee, with the name of the person in charge, addresses, telephone, fax, e-mail and the composition of the various commissions with the co-ordinates of the person in charge for each of them.



## 4. CONTENTS OF THE BID FILE

The bid, submitted with full knowledge of the United World Wrestling Constitution and Regulations and these provisions, involves the full responsibility of the Host City/National Federation whose bid file must include the following documents:

- 4.1 "candidature form" with general information (Bid)
- 4.2 Written guarantee from the bodies governing sports that entry visas to the host country will be given to all participants, teams, sportsmen, press, etc as long as their country of origin is not subject to special measures, as well as guarantees concerning the safety of all the participants in all the venues.
- 4.3 Description and map of all the sporting facilities (competition hall, number of seats for spectators, space for technical teams, referees, United World Wrestling Bureau members, United World Wrestling Officials, VIPs, journalists, space reserved for TV commentators, camera positions, etc.)
- 4.4 Letter of guarantee of television coverage by a National State or private television company, which guarantee the production and the providing of the international feed with name, fax, and tel. of the person in charge.
- 4.5 Names, addresses and categories of the hotels where the participants and the referees will be accommodated, brochures of the hotels and restaurants proposed.
- 4.6 Names, addresses and categories of the hotels where the United World Wrestling members and the members of the Continental council will be accommodated, brochures of the hotels and restaurants proposed
- 4.7 Draft of the programme of the Championships
- 4.8 timetable and programme of local transport
- 4.9 Necessary equipment for the Press Centre
- 4.10 Specific Information of the competition.

## 5. ACCOMMODATION COSTS AND FEES FOR UNITED WORLD WRESTLING REPRESENTATIVES

- 5.1 The Organizing Committee shall cover travel and accommodation expenses of selected United World Wrestling Officials. Please refer to the table at the end of this document.
- 5.2 The period which the organiser pays the accommodation for the United World Wrestling President, United World Wrestling Secretary General, the Continental President (if it is a Continental Championships), United World Wrestling Bureau members (of the continent in question if it is the Continental Championships), the Continental members (7 persons),





technical delegates, United World Wrestling appointed doctors, officiating delegates, members of United World Wrestling Staff starts 48 hours before the competition, in the case of TRT and Video/Database team and exceptional cases for the staff, the period may begin up to 72 hours before the competition, in any case it ends 24 hours after the competition.

- 5.3 The period which the organiser pays the representation fees, CHF 100.- or equivalent in convertible local currency per day, payable on the spot to the technical delegates and the assigned referees, starts 48 hours before the competition and ends 24 hours after the competition. For competitions hosting a referee's clinic, the representation fees payable to the refereeing delegates starts 24 hours before the beginning of the clinic.

## **6. REGISTRATION AND COSTS COVERED BY THE PARTICIPANTS**

Teams, which participate from member National Federations, will have the obligation to inscribe through Athena the preliminary entries at least 60 days before the competition and the final entries 30 days before. Past these deadlines, entries will not be accepted and the wrestlers will not be authorized to participate.

At the time of the accreditation, an entry fee of CHF 100.- per wrestler (man or woman) will be paid to United World Wrestling

This fee is for the following competitions:

- Cadet, Junior and U23 World Championships
- junior and senior World Cups
- U23 and Senior Continental Championships
- Olympic Games qualifying tournaments

An accommodation fee of maximum amount CHF 180.- per night and per person, for board and lodging has to be paid to the Organiser. This tariff is valid for two days before the competition, during the event and one day after the competition. For the extra persons, the maximum amount of the accommodation fee is CHF 200.- per night and per person.

The amount of the accommodation fee will be fixed according to the quality level of the hotel conditions provided. This amount will be collect by the Organiser for a minimum of 4 days.

Accreditation gives the right to the holder to free urban transport, constant access to the competition venue, free participation in the banquet and in all other events organised by the host.

Accommodations fees must be paid by each of the delegations at least on arrival.





## 7. COMMERCIAL RIGHTS

### 7.1 AUDIOVISUAL RIGHTS (TELEVISION RIGHTS)

United World Wrestling is the **EXCLUSIVE OWNER** of all the following rights: audiovisual, television broadcast, reproduction of its events, internet, electronic, digital and multimedia.

By audiovisual rights, United World Wrestling means the right to broadcast in the widest sense; radio, television, live, mobile and recorded programmes, private and public reception as well as all systems of individual distribution of television images produced on line, from a data base (such as internet) and including the presentation of images of a screen with the help of autonomous equipment such as a video recorder.

As a non-limiting example, the broadcast rights include home videos, distribution in planes, on closed circuits, CDI, DVD and all other interactive and multi-media rights. Audiovisual rights also include the right to produce and transmit official films of any competition.

#### 7.1.1 Television Production

- a) Any rights pertaining to broadcast will be negotiated strictly by United World Wrestling.
- b) The Organising Committee shall provide to the United World Wrestling production team the required cable connections and ensure parking for technical television vehicles. An uninterrupted power supply (UPS) must be provided to the HB and attending RHB's by the OC at his charge. Uninterrupted Power Supply is used for critical broadcast or event deliveries when the primary source of electricity is supplied from the local grid. Should there be a power failure, the UPS protects the demand, first by a series of heavy duty batteries to supplement the power and then by electricity from a diesel generator. The process is a seamless function designed not to disturb or interrupt the power supply for the broadcast or live event operation.
- c) The extensive production requirements can be found in UWW Television Requirements
- d) Domestic audio-visual rights can be negotiated by United World Wrestling and the national host broadcaster in a separate agreement.

### 7.2. ADVERTISING AND MARKETING

7.2.1 All advertising areas are owned by United World Wrestling. Within these advertising areas United World Wrestling has allocated 50% of the advertising rights for the Organising Committee.

The 50% of the marketing rights that UWW allocates to the Organising Committee is defined as Non-Camera relevant inventory. The following assets can be used for domestic sponsor placement.

- City Signage
- Posters
- Promotional Items



- Tickets
- Official Magazine
- Arena Branding in Non-camera relevant areas

The field of play which includes the mat, A-frames around the mat, tier dressing, mixed zone, walk-in-arch and the awarding ceremony backdrop are solely reserved for United World Wrestling Sponsors as well as the Host City which accounts for one global partner package. (For example tourism board, municipality of ...).

It is the responsibility of the Organising Committee to ensure a clean venue, free of all third parties and provide advertising facilities to the quality and dimensions indicated in the UWW Event Manual. UWW Sponsor logos must be included on all forms of printed or digital media/ advertising including, but not limited to, unless further stipulated:

- LED screens or any fixed advertising in, on or around Field of Play;
- Promotional and event material
- Competition related areas (awarding ceremony, mixed zone, press conference, draw)
- Billboards / pamphlets / adverts of event inside and outside venues, hotel, sport hall, throughout city, or in any other places where event is described
- Promotional Space
- Warm-up area, where UWW partners (e.g. Suples) can showcase themselves to the athletes, trainers and delegations
- State of the art in-venue entertainment system for ads and promo activities.

The Organising Committee must reserve prime promotional space to all UWW sponsors. The Minimum size of the activation booth for UWW sponsors must be 10x5m<sup>2</sup> with internet access (wifi or cable), ample electrical outlets, look & feel consistent with the event branding without any additional costs in the venue. Additional Marketing rights can be transferred by United World Wrestling to the Organiser by a separate agreement.

7.2.2 The event advertising plan and the event promotional plan must be presented by the Organising Committee for approval to UWW at least 180 days before the beginning of the event. All designs ( print and digital) must be send to UWW for approval prior to printing. The Organiser will finance the printing and placements of the advertisements / promotion prior to the event. Advertising must be placed throughout the city, at airports, at official hotels and venue.

7.2.3 The Organiser is required to make all preparations and execute local promotion and marketing actions at least six months prior to the event.

The specific forms of promotion that Organiser must facilitate, which must include UWW sponsors logos, include but not limited to the following:

- Radio Advertising
- Event promotion around city
- Local Television Announcement
- Local Newspaper Announcement
- Web-Based



- Direct Mail campaign to NF members and local wrestling community
- Distribution of Flyers and Pamphlets
- Touristic offices and Local Malls
- Public Areas
- All other print or advertising media
- Official website of the championships

7.2.4. The Organiser will finance LED boards for the advertisements around the mats in the required dimensions and quality as specified in the Event Manual. Schedules and requirements as specified in the requirements need to be followed entirely. UWW reserves the right of final approval.

7.2.5 The Official Logo and visual identity of the event will be supplied by UWW. The Mascot of the event is the responsibility of the Organiser who will submit the design to UWW for approval.

7.2.6 The Organising Committee has the right to host their own website with the primary objective of ticket sales and local promotion.

## 7.3 MERCHANDISING

UWW Global Partner shall have the exclusive right to all merchandising under the category “sports apparel”, which includes:

- Any apparel, footwear, wrestling-specific equipment (e.g. headgear and kneepads, and wrestling-themed personal and sport accessories).
- Any apparel (incl. but not limited to T-shirts, caps, hoodies etc.) with the UWW or event logo.
- Any apparel (incl. but not limited to T-shirts, caps, hoodies etc) with the specification Wrestling Championships and the year and location.

These rights are extended to the property of the arena and the vicinity of the arena within 500m. National Federation is required to do their best to restrict ambush marketing.

## 8. MEDIA SERVICES

### 8.1 Press Tribune

At the competition venue, the LOC needs to make the following provisions in order to facilitate the work of media. The press tribune must be elevated and placed at a central point, with an unobstructed view. The tribune must provide 50 spaces and the structure must consist of risers on the field or in the stands on specially built platforms and tables. The press work space with each of them having a power outlet, hard wired internet as well as press specific Wi-Fi access. The tables should have one meter of workspace and a chair per person. Working hours are **two hours before** the event starts and **three hours afterwards**. Access to the Press Tribune is only allowed to people with media accreditation.

### 8.2 Media Workroom

A media workroom will be set up within the competition venue to facilitate the work of the media, including the host broadcaster, television, radio and the written and photographic press. The room has to accommodate 50 people with tables and chairs, power at every seat, internet connection (cables and Wi-Fi), three tables for information distribution, placed TVs with views of



all mats. An area for refreshments and lockers should be made available to store media equipment and valuables.

A service which provides prompt and accurate results must be organised. Match sheets will be distributed or placed centrally in the workroom by category at the end of each round.

In the Press centre, there must be 30 spaces corresponding to the 10 weight categories of each style. The results must continuously be updated.

## 8.3 Additional Media Areas

### 8.3.1 Mixed Zone

The Mixed Zone must be placed directly where the athletes exit the field of play and must have direct access coming from the press tribune. The zone requires ample lighting and positioned interview-friendly environment (quiet space). Backdrop provided by UWW must be used as described as in the Brand Support Guide. It must be set-up in a way, that all interviews can only be held in front of the UWW interview backdrop.

### 8.3.2 Press Conference

A formal Press Conference area is needed for pre-event press conferences and for special press conferences after competition for winning teams, athletes, coaches and officials. The press conference room should be provided equipped with a speakers' podium and appropriate furniture, fixtures and equipment (FF&E), technology, sound equipment, acoustic control, lighting and interpretation services. Specifically, the requirements are as follows: Head table for six, three microphones, plus a podium for moderator with PA system and a multi-box for plug-in audio recording with seating for 50.

- Lights should be provided
- A UWW press-conference backdrop in this area is mandatory
- Name display provided for featured speakers.
- Two side tables needed for information distribution.
- Head table and podium should be on a riser.
- TV camera area should be behind last row of seating with power strips and a multi-box for getting audio without putting microphones on front table.

## 8.4 Photographer Area

Access must be provided for photographers near the mats, placed at a central point, with an unobstructed view. on raised platforms from 6m by 4m for each mat. Lighting must range from 1,500 lux - 1,800 lux and must be consistent on all mats. The stand must provide space 50 photographers.

## 8.5 Accreditation

Accreditation of all categories (Medias, Broadcasters, Non-Rights Holders, Photographers, etc.), will have to be done through UWW's accreditation system - ATHENA.



The Medias accreditation will be made in four different categories:

1<sup>st</sup> category: TV RIGHTS HOLDERS

People having purchased the TV rights through the United World Wrestling Television – Press Delegate.

2<sup>nd</sup> category: MEDIA and NF Press Attaché

Photographers, Journalists (print)

3<sup>rd</sup> category: TV HOST BROADCASTER

Reserved for technicians and operators who cover the live event for United World Wrestling.

4<sup>th</sup> Category: TV NON-RIGHTS HOLDERS

Journalists (print/video), Cameraman

The Organising Committee must provide bibs for all photographers and rights holders. Branding rights of these photographer bibs lie with UWW.

## 8.6 Accommodation

Hotel options for Media must be presented by the Organising Committee. Accommodation fees will be borne by each individual.

## 8.7 Press Circulation

The zones for media must be considered in the overall venue circulation plan. The press tribune, mixed zone, press work room, press entrance to the venue must be placed within the venue to provide operational efficiency for the media during the competition.

## 8.8 UWW Media Team Services

UWW Media team must have priority in any regard to Media services.

### 8.8.1 Transportation

The LOC must provide a Minibus and a dedicated driver to the team available throughout the competition and two days prior to the event.

### 8.8.2 Internet

In addition to the provided internet for media, LOC has to provide two 4G cards for phones/ computers in case of Internet crash. Additionally, it must be guaranteed that the UWW media team hotel has an 50mb/10mb internet connection.

### 8.8.3 In-Arena/On-site

The Media Team Table (4-6 persons) has to be elevated and located on the field of play or direct access to the FOP via stairs. The view has to be unobstructed with a range of all mats. The table must be equipped with power outlets, internet cables and two



computer monitors. Access to meal options after 10pm must be provided, as well as a dedicated translator and volunteer, and 7 photo/TV vests for UWW media staff.

## 9. SPORTS PRESENTATION

The extensive UWW guidelines and requirements for sports presentation can be found separately in the UWW Sports Presentation Guidelines.

## 10. OBLIGATORY INSURANCE AND RESPONSIBILITY

Every wrestler who competes in the Championships is insured for the concerned competition through the buying of his/her United World Wrestling Licence.

However, United World Wrestling declines all responsibility in the event of an accident occurring to organisation staff, the public and all individuals other than competitors, referees and United World Wrestling Bureau members present. United World Wrestling also declines responsibility in the event of fire, riot, aggression and any other catastrophe which could happen during a competition.

Consequently, the host MUST take out insurance with a company of its choice to cover its and the United World Wrestling 's civil liability for the duration of the Championships including the time taken to install the facilities before the Championships and the time taken to dismantle them afterwards.

The organiser must send a copy of this insurance policy to the United World Wrestling as soon as it is signed.

## 11. UNITED WORLD WRESTLING'S OBLIGATIONS

### **BORNE BY UNITED WORLD WRESTLING**

#### a) Travelling expenses:

Please refer to the table at the end of this document.

#### b) The accreditation, the organisation and the running of the TRT, video control of the matches, database, press releases, information on United World Wrestling Internet site and the TV coordination.

### 11.1 The United World Wrestling will assist the Organizing Committee.

The inspector nominated by United World Wrestling, the Chief of the United World Wrestling Refereeing Commission, the President of the Continental Committee of the Organising Committee and the United World Wrestling Secretary General comprise the commission which is responsible to the Executive Committee for permanent contact with



the Organising Committee. It must always be available for the Organising Committee for advice and information.

A preliminary inspection report will be made at the first meeting of the Executive Committee which follows the attribution of the Championships.

A second report will be compiled one year before the Championships and will concentrate on the conditions for the television broadcasting of the event, its marketing, advertising, etc.

The Executive Committee will hold, if necessary, a meeting prior to the Championships, during which the Organising Committee will be able to discuss all matters concerning the final organisation.

11.2 Six months before the date of the Championships, the United World Wrestling President will determine in collaboration with the Organising Committee, the number and sort of meetings required, the conditions required to participate in them and will designate the officials who will participate in them.

11.3 Six months before the date of the Championships, the United World Wrestling President, at the suggestion of the Refereeing Commission, will determine the number of referees who will work and the number of supplementary officials the United World Wrestling will nominate for the length of the Championships.

## **12. OBLIGATIONS OF THE ORGANISING COMMITTEE**

### **12.1 Staff and material**

The Organising Committee of a World or Continental Championships acts under the orders of United World Wrestling and will be fully responsible for the correct preparation of the Championships.

In accordance with these requirements, Organising Committee must fulfil all the necessary conditions for staff and material. They must make all the necessary guarantees concerning insurance for civil liability coverage during the whole of the Championships in addition to 48 hours beforehand and 24 hours afterwards.

### **12.2 Congress and meetings**

Every year the Continental General Assemblies will take place. The Organising Committee of the Continental Championships has the complete responsibility for the material organisation of the Continental General Assembly. The elective General Assembly of the Continental Committee will take place during the year following the Olympic Games.





## 12.3 **Accreditations**

All the accreditations for the Organizing Committee staff, volunteers, vendors, (...), have to be registered well in advance through Athena.

If extra accreditations linked to the Organizers' staff, volunteers, have to be printed on site, there will be invoiced to the organizer.

## 12.4 **Transport**

The host must make transport facilities available to officials and participants between the station, airports and accommodation sites as well as between competition, training and accommodation sites.

Transport facilities are only provided for participants who are accommodated in sites proposed by the Organising Committee.

For the Executive Committee and United World Wrestling Bureau members, specific transport arrangements must be made during the event:

- A private chauffeured car will be permanently available for the United World Wrestling President, the Secretary General, the technical delegates and the refereeing delegates.
- A minibus or a bus with driver will be available for the United World Wrestling Bureau members, the members of the Continental Committee concerned, the United World Wrestling doctors, selected United World Wrestling referees and other officials designated by the United World Wrestling Executive Committee.
- One minibus or a bus with driver for the United World Wrestling Staff (video/database, TRT)
- Transport (shuttle bus) for the press from the hotel proposed by the Organiser to the competition venue.

## 12.5 **Anti-Doping Control**

The Organising Committee must take all the steps necessary to ensure that the anti-doping tests can take place and guarantee that the samples will be analysed by a laboratory which is WADA/IOC accredited. The test must take place according to the rules of the World Anti-doping Code of the WADA, the IOC and the United World Wrestling.

A minimum of four competitors in each weight category must present themselves for anti-doping tests. For the medal holders, this test will take place after the medal ceremony.





The costs engendered by the anti-doping tests will be borne by the Organising Committee of the Championships. If United World Wrestling requires additional doping tests it will bear the cost of these doping tests.

### 12.6 **Entry formalities to the country of the Organising Committee**

The Organiser must send a personal invitation letter to all the countries concerned, to the United World Wrestling President and to the Bureau members with the programme and information on the Championships for the visa applications.

The Organising Committee must guarantee with its country's responsible authorities that United World Wrestling officials, National Federation officials and competitors who wish to take part in the Championships be allowed to enter and leave its territory.

Entry visas must be valid for 30 days and must be available 30 days before the Championships date. The National Federations must respect the deadlines given by embassies and consulates.

### 12.7 **General Programme**

The Organising Committee of the Championships must draw up with the help of the standard United World Wrestling form and the United World Wrestling Regulations a detailed programme of all the dates, activities and sites concerned one way or another by the organisation of the Championships. This programme must be approved by United World Wrestling at least six months before the Championships date.

This programme will be sent together with the invitation to each participating National Federation and to all the United World Wrestling officials at least 90 days before the date of the first activity. One copy of the programme will be given to each National Federation and to the United World Wrestling officials on their arrival.

### 12.8 **Accommodation**

The board and lodging conditions, approved by United World Wrestling, and the addresses of the hotels will be mentioned on the specific information form which will be sent to the participants together with the programme of the competition. A free internet connection for all the participants must be provided. Officials and United World Wrestling Staff will be accommodated in single room.

### 12.9 **Information, brochure and reception desk**

During the Championships, from the arrival of the first delegation to the day following the last competition in the Championships, the organising committee of the host National Federation must organise a central reception desk which will be situated, if the accommodation is split over several hotels, at the competition site. This desk must provide all the delegations with useful information during their stay and their participation in the Championships.



A representative must be present at the airport or station to welcome all the delegations and to provide them with the information they need for the transport during their stay.

The address and phone number of the information and reception desk must be sent to the National Federations and to the United World Wrestling officials at least 10 days before the Championships.

This desk will be open 24 hours a day at least during the days the delegations arrive.

### 12.10 **Training**

World and Continental Championships Organising Committee must offer all delegations training and transport facilities which correspond to the number of competitors. The training venue has to be opened at least two days before the first competition day until the last day of competition.

### 12.11 **Hymns and flags**

The organiser must ensure that the delegation leaders provide and certify the national anthems of their country (short version), and the national flags (size: 1.20m x 1.80m). Flags and Anthem can be found on the United World Wrestling website.

### 12.12 **Sonic Identity**

The Sonic identity will be provided by United World Wrestling. The organiser is required to deliver the sonic identity during the entire competition and must inform UWW in detail how the audio will be implemented during the competition.

## 13. **DRAW**

The draw for positions in the competition table must be done the day before the first competition of the weight category concerned, under the control of the technical delegate.

Two delegates at the most per National Federation can be present at the draw. The material necessary for the draw will be provided by the Organising Committee otherwise by United World Wrestling.

The result of the draw will be distributed by the Organising Committee to each delegation as soon as it is complete.

The draw procedure is the responsibility of the UWW TRT (technical result's team), assisted by the Technical delegates.



## 14. WEIGH-IN

### 14.1 Responsibility

The weigh-in is the responsibility of the United World Wrestling Refereeing Commission and the technical delegates.

### 14.2 Weigh-in Times

The official weigh-in for each category is the day of the competition of the concerned category. It happens at the same time than the Medical Examination.

The official weigh-in lasts 30 minutes. The competitors are allowed to check their weight on the scales available, which will be identical to those used for the official weigh-in, as many times as they wish.

### 14.3 Organisation's staff

The Organising Committee of the Championships must provide each day one person (national category referee) for each scale to help the International referees assigned.

## 15. COMPETITION HALL

The competition hall will be large enough to house the competition equipment necessary and will have at least 5,000 seats.

The number of mats necessary for the competition is laid down by the Regulations covering Championships and International Competitions. The competition hall must be equipped to enable optimal viewing for spectators and competitors (matches in progress and upcoming, match results, times, number of points, nationality, names).

Non-authorized people will not have access to the competition area and the surrounding area. Sufficient numbers of seats must be allocated to the United World Wrestling Executive Committee, the VIPs, the Refereeing Commission, the referees, technical officials, doctors and first aid teams and assistants and United World Wrestling officials.

A certain number of seats will be reserved for guests, Presidents, General Secretaries, National Federation delegation leaders, journalists and competitors. These seats will be labelled accordingly.

Competitors' seats will be placed as close as possible to the preparation area but without direct access to the Field of Play.

One call Room has to be built between the warm-up area and the Field of Play. In this room, the singlet of the athletes will be controlled by volunteers provided by the Organizing Committee. These volunteers should be involved in Wrestling (National Referee by example). This room will



provide a better workflow of the competition and will allow the Organizer to respect the competition schedule.

- 15.1 Each competition mat will be equipped with one LED screen from minimum 2m by 1m on both side of the mat and, just in case, manual boards and recording and timing equipment, gongs, etc which will be supplied by the organiser as laid down in the Refereeing Rules and a screen per mats for the challenge visible to the public.
- 15.2 The organiser will make a table for at least four people available in the competition area for the Refereeing Commission. The officials at the table must be able to work independently of the other set-ups. In addition to the tables in the competition area, there will be a central table for the judge opposite the mat chairman's. In the corner of each mats, there must be a table with 3 seats for the Jury of Appeal.
- 15.3 There will be a table for the doctors for each mat (for 2 persons).

Separate rooms for male and female competitors with bathroom must be available in the competition hall according to the conditions required for anti-doping tests.

- 15.4 Changing rooms which can be locked, a first aid room, massage tables, a private room for the United World Wrestling Bureau and United World Wrestling Executive Committee, referees and members of the Refereeing Commission, a warm up hall with at least the same number of United World Wrestling licensed mats than for the competition, a working room for the Press and dining areas must be provided as well as two lockable rooms for the United World Wrestling staff and the broadcaster.
- 15.5 Phones must be available for technical delegates, delegated referees, United World Wrestling staff, the United World Wrestling President and the Secretary General. These microphones will be interconnected.

## **16. STANDARD REQUIREMENTS FOR COMPETITION AND MAT SURFACES**

### **16.1 Competition surface**

Each competition mat must be the regulatory size: 12 m x 12 m.

The competition surface must be covered with regulatory and new licensed mats which must be in accordance with the United World Wrestling's standards and colours, 12 m x 12 m. The marking must be done according to the Wrestling Rules.

### **16.2 Platform**

The competition area must be on a raised platform 0.80m – 1m maximum high. It will comprise a "flexible" deck or an "elastic" platform.



## 16.3 Disposition

The Organiser must ensure that the light on the carpet will not be backlighting during the videos Challenge.

## 16.4 Commercial Inventory on around mat

A-Frames have to be placed on the left and right side of each mat. Furthermore, for each mat one additional LED Screen has to be placed on table at the same height of the platform between the coach and the mat judge (the score board will be placed between the other coach and the mat judge).

## 17. OFFICIALS

### 17.1 United World Wrestling Officials

United World Wrestling officials are nominated as such by the United World Wrestling President and work for the event for the United World Wrestling.

United World Wrestling officials must have special status, their identity cards must be appropriate. These identification cards will enable officials to have access to all the areas covered by the event. The employees of United World Wrestling are also officials.

### 17.2 United World Wrestling referees

Referees who work during the Olympic Games and Championships will be nominated by the United World Wrestling Bureau following the suggestions made by the Refereeing Commission.

United World Wrestling selected referees, must arrive in the host country one to three days before the competitions, depending on their country of residence and the dates of the course. They will leave one day after.

### 17.3 Officials and technical assistants from the host National Federation

The organising committee must ensure that the staff has been trained thoroughly and is able to fulfil the various tasks in connection with the Championships.

There must be at least two timers (national category referees), one for recording the real duration of the match and his substitute. If possible, there should be a third person, a specialist who can check the timing machines in order to avoid mistakes due to errors, forgetfulness or breakdowns. For more details, see the Refereeing Rules.



## 17.4 **Medical staff**

The Organising Committee must provide enough medical assistance for the whole duration of the competition (one doctor per competition area) 3 or 4 doctors for the medical examination and a medical auxiliary. In addition, an ambulance must be ready to take injured competitors to hospital. Contacts will have been made with the nearest hospital for emergency treatment.

## 17.5 **National Federations' officials**

The Organising Committee must reserve a seat for each National Federation's President or his representative and if there is a Congress during the Championships, a second seat must be reserved for a second National Federation official.

Each delegation may register a team and officials per style according to the United World Wrestling table.

## 18. **OPENING CEREMONY AND PRIZE GIVING**

### 18.1 **Introduction**

The country which organises a wrestling event must make available all the infrastructure needed by United World Wrestling and all the equipment necessary for the event and the ceremonies to run smoothly.

### 18.2 **Positioning of United World Wrestling officials**

United World Wrestling officials will be seated in the zone for officials reserved for them at the opening, closing and medal ceremonies. United World Wrestling officials will sit in two to three rows in the space reserved for officials.

In the first row : representatives of local authorities (Minister or other dignitary representing the highest authority in the country hosting the event). On the left of this person will be the United World Wrestling President and on his right the representative of the IOC or the NOC.

The President of the Organising Committee organising the event will sit to the left of the United World Wrestling President or his representative.

The President of the NOC of the host country will sit to the left of the United World Wrestling President (on the second seat).

The United World Wrestling officials will occupy the second row (vice-presidents, honorary Presidents, Secretary General, Head of the Refereeing Commission, Medical Commission and Olympic Commission).

The local VIPs, sponsors' representatives and United World Wrestling officials' accompanying persons will sit in the third row.



A private room at the competition venue will be made available to these guests and the VIPs. Refreshments such as coffee, tea, etc will be served in it.

### **18.3 Opening Ceremony**

During the ceremony, the flags of participating nations has to be shown.

Representatives from the host country could make speeches. They will be followed by the United World Wrestling President (or its substitute) who will declare the event open.

The following text is used to declare a competition open: "In the name of ..... I declare the Wrestling World (or Continental) Championships (or the title of the event) open."

The opening ceremony lasts 30 minutes including the speeches, the sporting and cultural events. The technical installation for the competition must not be modified or damaged to conduct the opening ceremony.

## **19. MEDALS, DIPLOMAS AND PRIZE GIVING CEREMONY**

The formal prize giving ceremony takes place each day as follow:

Category 1 final  
Category 2 final  
Formal ceremony category 1  
Category 3 final  
Formal ceremony category 2  
Formal ceremony category 3

For exceptional cases, it can be modified after discussion with United World Wrestling.

The wrestlers, dressed in their national team tracksuit line up behind the podium in the following order: second, first, third, third.

It is strictly forbidden for wrestlers who are on the podium to have national flags or others and any identification on them other than the regulatory ones on their national outfits. The Organising Committee is responsible for the good implementation of these guidelines.

The speaker must clearly announce the ceremony and pronounce the names, nationality and classification of the recipients as well as the names and titles of the officials who will present the medals. We expect the use of giant screens which show the names of the medal winners.

The flags are hoisted at the same time but with a slight difference between their heights: 1<sup>st</sup> at the top, 2<sup>nd</sup> slightly below and the two 3<sup>rd</sup> lower still. When the short version of the national anthem of the country of the winner is played, officials and athletes must turn to the flag for the salute.





Athletes enter and leave to the accompaniment of music. Award winners are presented in the following order:

- other awards
- 3./3. bronze
- 2. silver
- 1. gold

The privilege of awarding medals belongs to the United World Wrestling President who can delegate this honour to highly placed individuals present as well as to United World Wrestling Bureau members. The presentation order is determined in consultation with the United World Wrestling protocol officer.

## 19.1 Closing ceremony

As the closure is announced, the flags of the host country and United World Wrestling are lowered, accompanied by the United World Wrestling hymn.

The President of the Organising Committee presents the United World Wrestling flag to the United World Wrestling President who will present it to the representative of the country which will organise the next United World Wrestling event.

## 19.2 Medals and diplomas

The organiser must present each participant with a diploma certifying his participation.

The Organising Committee must provide medals and certificates for each weight category as follows:

1 <sup>st</sup> place	a gold medal and a certificate
2 <sup>nd</sup> place	a silver medal and a certificate
3 <sup>rd</sup> place	a bronze medal and a certificate
3 <sup>rd</sup> place	a bronze medal and a certificate
Place 5 <sup>th</sup> to 10 <sup>th</sup>	a diploma

2 additional gold, silver and bronze medals must be given to the United World Wrestling Secretary General.

Generally, flowers are given to the winners on the podium. If the organizer decides not to give flowers to the medallists, he can make a donation of the same amount to a non-profit organization of his choice. In this case, it will be mandatory to inform UWW beforehand.

NB : If there are only 5 wrestlers or less participating in one weight category, only **one bronze medal** will be awarded.





## 19.3 Banquet

During the official dinners and banquets, the President of the Organising Committee will be at the United World Wrestling President's left. The IOC or NOC representative will sit on his right. The accompanying partners will be seated among the other individuals present.

As far as possible, guests who are not at the official table will be seated according to their rank. Toasts and speeches will be made during the dessert. During these ceremonies, official clothing is required.

## 20. CONTROL OF UNITED WORLD WRESTLING

20.1 The sporting organisation of World and Continental Championships must be placed under the control of the Technical Delegate assigned by the United World Wrestling President as per the United World Wrestling Constitution and Regulations.

Organisation of symposiums and Commission meetings must be under the control of the Heads of these Commission, the United World Wrestling President and the United World Wrestling Secretary General are automatically on all of them.

### 20.2 Summary of tasks and duties of the organising committee

#### a) official invitation

- invitation letter
- programme
- general information about the event
- Final entry by name to be handed over to the TRT at 12h00 the day before the start of the competition of the concerned category.

#### b) Checking the national anthems and flags by the delegation leaders of the participating countries

#### c) Accreditation

- 2 computers
- 1 United World Wrestling competition software (Arena)
- 2 fast colour printers
- Cartridges of replacement
- 2 digital cameras connected to the computers + tripods
- 2 lamination machines + 500 A4 lamination sheets
- 2 cutting machines (Massicot)
- 2 punches
- A4 sheets



**d) random draw:**

- a laptop set in English (minimum: windows 7)
- A big screen for the coaches connected to the laptop
- A hall with room for 150 people
- Equipment for the manual draw (if necessary)
- Empty competition table lists
- Lists of draws by category corresponding to the numbers of participants

**e) weigh-in**

- possibility of a non-official weigh-in, the areas must be open as soon as the first delegation arrives (each hotel)
- official weigh-in (separate rooms)
- At the end of each wait in line:
  - 1 scale (without springs) with guaranteed precision
  - 1 table and 2 chairs per scale
- changing rooms where the competitors can leave their belongings
- 3 assistants per scale (2 referees nominated for this task and 1 national category referee) and 1 technician to calibrate the scales if necessary
- 1 weigh-in sheet by weight category
- 2 scales to check their weight outside of the official weigh-in and two more in case

**f) printed matter**

- entry forms
- forms for hotel accommodation, arrivals, departures, training timetables, meals, tickets
- programme
- participation certificate for all competitors
- diplomas for the competitors and per weight category: 1 for 1<sup>st</sup> and 2<sup>nd</sup>, 2 for the 3<sup>rd</sup> places
- notifications for anti-doping tests if applicable
- forms for collecting urine tests

**g) medals**

- medals per weight category: 1 gold, 1 silver and 2 bronze medals
- 2 additional gold, silver and bronze medals must be given to the United World Wrestling Secretary General.

**h) halls**

1. the competition hall can hold 3-4 licensed mats (depending of the number of participants) and the necessary facilities
2. a warm up hall with at least the same number of United World Wrestling licensed mats than for the competition – approx. 300-600m<sup>2</sup>



3. a call-room prepared in accordance with the number of competition mats
4. training facilities for all the competitors
5. relaxation room for the Bureau Members and the Executive Committee
6. relaxation room for the referees
7. relaxation room for the refereeing commission with desk
8. relaxation room for the technical delegates with desk
9. lockable changing rooms for competitors with showers, toilets and massage equipment
10. anti-doping test rooms (2 separate rooms one for men (with 2 sample offices) and one for women)
11. an infirmary equipped for first aid
12. a press centre with the necessary equipment (fax, telephone, Internet)
13. a press conference room
14. exclusive rooms with snacks and beverage for:
  - a. United World Wrestling Bureau Members
  - b. United World Wrestling Guests and VIPs
15. a conference hall with room for 100 people
16. rooms for the organising committee
17. an office for the United World Wrestling President with telephone, fax, Internet
18. an office for the United World Wrestling Secretary General as well as a secretariat (equipped with computers, printers, photocopiers with sorters, telephone, fax, internet access)
19. rooms for the non-official weigh-in at the competition venue or/and at the hotel
20. a weigh-in room and draw room
21. a room for checking the entries
22. a room for the United World Wrestling Congress of approx. 200 people, equipped for simultaneous translations
23. a room for the medical symposium if it is organised
24. a room for the Executive Committee meetings
25. a room for the Refereeing Commission's meetings and daily meeting of referees (100 seats) equipped with video material
26. infirmary
27. lockable room for the United World Wrestling staff

**i) Medical staff**

- 1 doctor per mat
- 1 medical assistant per mat
- 2 doctors for the anti-doping tests (men and women)
- 4 or 5 doctors for the medical check before the weigh-in

**j) Mat table staff**

- 2 employees (at least national category referees) for scoreboards laptops
- 1 runner for each mat

**k) A general announcer (French – English –local language)**



## **l) Ceremonies**

- 1 person in charge of ceremonies and questions concerning protocol who will work with the United World Wrestling 's Protocol Consultant
- 5 assistants for the prize giving ceremonies
- 5 assistants for the opening and closing ceremonies

## **m) Organising Commission obligatory for an event**

- 1 person in charge of the Organisation Office
- 1 person in charge of the information and reception desk
- 1 person in charge of accommodation (board and lodging)
- 1 person in charge of training
- 1 person in charge of transport
- 1 person in charge of Public Relations
- 1 person in charge of material and equipment
- 1 person in charge of the weigh in and the random draw
- 10 assistants for checking nationalities, invitations, giving out identity badges, checking flags and national anthems
- 2 guides for the athletes

## **n) Necessary equipment**

1. 1 warm up room with at least the same number of United World Wrestling licensed mats than for the competition
2. 1 raised platform (0.80 m - 1 m) on which the mats must be placed
3. 1 complete set of 2 LED screens (minimum 2m by 1m) score boards and mat timers per mat
4. a big screen per mat, connected to the video control, for the public check of challenge
5. 1 table and 4 chairs for the Refereeing Delegates and the two Technical Delegates
6. 1 table per mat for the timers, mat chairman and video control
7. 1 manual board with the results per mat
8. 1 audio equipment connected to the scoreboard laptop or 1 gong per mat with a different tone
9. 1 manual timer per mat for back-up
10. 1 table and 2 chairs per mat for the doctor responsible for the mat and his assistant
11. 2 chairs per mat for the coach and doctor
12. chairs for the referees (depending on how many there are but a minimum of 20 chairs per mat)
13. 1 central microphone
14. Sufficient 4G USB keys
15. sufficient changing rooms must be available in the weigh-in rooms, the warm-up hall and the training halls
16. signs with the participating countries' names on
17. flags of the countries or the delegations participating with flag bearers
18. national anthems of the participating delegations (short version)



19. flags of the nation's participating for the medal ceremonies
20. venue for the medal ceremony
21. podium for the medal ceremony
22. United World Wrestling flags
23. IOC flags
24. national flag of the host country

**o) Conditions and the quality of the facilities**

1. All the necessary facilities which are required for the competition must be checked or approved by the authorising services of the United World Wrestling.
2. The competition hall must be equipped so that the conditions are the best possible for the competitors, referees, teams officiating at the tables, officials and spectators.
3. The press, the television and photographers must not interfere with the matches.
4. The competition hall must be able to seat approx. 5,000 spectators and have an average ambient temp of 18°- 22°C max.
5. It must be possible to light the mats. The light must be directed vertically at the mat and must not be less than 1,500 lux (the best lighting being 1,800 lux)
6. Officials' seats must be reserved with their names. Special seats must be provided for guests of honour, accredited journalists and competitors.
7. All the officials', referees' and competitors' rooms must have loudspeakers. In addition, in the competition hall, all information must be provided on a giant electronic screen.
8. All the cables provided (electric, network, video) must be CE standards (no handmade cables).

**p) Training halls**

The number of training halls must correspond to the number of participants. The halls and the training times must be fairly distributed between the National Federations.

The training halls must be equipped and correspond to standard requirements with licensed mats of 12m x 12m.

Changing rooms, showers and scales must also be available at the training site.

**q) Information and Reception Desk**

A Reception desk and information centre will be at the central hotel and an information office will be at the competition site. All information for National Federations will come from these desks.

The desk is in charge of :

1. Welcoming participants when they arrive at the airport or station and when they leave
2. attributing hotel rooms



3. helping ordering meals
4. helping with local and international transport (confirming flights)
5. providing information of any kind
6. reserving training periods
7. helping with questions about culture and tourism

**r) Entries and checking nationality, distributing accreditation badges**

The Organising Committee must take care to accelerate these checks.

The halls and working conditions should correspond to the number of entries and include as a minimum:

1. 1 large table for administrative work
2. 1 table for the Secretary General and the General Treasurer
3. 30 chairs

**s) Press Centre**

The size and equipment in the Press Centre must correspond to the number of accreditations of journalists.

Working conditions must conform to AIPS standards:

- Internet
- fax
- telephones
- computers
- interview areas
- seats with desks for journalist
- photocopiers
- bar – buffet

**t) Specialized staff**

- 1 Secretary of competition (TRT) that will be formed by the United World Wrestling Staff
- 1 TRT translator (English - French if possible)
- 2 TRT assistants (programs distribution, printing)
- 1 secretary assistant (copy, printing)
- 1 translator for the Secretary-General
- 1 Technical Officer (network / electricity / internet) to 100%

**u) Hospitality**

The organising committee must provide an exclusive room for hospitality purposes to host bureau members, VIPs, UWW Sponsors and guests. The room must fulfil the following requirements:

- Capacity for 50 people



- Direct access to VIP seating
- View from the hospitality area onto the field of play

Catering must be provided one hour before the start of the competition until one hour after the last medal ceremony.

## 21. FINANCIAL OBLIGATIONS OF ORGANISERS OF INTERNATIONAL COMPETITIONS

Competition	Organisation fee	Inspection visits (2-3 per Championships)	Paid for during the competition			
Junior World Championships	CHF 75'000.-	* Travel and accommodation (business class) 1 to 3 persons	Staff Members	Travel*	Stay*	Representation expenses**
			United World Wrestling President	1st class	Yes	Yes
			United World Wrestling Secretary General	Business class	Yes	Yes
			2 technical delegates	Business class	Yes	Yes
			1-3 appointed doctors	Economic class	Yes	Yes
			2 refereeing delegates	Economic class	Yes	Yes
			20 Staff United World Wrestling	-	Yes	-
U23 World Championships	CHF 40'000.-	* Travel and accommodation (business class) 1 to 3 persons	United World Wrestling President	1st class	Yes	Yes
			United World Wrestling Secretary General	Business class	Yes	Yes
			2 technical delegates	Business class	Yes	Yes
			1-3 appointed doctors	Economic class	Yes	Yes
			2 refereeing delegates	Economic class	Yes	Yes
			20 Staff United World Wrestling	-	Yes	-
Cadet World Championships	CHF 25'000.-	* Travel and accommodation (business class) 1 to 3 persons	United World Wrestling President	1st class	Yes	Yes
			United World Wrestling Secretary General	Business class	Yes	Yes
			2 technical delegates	Business class	Yes	Yes
			1-3 appointed doctors	Economic class	Yes	Yes



			2 refereeing delegates	Economic class	Yes	Yes
			20 Staff United World Wrestling	-	Yes	-
Senior Continental Championships  Asia Pan-America	CHF 46'000.00	* Travel and accommodation (business class) 1 to 3 persons	United World Wrestling President	1st class	Yes	Yes
			United World Wrestling Secretary General (only Europe)	Business class	Yes	Yes
			Continental President	Business class	Yes	Yes
			2 technical delegates	Business class	Yes	Yes
			1-3 appointed doctors	Economic class	Yes	Yes
			2 refereeing delegates	Economic class	Yes	Yes
			Continental Council (max. 7)	-	Yes	-
			United World Wrestling Bureau Members from the continent	-	Yes	-
			20 Staff United World Wrestling	-	Yes	-
Senior African Championships   Senior Junior Cadet Oceania Championships	CHF 4'000.-	* Travel and accommodation (business class) 1 to 3 persons	United World Wrestling President	1st class	Yes	Yes
			Continental President	Business class	Yes	Yes
			2 technical delegates	Business class	Yes	Yes
			1-3 appointed doctors	Economic class	Yes	Yes
	CHF 6'500.-		2 refereeing delegates	Economic class	Yes	Yes
			Continental Council (max. 7)	-	Yes	-
			United World Wrestling Bureau Members from the continent	-	Yes	-
			20 Staff United World Wrestling	-	Yes	-
Junior Continental Championships  European – Asian – Pan-American	CHF 10'000.-	* Travel and accommodation (business class) 1 to 3 persons	United World Wrestling President	1st class	Yes	Yes
			Continental President	Business class	Yes	Yes
			2 technical delegate	Business class	Yes	Yes





			1-3 appointed doctors	Economic class	Yes	Yes
			2 refereeing delegates	Economic class	Yes	Yes
			20 Staff United World Wrestling	-	Yes	-
Junior Cadet African Championships	CHF 2'500.-	* Travel and accommodation (business class) 1 to 3 persons	United World Wrestling President	1st class	Yes	Yes
			Continental President	Business class	Yes	Yes
			2 technical delegates	Business class	Yes	Yes
			1-3 appointed doctors	Economic class	Yes	Yes
			2 refereeing delegates	Economic class	Yes	Yes
			20 Staff United World Wrestling	-	Yes	-
Cadet Continental Championships  Asia Europe Pan-America	CHF 500.-	* Travel and accommodation (business class) 1 to 3 persons	United World Wrestling President	1st class	Yes	Yes
			Continental President	Business class	Yes	Yes
			2 technical delegates	Business class	Yes	Yes
			1-3 appointed doctors	Economic Class	Yes	Yes
			2 refereeing delegates	Economic class	Yes	Yes
			20 Staff United World Wrestling	-	Yes	-
U23 Continental Championships	CHF 10'000.-	* Travel and accommodation (business class) 1 to 3 persons	United World Wrestling President	1st class	Yes	Yes
			Continental President	Business class	Yes	Yes
			2 technical delegate	Business class	Yes	Yes
			1-3 appointed doctors	Economic class	Yes	Yes
			2 refereeing delegates	Economic class	Yes	Yes
			20 Staff United World Wrestling	-	Yes	-
Veteran World Championships	CHF 3'000.- per style	* Travel and accommodation (business class) 1 to 3 persons	United World Wrestling President	1st class	Yes	Yes
			2 technical delegate	Business class	Yes	Yes
			1-3 appointed doctors	Economic class	Yes	Yes
			2 refereeing delegates	Economic class	Yes	Yes
			20 Staff United World Wrestling	-	Yes	-



Golden Grand Prix	PRIZE MONEY		United World Wrestling President	1st class	Yes	Yes
			2 technical delegates	Business class	Yes	Yes
			1-3 appointed doctors	Economic class	Yes	Yes
			2 refereeing delegates	Economic class	Yes	Yes

\* *travel fee = from home to the competition venue and return plus visa cost*  
*accommodation = hotel and food*

\*\* *The period which the Organiser pays the representation fees, CHF 100.- or equivalent in convertible local currency per day, payable on the spot to the technical delegates and the assigned referees, starts 48 hours before the competition and ends 24 hours after the competition. For competitions hosting a referee's clinic, the representation fees payable to the refereeing delegates starts 24 hours before the beginning of the clinic.*

*Please understand these Regulations are subject to change – updates will be included at <https://unitedworldwrestling.org/host-cities>*



UNITED WORLD  
**WRESTLING**



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# Requirements for the organisation of the: Qualifying Tournament for Olympic Games

Freestyle – Greco-Roman – Women's Wrestling





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## 1. PREAMBLE

The present requirements, the International Rules of Wrestling, the General Regulations for Championships and International Competitions, the Constitution, the Financial Regulations and the Regulations for the International Refereeing Body are the documents which govern the way World Championships, Continental Championships and all competitions under the responsibility and the aegis of the United World Wrestling are run.

The organisation of the Championships is placed under the responsibility of United World Wrestling, the Technical Delegates, the delegated referees and the TV responsible. The Continental Council to which the Organising Committee was confirmed by the United World Wrestling Executive Committee

The Nominated Bid or the Wrestling National Federation must name an Organising Committee which will deal with the organisation of the Qualifying Tournament for Olympic Games.

The Organising Committee will be responsible to the United World Wrestling Bureau for the smooth organisation of the Qualifying Tournament for Olympic Games. In the event of a difference of opinion, the United World Wrestling 's decision will prevail.

For each Qualifying Tournament for Olympic Games, under a request from the Organiser, a United World Wrestling Organisation Commission consisting of the different sectors of the organisation could be nominated by the United World Wrestling President. Its task will be to assist the Organising Committee and to supervise the organisation of the Championships. The Organisation Commission is comprised of: The United World Wrestling President and the Secretary General, the two technical delegates and the relevant department heads.

Any Host City or National Federation which obtains the organisation of the championships must draw up a Schedule of Conditions for the organisation of the Championships based on these Regulations and the local conditions. The United World Wrestling Executive Committee will assist the organiser with its advice, its technical assistance and will carry out controls. The running of the Championships as well as the referees' work will be governed by United World Wrestling.

## 2. GUIDING PRINCIPLES

These Regulations are obligatory for all United World Wrestling Qualifying Tournament for Olympic Games.

Any organiser of Qualifying Tournament for Olympic Games who wishes to depart from these Regulations in whatever way must obtain the written approval of the United World Wrestling Executive Committee beforehand.

### 2.1 Nominating Organisers

Qualifying Tournaments for Olympic Games are attributed by the United World Wrestling Executive Committee following a study of the files which they will have received (bidding form, inspection report(s)).



## 2.2. Request for Organising a Qualifying Tournament for Olympic Games procedure and programme for submitting bids for the organization of a Qualifying Tournament for Olympic Games

All the United World Wrestling affiliated National Federations or any City can submit a bid to organise a Qualifying Tournament for Olympic Games. The request must be made in writing using the "Bid Form" which contains all the information required by the present document, Constitution, Financial Regulations, Wrestling Rules, Regulations of the International Refereeing Body and General Regulations for Championships and competitions.

The Host City or the National Federation must submit its request to organise the Qualifying Tournament for Olympic Games to the United World Wrestling Secretariat, with the documents and information stipulated in article 4 hereunder.

After receiving your "application form", an invoice of CHF 500.- will be sent to you. Confirmation of your application will be effective only after the payment of the examination fee. Such fee covers all administrative costs related to the bidding process. The fee will be reimbursed by United World Wrestling in the event a potential host city was not awarded any event at the end of the bidding process. In case of multiple bids, the payment of only one bidding fee will be required.

All these documents and information must be sent to the United World Wrestling Secretariat at the address below:

Rue du Château, 6  
1804 Corsier-sur-Vevey (Switzerland)

or to the email address: [bid@unitedworldwrestling.org](mailto:bid@unitedworldwrestling.org)

All the documents must be submitted four years before the year of the Qualifying Tournament for Olympic Games.

The bidding City must be linked up to an international airport not more than 100 km away.

The Organisation fee payable to United World Wrestling for a Qualifying Tournament for Olympic Games (FS-GR-WW) is set to 1'800 CHF.

## 3. SECURITY DEPOSIT

As soon as the Qualifying Tournament for Olympic Games has been assigned, the Host City or the National Federation must pay 50% of the amount of the organisation fee, as mentioned in the contract and provided in the Financial Regulations, and this amount must be paid to the United World Wrestling **upon signing.**

This sum is a guarantee of the smooth running of the competition in compliance with the United World Wrestling Regulations and the present document. It could be used to compensate for any breach from the Organiser.



In case of default of payment of the security deposit, the Championships will be withdrawn from the Host City or the National Federation to which it was attributed, notwithstanding the sanctions which will be imposed according to the United World Wrestling Regulations for withdrawal and non-compliance with United World Wrestling Regulations.

If the Championships is cancelled by the Organising Committee, part or all of the deposit will be used by United World Wrestling to pay the costs incurred. If the costs exceed the deposit, United World Wrestling will demand the Organising Committee to reimburse the excess and reserve the right for further claims following the investigation.

The Host City or the National Wrestling Federation will have to also provide the composition of the Organising Committee, with the name of the person in charge, addresses, telephone, fax, e-mail and the composition of the various commissions with the co-ordinates of the person in charge for each of them.

#### **4. CONTENTS OF THE BID FILE**

This bid, submitted with full knowledge of the United World Wrestling Constitution and Regulations and these provisions, involves the full responsibility of the Host City/National Federation whose bid file must include the following documents:

- 4.1 "candidature form" with general information (Bid)
- 4.2 Written guarantee from the bodies governing sports that entry visas to the host country will be given to all participants, teams, sportsmen, press, etc as long as their country of origin is not subject to special measures, as well as guarantees concerning the safety of all the participants in all the venues.
- 4.3 Description and map of all the sporting facilities (competition hall, number of seats for spectators, space for technical teams, referees, United World Wrestling Bureau members, United World Wrestling Officials, VIPs, journalists, space reserved for TV commentators, camera positions, etc.)
- 4.4 Names, addresses and categories of the hotels where the participants and the referees will be accommodated, brochures of the hotels and restaurants proposed.
- 4.5 Names, addresses and categories of the hotels where the United World Wrestling members and the members of the Continental council will be accommodated, brochures of the hotels and restaurants proposed
- 4.6 Draft of the programme of the Championships
- 4.7 timetable and programme of local transport for the participants
- 4.8 Necessary equipment for the Press Centre
- 4.9 Specific Information of the competition.





## **5. ACCOMMODATION COSTS AND FEES FOR UNITED WORLD WRESTLING REPRESENTATIVES**

- 5.1 The Organizing Committee shall cover travel and accommodation expenses of selected United World Wrestling Officials. Please refer to the table at the end of this document.
- 5.2 The period which the organiser pays the accommodation for the United World Wrestling President, United World Wrestling Secretary General, the Continental President, United World Wrestling Bureau members (of the continent in question if it is the Continental Qualifier), the Continental members (7 persons), technical delegates, United World Wrestling appointed doctor, officiating delegates, members of United World Wrestling Staff start 48 hours before the competition, in the case of TRT, Video/Database team and exceptional cases for the staff, the period may begin up to 72 hours before the competition, in any case it ends 24 hours after the competition.
- 5.3 The period which the Organiser pays the representation fees, CHF 100.- or equivalent in convertible local currency per day, payable on the spot to the technical delegates and the assigned referees, starts 48 hours before the competition and ends 24 hours after the competition. For competitions hosting a referee's clinic, the representation fees payable to the refereeing delegates starts 24 hours before the beginning of the clinic.

## **6. REGISTRATION AND COSTS COVERED BY THE PARTICIPANTS**

Teams, which participate from member National Federations, will have the obligation to inscribe through Athena the preliminary entries at least 60 days before the competition and the final entries 30 days before. Past these deadlines, entries will not be accepted and the wrestlers will not be authorized to participate.

At the time of the accreditation, an entry fee of CHF 100.- per wrestler (man or woman) will be paid to United World Wrestling.

An accommodation fee of maximum amount CHF 180.- per night and per person, for boarding and lodging, has to be paid to the Organiser. This amount applies for two days before the competition, during the event and one day after the competition. For the extra persons, the maximum amount of the accommodation fee is CHF 200.- per night and per person.

The amount of the accommodation fee will be fixed according to the quality level of the hotel conditions provided. This amount will be collect by the Organiser for a minimum of 4 days.

Accreditation gives the right to the holder to free urban transport, constant access to the competition venue, free participation in the banquet and in all other events organised by the host.

Accommodations fees must be paid by each of the delegations at least on arrival.



## 7. COMMERCIAL RIGHTS

### 7.1 AUDIOVISUAL RIGHTS (TELEVISION RIGHTS)

United World Wrestling is the **EXCLUSIVE OWNER** of all the following rights: audiovisual, television broadcast, reproduction of its events, internet, electronic, digital and multimedia.

By audiovisual rights, United World Wrestling means the right to broadcast in the widest sense; radio, television, live, mobile and recorded programmes, private and public reception as well as all systems of individual distribution of television images produced on line, from a data base (such as internet) and including the presentation of images of a screen with the help of autonomous equipment such as a video recorder.

As a non-limiting example, the broadcast rights include home videos, distribution in planes, on closed circuits, CDI, DVD and all other interactive and multi-media rights. Audiovisual rights also include the right to produce and transmit official films of any competition.

#### 7.1.1 Television Production

- a) Any rights pertaining to broadcast will be negotiated strictly by United World Wrestling.
- b) The Organising Committee shall provide to the United World Wrestling production team the required cable connections and ensure parking for technical television vehicles. An uninterrupted power supply (UPS) must be provided to the HB and attending RHB's by the OC at his charge. Uninterrupted Power Supply is used for critical broadcast or event deliveries when the primary source of electricity is supplied from the local grid. Should there be a power failure, the UPS protects the demand, first by a series of heavy duty batteries to supplement the power and then by electricity from a diesel generator. The process is a seamless function designed not to disturb or interrupt the power supply for the broadcast or live event operation.
- c) The extensive production requirements can be found in UWW Television Requirements
- d) Domestic audio-visual rights can be negotiated by United World Wrestling and the national host broadcaster in a separate agreement.

### 7.2. ADVERTISING AND MARKETING

7.2.1 All advertising areas are owned by United World Wrestling. Within these advertising areas United World Wrestling has allocated 50% of the advertising rights for the Organising Committee. The 50% of the marketing rights that UWW allocates to the Organising Committee is defined as Non-Camera relevant inventory. The following assets can be used for domestic sponsor placement.

- City Signage
- Posters
- Promotional Items
- Tickets



- Official Magazine
- Arena Branding in Non-camera relevant areas

The field of play which includes the mat, A-frames around the mat, tier dressing, mixed zone, walk-in-arch and the awarding ceremony backdrop are solely reserved for United World Wrestling Sponsors as well as the Host City which accounts for one global partner package. (For example tourism board, municipality of ...).

It is the responsibility of the Organising Committee to ensure a clean venue, free of all third parties and provide advertising facilities to the quality and dimensions indicated in the UWW Event Manual. UWW Sponsor logos must be included on all forms of printed or digital media/ advertising including, but not limited to, unless further stipulated:

- LED screens or any fixed advertising in, on or around Field of Play;
- Promotional and event material
- Competition related areas (awarding ceremony, mixed zone, press conference, draw)
- Billboards / pamphlets / adverts of event inside and outside venues, hotel, sport hall, throughout city, or in any other places where event is described
- Promotional Space
- Warm-up area, where UWW partners (e.g. Suples) can showcase themselves to the athletes, trainers and delegations
- State of the art in-venue entertainment system for ads and promo activities.

The Organising Committee must reserve prime promotional space to all UWW sponsors. The Minimum size of the activation booth for UWW sponsors must be 10x5m<sup>2</sup> with internet access (wifi or cable), ample electrical outlets, look & feel consistent with the event branding without any additional costs in the venue. Additional Marketing rights can be transferred by United World Wrestling to the Organiser by a separate agreement.

7.2.2 The event advertising plan and the event promotional plan must be presented by the Organising Committee for approval to UWW at least 180 days before the beginning of the event. All designs ( print and digital) must be send to UWW for approval prior to printing. The Organiser will finance the printing and placements of the advertisements / promotion prior to the event. Advertising must be placed throughout the city, at airports, at official hotels and venue.

7.2.3 The Organiser is required to make all preparations and execute local promotion and marketing actions at least six months prior to the event.

The specific forms of promotion that Organiser must facilitate, which must include UWW sponsors logos, include but not limited to the following:

- Radio Advertising
- Event promotion around city
- Local Television Announcement
- Local Newspaper Announcement
- Web-Based
- Direct Mail campaign to NF members and local wrestling community



- Distribution of Flyers and Pamphlets
- Touristic offices and Local Malls
- Public Areas
- All other print or advertising media
- Official website of the championships

7.2.4. The Organiser will finance LED boards for the advertisements around the mats in the required dimensions and quality as specified in the Event Manual. Schedules and requirements as specified in the requirements need to be followed entirely. UWW reserves the right of final approval.

7.2.5 The Official Logo and visual identity of the event will be supplied by UWW. The Mascot of the event is the responsibility of the Organiser who will submit the design to UWW for approval.

7.2.6 The Organising Committee has the right to host their own website with the primary objective of ticket sales and local promotion.

## 7.3 MERCHANDISING

UWW Global Partner shall have the exclusive right to all merchandising under the category “sports apparel”, which includes:

- Any apparel, footwear, wrestling-specific equipment (e.g. headgear and kneepads, and wrestling-themed personal and sport accessories).
- Any apparel (incl. but not limited to T-shirts, caps, hoodies etc.) with the UWW or event logo.
- Any apparel (incl. but not limited to T-shirts, caps, hoodies etc) with the specification Wrestling Championships and the year and location.

These rights are extended to the property of the arena and the vicinity of the arena within 500m. National Federation is required to do their best to restrict ambush marketing.

## 8. MEDIA SERVICES

### 8.1 Press Tribune

At the competition venue, the LOC needs to make the following provisions in order to facilitate the work of media. The press tribune must be elevated and placed at a central point, with an unobstructed view. The tribune must provide 50 spaces and the structure must consist of risers on the field or in the stands on specially built platforms and tables. The press work space with each of them having a power outlet, hard wired internet as well as press specific Wi-Fi access. The tables should have one meter of workspace and a chair per person. Working hours are **two hours before** the event starts and **three hours afterwards**. Access to the Press Tribune is only allowed to people with media accreditation.

### 8.2 Media Workroom

A media workroom will be set up within the competition venue to facilitate the work of the media, including the host broadcaster, television, radio and the written and photographic press. The room has to accommodate 50 people with tables and chairs, power at every seat, internet connection (cables and Wi-Fi), three tables for information distribution, placed TVs with views of



all mats. An area for refreshments and lockers should be made available to store media equipment and valuables.

A service which provides prompt and accurate results must be organised. Match sheets will be distributed or placed centrally in the workroom by category at the end of each round.

In the Press centre, there must be 30 spaces corresponding to the 10 weight categories of each style. The results must continuously be updated.

## 8.3 Additional Media Areas

### 8.3.1 Mixed Zone

The Mixed Zone must be placed directly where the athletes exit the field of play and must have direct access coming from the press tribune. The zone requires ample lighting and positioned interview-friendly environment (quiet space). Backdrop provided by UWW must be used as described as in the Brand Support Guide. It must be set-up in a way, that all interviews can only be held in front of the UWW interview backdrop.

### 8.3.2 Press Conference

A formal Press Conference area is needed for pre-event press conferences and for special press conferences after competition for winning teams, athletes, coaches and officials. The press conference room should be provided equipped with a speakers' podium and appropriate furniture, fixtures and equipment (FF&E), technology, sound equipment, acoustic control, lighting and interpretation services. Specifically, the requirements are as follows: Head table for six, three microphones, plus a podium for moderator with PA system and a multi-box for plug-in audio recording with seating for 50.

- Lights should be provided
- A UWW press-conference backdrop in this area is mandatory
- Name display provided for featured speakers.
- Two side tables needed for information distribution.
- Head table and podium should be on a riser.
- TV camera area should be behind last row of seating with power strips and a multi-box for getting audio without putting microphones on front table.

## 8.4 Photographer Area

Access must be provided for photographers near the mats, placed at a central point, with an unobstructed view. on raised platforms from 6m by 4m for each mat. Lighting must range from 1,500 lux - 1,800 lux and must be consistent on all mats. The stand must provide space 50 photographers.

## 8.5 Accreditation

Accreditation of all categories (Medias, Broadcasters, Non-Rights Holders, Photographers, etc.), will have to be done through UWW's accreditation system - ATHENA.

The Medias accreditation will be made in four different categories:



## 1<sup>st</sup> category: TV RIGHTS HOLDERS

People having purchased the TV rights through the United World Wrestling Television – Press Delegate.

## 2<sup>nd</sup> category: MEDIA and NF Press Attaché

Photographers, Journalists (print)

## 3<sup>rd</sup> category: TV HOST BROADCASTER

Reserved for technicians and operators who cover the live event for United World Wrestling.

## 4<sup>th</sup> Category: TV NON-RIGHTS HOLDERS

Journalists (print/video), Cameraman

The Organising Committee must provide bibs for all photographers and rights holders. Branding rights of these photographer bibs lie with UWW.

### 8.6 Accommodation

Hotel options for Media must be presented by the Organising Committee. Accommodation fees will be borne by each individual.

### 8.7 Press Circulation

The zones for media must be considered in the overall venue circulation plan. The press tribune, mixed zone, press work room, press entrance to the venue must be placed within the venue to provide operational efficiency for the media during the competition.

### 8.8 UWW Media Team Services

UWW Media team must have priority in any regard to Media services.

#### 8.8.1 Transportation

The LOC must provide a Minibus and a dedicated driver to the team available throughout the competition and two days prior to the event.

#### 8.8.2 Internet

In addition to the provided internet for media, LOC has to provide two 4G cards for phones/ computers in case of Internet crash. Additionally, it must be guaranteed that the UWW media team hotel has an 50mb/10mb internet connection.

#### 8.8.3 In-Arena/On-site

The Media Team Table (4-6 persons) has to be elevated and located on the field of play or direct access to the FOP via stairs. The view has to be unobstructed with a range of all mats. The table must be equipped with power outlets, internet cables and two computer monitors. Access to meal options after 10pm must be provided, as well as a dedicated translator and volunteer, and 7 photo/TV vests for UWW media staff.





## 9. SPORTS PRESENTATION

The extensive UWW guidelines and requirements for sports presentation can be found separately in the UWW Sports Presentation Guidelines.

## 10. OBLIGATORY INSURANCE AND RESPONSIBILITY

Every wrestler who competes in the Championships is insured for the concerned competition through the buying of his/her United World Wrestling Licence.

However, United World Wrestling declines all responsibility in the event of an accident occurring to organisation staff, the public and all individuals other than competitors, referees and United World Wrestling Bureau members present. United World Wrestling also declines responsibility in the event of fire, riot, aggression and any other catastrophe which could happen during a competition.

Consequently, the host **MUST** take out insurance with a company of its choice to cover its and the United World Wrestling 's civil liability for the duration of the Championships including the time taken to install the facilities before the Championships and the time taken to dismantle them afterwards.

The organiser must send a copy of this insurance policy to the United World Wrestling as soon as it is signed.

## 11. UNITED WORLD WRESTLING'S OBLIGATIONS

### **BORNE BY UNITED WORLD WRESTLING**

#### a) Travelling expenses:

Please refer to table at the end of this document.

#### b) The accreditation, the organisation and the running of the TRT, video control of the matches, database, press releases, information on United World Wrestling Internet site and the TV coordination.

### 11.1 United World Wrestling will assist the Organizing Committee.

The inspector nominated by United World Wrestling, the Chief of the United World Wrestling Refereeing Commission, the President of the Continental Committee of the Organising Committee and the United World Wrestling Secretary General comprise the commission which is responsible to the Executive Committee for permanent contact with the Organising Committee. It must always be available for the Organising Committee for advice and information.

A preliminary inspection report will be made at the first meeting of the Executive Committee which follows the attribution of the Qualifying Tournament for Olympic Games.



A second report will be compiled one year before the Championships and will concentrate on the conditions for the television broadcasting of the event, its marketing, advertising, etc.

The Executive Committee will hold, if necessary, a meeting prior to the Championships, during which the Organising Committee will be able to discuss all matters concerning the final organisation.

11.2 Six months before the date of the Championships, the United World Wrestling President will determine in collaboration with the Organising Committee, the number and sort of meetings required, the conditions required to participate in them and will designate the officials who will participate in them.

11.3 Six months before the date of the Championships, the United World Wrestling President, at the suggestion of the Refereeing Commission, will determine the number of referees who will work and the number of supplementary officials the United World Wrestling will nominate for the length of the Championships.

## 12. OBLIGATIONS OF THE ORGANISING COMMITTEE

### 12.1 Staff and material

The Organising Committee of a Qualifying Tournament for Olympic Games acts under the orders of United World Wrestling and will be fully responsible for the correct preparation of the Championships.

In accordance with these requirements, the Organising Committee must fulfil all the necessary conditions for staff and material. They must make all the necessary guarantees concerning insurance for civil liability coverage during the whole of the Championships in addition to 48 hours beforehand and 24 hours afterwards.

### 12.2 Accreditations

All the accreditations for the Organizing Committee staff, volunteers, vendors, (...), have to be registered well in advance through Athena.

If extra accreditations linked to the Organizers' staff, volunteers, have to be printed on site, there will be invoiced to the organizer.

### 12.3 Transport

The host must make transport facilities available to officials and participants between the station, airports and accommodation sites as well as between competition, training and accommodation sites.

Transport facilities are only provided for participants who are accommodated in sites proposed by the Organising Committee.





For the Executive Committee and United World Wrestling Bureau members, specific transport arrangements must be made during the event:

- A private chauffeured car will be permanently available for the United World Wrestling President, the Secretary General, the technical delegates and the refereeing delegates.
- A minibus or a bus with driver will be available for the United World Wrestling Bureau members, the members of the Continental Committee concerned, the United World Wrestling doctor, selected United World Wrestling referees and other officials designated by the United World Wrestling Executive Committee.
- One minibus or a bus with driver for the United World Wrestling Staff (video/database, TRT, photographer, TV responsible, press officer)
- Transport (shuttle bus) for the press from the hotel proposed by the Organiser to the competition venue.

### 12.4 **Anti-Doping Control**

The Organising Committee must take all the steps necessary to ensure that the anti-doping tests can take place and guarantee that the samples will be analysed by a laboratory which is WADA/IOC accredited. The test must take place according to the rules of the World Anti-doping Code of the WADA, the IOC and the United World Wrestling.

A minimum of four competitors in each weight category must present themselves for anti-doping tests. For the medal holders, this test will take place after the medal ceremony.

The costs engendered by the anti-doping tests will be borne by the Organising Committee of the Championships. If United World Wrestling requires additional doping tests it will bear the cost of these doping tests.

### 12.5 **Entry formalities to the country of the Organising Committee**

The Organiser must send a personal invitation letter to all the countries concerned, to the United World Wrestling President and to the Bureau members with the programme and information on the Championships for the visa applications.

The Organising Committee must guarantee with its country's responsible authorities that United World Wrestling officials, National Federation officials and competitors who wish to take part in the Championships be allowed to enter and leave its territory.

Entry visas must be valid for 30 days and must be available 30 days before the Championships date. The National Federations must respect the deadlines given by embassies and consulates.



## 12.6 General Programme

The Organising Committee of the Championships must draw up with the help of the standard United World Wrestling form and the United World Wrestling Regulations a detailed programme of all the dates, activities and sites concerned one way or another by the organisation of the Championships. This programme must be approved by United World Wrestling at least six months before the Championships dates.

This programme will be sent together with the invitation to each participating National Federation and to all the United World Wrestling officials at least 90 days before the date of the first activity. One copy of the programme will be given to each National Federation and to the United World Wrestling officials on their arrival.

## 12.7 Accommodation

The board and lodging conditions, approved by United World Wrestling, and the addresses of the hotels will be mentioned on the specific information form which will be sent to the participants together with the programme of the competition. A free internet connection for all the participants must be provided. Referees and United World Wrestling Staff will be accommodated in single room.

## 12.8 Information, brochure and reception desk

During the Championships, from the arrival of the first delegation to the day following the last competition in the Championships, the Organising Committee of the host National Federation must organise a central reception desk which will be situated, if the accommodation is split over several hotels, at the competition site. This desk must provide all the delegations with useful information during their stay and their participation in the Championships.

A representative must be present at the airport or station to welcome all the delegations and to provide them with the information they need for the transport during their stay.

The address and phone number of the information and reception desk must be sent to the National Federations and to the United World Wrestling officials at least 10 days before the Championships.

This desk will be open 24 hours a day at least during the days the delegations arrive.

## 12.9 Training

Qualifying Tournament for Olympic Games Organising Committee must offer all delegations training and transport facilities which correspond to the number of competitors. The training venue has to be opened at least two days before the first competition day until the last day of competition.



## 12.10 Hymns and flags

The organiser must ensure that the delegation leaders provide and certify the national anthems of their country (short version), and the national flags (size : 1.20m x 1.80m). Flags and Anthem can be found on the United World Wrestling website.

## 12.11 Sonic Identity

The Sonic identity will be provided by United World Wrestling. The organiser is required to deliver the sonic identity during the entire competition and must inform UWW in detail how the audio will be implemented during the competition.

## 13. DRAW

The draw for positions in the competition table must be done the day before the first competition of the weight category concerned, under the control of the technical delegate.

Two delegates at the most per National Federation can be present at the draw. The material necessary for the draw will be provided by the Organising Committee otherwise by United World Wrestling.

The result of the draw will be distributed by the Organising Committee to each delegation as soon as it is complete.

The draw procedure is the responsibility of the UWW TRT (technical result's team), assisted by the Technical delegates.

## 14. WEIGH-IN

### 14.1 Responsibility

The weigh-in is the responsibility of the United World Wrestling Refereeing Commission and the technical delegates.

### 14.2 Weigh-in Times

The official weigh-in for each category is the day of the concerned category. It happens at the same time than the Medical Examination.

The official weigh-in lasts 30 minutes. The competitors are allowed to check their weight on the scales available, which will be identical to those used for the official weigh-in, as many times as they wish.

### 14.3 Organisation's staff

The Organising Committee of the Championships must provide each day one person (national category referee) for each scale to help the International referees assigned.



## 15. COMPETITION HALL

The competition hall will be large enough to house the competition equipment necessary and will have at least 5,000 seats.

The number of mats necessary for the competition is laid down by the Regulations covering Championships and International Competitions. The competition hall must be equipped to enable optimal viewing for spectators and competitors (matches in progress and upcoming, match results, times, number of points, nationality, names).

Non-authorized people will not have access to the competition area and the surrounding area. Sufficient numbers of seats must be allocated to the United World Wrestling Executive Committee, the VIPs, the Refereeing Commission, the referees, technical officials, doctors and first aid teams and assistants and United World Wrestling officials.

A certain number of seats will be reserved for guests, Presidents, Secretary General, National Federation delegation leaders, journalists and competitors. These seats will be labelled accordingly.

Competitors' seats will be placed as close as possible to the preparation area but without direct access to the Field of Play.

15.1 Each competition mat will be equipped with one LED screen from minimum 2m by 1m on both side of the mat and, just in case, manual boards and recording and timing equipment, gongs, etc which will be supplied by the Organiser as laid down in the Refereeing Rules and a screen per mats for the challenge visible to the public.

15.2 The Organiser will make a table for at least four people available in the competition area for the Refereeing Commission. The officials at the table must be able to work independently of the other set-ups. In addition to the tables in the competition area, there will be a central table for the judge opposite the mat chairman's. In the corner of each mats there must be a table with 3 seats for the Jury of Appeal.

15.3 There will be a table for the doctors for each mat (for 2 persons).

Separate rooms for male and female competitors with bathroom must be available in the competition hall according to the conditions required for anti-doping tests.

15.4 Changing rooms which can be locked, a first aid room, massage tables, a private room for the United World Wrestling Bureau and United World Wrestling Executive Committee, referees and members of the Refereeing Commission, a warm up hall with at least the same number of United World Wrestling licensed mats than for the competition, a working room for the Press and dining areas must be provided as well as two lockable rooms for the United World Wrestling staff and the broadcaster.

15.5 Phones must be available for technical delegates, delegated referees, United World Wrestling staff, the United World Wrestling President and the Secretary General. These microphones will be interconnected.



## 16. STANDARD REQUIREMENTS FOR COMPETITION AND MAT SURFACES

### 16.1 Competition surface

Each competition mat must be the regulatory size: 12 m x 12 m.

The competition surface must be covered with regulatory and new licensed mats which must be in accordance with the United World Wrestling standards and colours, 12 m x 12 m. The marking must be done according to the Wrestling Rules.

### 16.2 Platform

The competition area must be on a raised platform 0.80m – 1m maximum high. It will comprise a "flexible" deck or an "elastic" platform.

### 16.3 Disposition

The Organiser must ensure that the light on the carpet will not be backlighting during the videos Challenge.

### 16.4 Commercial Inventory on around mat

A-Frames have to be placed on the left and right side of each mat. Furthermore, for each mat one additional LED Screen has to be placed on table at the same height of the platform between the coach and the mat judge (the score board will be placed between the other coach and the mat judge).

## 17. OFFICIALS

### 17.1 United World Wrestling Officials

United World Wrestling officials are nominated as such by the United World Wrestling President and work for the event for the United World Wrestling.

United World Wrestling officials must have special status, their identity cards must be appropriate. These identification cards will enable officials to have access to all the areas covered by the event. The employees of United World Wrestling are also officials.

### 17.2 United World Wrestling referees

Referees who work during the Championships will be nominated by the United World Wrestling Bureau following the suggestions made by the Refereeing Commission.

United World Wrestling selected referees, must arrive in the host country one to three days before the competitions, depending on their country of residence and the dates of the course. They will leave one day after.



## 17.3 Officials and technical assistants from the host National Federation

The organising committee must ensure that the staff has been trained thoroughly and is able to fulfil the various tasks in connection with the Championships.

There must be at least two timers (national category referees), one for recording the real duration of the match and his substitute. If possible, there should be a third person, a specialist who can check the timing machines in order to avoid mistakes due to errors, forgetfulness or breakdowns. For more details, see the Refereeing Rules.

## 17.4 Medical staff

The Organising Committee must provide enough medical assistance for the whole of the competition (one doctor per competition area) 3 or 4 doctors for the medical examination and a medical auxiliary. In addition, an ambulance must be ready to take injured competitors to hospital. Contacts will have been made with the nearest hospital for emergency treatment.

## 17.5 National Federations' officials

The Organising Committee must reserve a seat for each National Federation's President or his representative and if there is a Congress during the Championships, a second seat must be reserved for a second National Federation official.

Each delegation may register a team and officials per style according to the United World Wrestling table.

# 18. OPENING CEREMONY AND PRIZE GIVING

## 18.1 Introduction

The country which organises a wrestling event must make available all the infrastructure needed by United World Wrestling and all the equipment necessary for the event and the ceremonies to run smoothly.

## 18.2 Positioning of United World Wrestling officials

United World Wrestling officials will be seated in the zone for officials reserved for them at the opening, closing and medal ceremonies. United World Wrestling officials will sit in two to three rows in the space reserved for officials following the United World Wrestling protocol.

In the first row : representatives of local authorities (Minister or other dignitary representing the highest authority in the country hosting the event). On the left of this person will be the United World Wrestling President and on his right the representative of the IOC or the NOC.



The President of the Organising Committee organising the event will sit to the left of the United World Wrestling President or his representative.

The President of the NOC of the host country will sit to the left of the United World Wrestling President (on the second seat).

The United World Wrestling officials will occupy the second row (vice-presidents, honorary Presidents, Secretary General, Head of the Refereeing Commission, Medical Commission and Olympic Commission).

The local VIPs, sponsors' representatives and United World Wrestling officials' accompanying persons will sit in the third row.

A private room at the competition venue will be made available to these guests and the VIPs. Refreshments such as coffee, tea, etc will be served.

### **18.3 Opening Ceremony**

During the ceremony, the flags of participating nations has to be shown.

Representatives from the host country could make speeches. They will be followed by the United World Wrestling President (or its substitute) who will declare the event open.

The following text is used to declare a competition open: "In the name of ..... I declare the Wrestling World (or Continental) Championships (or the title of the event) open."

The opening ceremony lasts 30 minutes including the speeches, the sporting and cultural events. The technical installation for the competition must not be modified or damaged to conduct the opening ceremony.

## **19. MEDALS, DIPLOMAS AND PRIZE GIVING CEREMONY**

The formal prize giving ceremony takes place each day as follow:

Category 1 final

Category 2 final

Formal ceremony category 1

Category 3 final

Formal ceremony category 2

Formal ceremony category 3

For exceptional cases, it can be modified after discussion with United World Wrestling.

The wrestlers, dressed in their national team tracksuit line up behind the podium in the following order: second, first, third, third.





It is strictly forbidden for wrestlers who are on the podium to have national flags or others and any identification on them other than the regulatory ones on their national outfits. The Organising Committee is responsible for the good implementation of these guidelines.

The speaker must clearly announce the ceremony and pronounce the names, nationality and classification of the recipients as well as the names and titles of the officials who will present the medals. We expect the use of giant screens which show the names of the medal winners.

The flags are hoisted at the same time but with a slight difference between their heights: 1<sup>st</sup> at the top, 2<sup>nd</sup> slightly below and the two 3<sup>rd</sup> lower still. When the short version of the national anthem of the country of the winner is played, officials and athletes must turn to the flag for the salute.

Athletes enter and leave to the accompaniment of music. Award winners are presented in the following order:

- |       |              |
|-------|--------------|
|       | other awards |
| 3./3. | bronze       |
| 2.    | silver       |
| 1.    | gold         |

The privilege of awarding medals belongs to the United World Wrestling President who can delegate this honour to highly placed individuals present as well as to United World Wrestling Bureau members. The presentation order is determined in consultation with the United World Wrestling protocol officer.

## 19.1 Closing ceremony

As the closure is announced, the flags of the host country and United World Wrestling are lowered, accompanied by the United World Wrestling hymn.

The President of the Organising Committee presents the United World Wrestling flag to the United World Wrestling President who will present it to the representative of the country which will organise the next United World Wrestling event.

## 19.2 Medals and diplomas

The organiser must present each participant with a diploma certifying his participation. The Organising Committee must provide medals and certificates for each weight category as follows:

- |   |                                  |
|---|----------------------------------|
| 1 <sup>st</sup> place                     | a gold medal and a certificate   |
| 2 <sup>nd</sup> place                     | a silver medal and a certificate |
| 3 <sup>rd</sup> place                     | a bronze medal and a certificate |
| 3 <sup>rd</sup> place                     | a bronze medal and a certificate |
| Place 5 <sup>th</sup> to 10 <sup>th</sup> | a diploma                        |

2 additional gold, silver and bronze medals must be given to the United World Wrestling Secretary General.





Generally, flowers are given to the winners on the podium. If the organizer decides not to give flowers to the medallists, he can make a donation of the same amount to a non-profit organization of his choice. In this case, it will be mandatory to inform UWW beforehand.

NB : If there are only 5 wrestlers or less participating in one weight category, only **one bronze medal** will be awarded.

## 19.3 Banquet

During the official dinners and banquets, the President of the Organising Committee will be at the United World Wrestling President's left. The IOC or NOC representative will sit on his right. Their accompanying partners will be seated among the other individuals present.

As far as possible, guests who are not at the official table will be seated according to their rank. Toasts and speeches will be made during the dessert. During these ceremonies, official clothing is required.

## 20. OTHER REQUIREMENTS

20.1 The sporting organisation of Qualifying Tournament for Olympic Games must be placed under the control of the Technical Delegate assigned by the United World Wrestling President as per the United World Wrestling Constitution and Regulations.

Organisation of symposiums and Commission meetings must be under the control of the Heads of these Commission, the United World Wrestling President and the United World Wrestling Secretary General are automatically on all of them.

### 20.2 Summary of tasks and duties of the Organising Committee

#### a) official invitation

- invitation letter
- programme
- general information about the event
- Final entry by name to be handed over to the TRT at 12h00 the day before the start of the competition of the concerned category.

#### b) Checking the national anthems and flags by the delegation leaders of the participating countries

#### c) Accreditation

- 2 computers
- 1 United World Wrestling competition software (Arena)
- 2 fast colour printers
- cartridges of replacement
- 2 digital cameras connected to the computers + tripods



- 2 lamination machines + 500 A4 lamination sheets
- 2 cutting machines (Massicot)
- 2 punches
- A4 sheets

**d) random draw (by cabin) :**

- a laptop set in English (minimum: windows 7)
- A big screen for the coaches connected to the laptop
- A hall with room for 150 people
- Equipment for the manual draw (if necessary)
- Empty competition table lists
- Lists of draws by category corresponding to the numbers of participants

**e) weigh-in**

- possibility of a non-official weigh-in, the areas must be open as soon as the first delegation arrives (each hotel)
- official weigh-in (separate rooms)
- At the end of each wait in line:
  - 1 scale (without springs) with guaranteed precision
  - 1 table and 2 chairs per scale
- changing rooms where the competitors can leave their belongings
- 3 assistants per scale (2 referees nominated for this task and 1 national category referee) and 1 technician to calibrate the scales if necessary
- 1 weigh-in sheet by weight category
- 2 scales to check their weight outside of the official weigh-in and two more in case

**f) printed matter**

- entry forms
- forms for hotel accommodation, arrivals, departures, training timetables, meals, tickets
- programme
- diplomas for the competitors and per weight category: 1 for 1<sup>st</sup> and 2<sup>nd</sup>, 2 for the 3<sup>rd</sup> places
- notifications for anti-doping tests if applicable
- forms for collecting urine tests

**g) medals**

- medals per weight category: 1 gold, 1 silver and 2 bronze medals
- 2 additional gold, silver and bronze medals must be given to the United World Wrestling Secretary General.



## **h) halls**

1. the competition hall can hold 3-4 licensed mats (depending of the number of participants) and the necessary facilities.
2. a warm up hall with at least the same number of United World Wrestling licensed mats than for the competition – approx. 300-600m<sup>2</sup>
3. a call-room prepared in accordance with the number of competition mats
4. training facilities for all the competitors (at least 6 licensed mats)
5. relaxation room for the Bureau Members and the Executive Committee
6. relaxation room for the referees
7. relaxation room for the refereeing commission with desk
8. relaxation room for the technical delegates with desk
9. lockable changing rooms for competitors with showers, toilets and massage equipment
10. anti-doping test rooms (2 separate rooms one for men (with 2 sample offices) and one for women)
11. an infirmary equipped for first aid
12. a press centre with the necessary equipment (fax, telephone, Internet)
13. a press conference room
14. exclusive rooms with snacks and beverage for:
  - a. United World Wrestling Bureau Members
  - b. United World Wrestling Guests and VIPs
15. a conference hall with room for 100 people
16. rooms for the Organising Committee
17. an office for the United World Wrestling President with telephone, fax, Internet
18. an office for the United World Wrestling Secretary General as well as a secretariat (equipped with computers, printers, photocopiers with sorters, telephone, fax, internet access)
19. rooms for the non-official weigh-in at the competition venue or/and at the hotel
20. a weigh-in room and draw room
21. a room for checking the entries
22. a room for the medical symposium if it is organised
23. a room for the Executive Committee meetings
24. a room for the Refereeing Commission's meetings and daily meeting of referees (100 seats) equipped with video material
25. infirmary
26. lockable room for the United World Wrestling staff

## **i) Medical staff**

- 1 doctor per mat
- 1 medical assistant per mat
- 2 doctors for the anti-doping tests (men and women)
- 4 or 5 doctors for the medical check before the weigh-in

## **j) Mat table staff**

- 2 employees (at least national category referees) for scoreboards laptops
- 1 runner for each mat



**k) A general announcer (French – English –local language)**

**l) Ceremonies**

- 1 person in charge of ceremonies and questions concerning protocol who will work with the United World Wrestling 's Protocol Chief
- 5 assistants for the prize giving ceremonies
- 5 assistants for the opening and closing ceremonies

**m) Organising Commission obligatory for an event**

- 1 person in charge of the Organisation Office
- 1 person in charge of the information and reception desk
- 1 person in charge of accommodation (board and lodging)
- 1 person in charge of training
- 1 person in charge of transport
- 1 person in charge of Public Relations
- 1 person in charge of material and equipment
- 1 person in charge of the weigh in and the random draw
- 10 assistants for checking nationalities, invitations, giving out identity badges, checking flags and national anthems
- 2 guides for the athletes

**n) Necessary equipment**

1. 1 warm up room with at least the same number of United World Wrestling licensed mats than for the competition
2. 1 raised platform (0.80 m - 1 m) on which the mats must be placed
3. 1 complete set of 2 LED screens (minimum 2m by 1m) score boards and mat timers per mat
4. a big screen per mat, connected to the video control, for the public check of challenge
5. 1 table and 4 chairs for the Refereeing Delegates and the two Technical Delegates
6. 1 table per mat for the timers, mat chairman and video control
7. 1 manual board with the results per mat
8. 1 audio equipment connected to the scoreboard laptop or 1 gong per mat with a different tone
9. 1 manual timer per mat for back-up
10. 1 table and 2 chairs per mat for the doctor responsible for the mat and his assistant
11. 2 chairs per mat for the coach and doctor
12. chairs for the referees (depending on how many there are but a minimum of 20 chairs per mat)
13. 1 central microphone
14. Sufficient 4G USB keys
15. sufficient changing rooms must be available in the weigh-in rooms, the warm-up hall and the training halls



16. signs with the participating countries' names on
17. flags of the countries or the delegations participating with flag bearers
18. national anthems of the participating delegations (short version)
19. flags of the nation's participating for the medal ceremonies
20. venue for the medal ceremony
21. podium for the medal ceremony
22. United World Wrestling flags
23. IOC flags
24. national flag of the host country

**o) Conditions and the quality of the facilities**

1. All the necessary facilities which are required for the competition must be checked or approved by the authorising services of the United World Wrestling.
2. The competition hall must be equipped so that the conditions are the best possible for the competitors, referees, teams officiating at the tables, officials and spectators.
3. The press, the television and photographers must not interfere with the matches.
4. The competition hall must be able to seat approx. 5,000 spectators and have an average ambient temp of 18°- 22°C max.
5. It must be possible to light the mats. The light must be directed vertically at the mat and must not be less than 1,500 lux (the best lighting being 1,800 lux)
6. Officials' seats must be reserved with their names. Special seats must be provided for guests of honour, accredited journalists and competitors.
7. All the officials', referees' and competitors' rooms must have loudspeakers. In addition, in the competition hall, all information must be provided on a giant screen.
8. All the cables provided (electric, network, video) must be CE standards (no handmade cables).

**p) Training halls**

The number of training halls must correspond to the number of participants. The halls and the training times must be fairly distributed between the National Federations.

The training halls must be equipped and correspond to standard requirements with licensed mats of 12m x 12m.

Changing rooms, showers and scales must also be available at the training site.

**q) Information and Reception Desk**

A Reception desk and information centre will be at the central hotel and an information office will be at the competition site. All information for National Federations will come from these desks.

The desk is in charge of :

1. Welcoming participants when they arrive at the airport or station and when they leave



2. attributing hotel rooms
3. helping ordering meals
4. helping with local and international transport (confirming flights)
5. providing information of any kind
6. reserving training periods
7. helping with questions about culture and tourism

**r) Entries and checking nationality, distributing accreditation badges**

The Organising Committee must take care to accelerate these checks.

The halls and working conditions should correspond to the number of entries and include as a minimum:

1. 1 large table for administrative work
2. 1 table for the Secretary General and the General Treasurer
3. 30 chairs

**s) Press Centre**

The size and equipment in the Press Centre must correspond to the number of accreditations of journalists.

Working conditions must conform to AIPS standards:

- Internet
- fax
- telephones
- computers
- interview areas
- seats with desks for journalist
- photocopiers
- bar – buffet

**t) Specialized staff**

- 1 Secretary of competition (TRT) that will be formed by the United World Wrestling Staff
- 1 TRT translator (English - French if possible)
- 2 TRT assistants (programs distribution, printing)
- 1 secretary assistant (copy, printing)
- 1 translator for the Secretary-General
- 1 Technical Officer (network / electricity / internet) to 100%

**u) Hospitality**

The organising committee must provide an exclusive room for hospitality purposes to host bureau members, VIPs, UWW Sponsors and guests. The room must fulfil the following requirements:



- Capacity for 50 people
- Direct access to VIP seating
- View from the hospitality area onto the field of play

Catering must be provided one hour before the start of the competition until one hour after the last medal ceremony.

## 21. FINANCIAL OBLIGATIONS OF ORGANISERS OF INTERNATIONAL COMPETITIONS

Competition	Organisation fee	Inspection visits (2-3 per Championships)	Paid for during the competition			
Olympic Games Qualifying tournament	CHF 1'800.-	* Travel and accommodation (business class) 1 to 3 persons	Staff Members	Travel*	Stay*	Representation expenses**
			United World Wrestling President	1st class	Yes	Yes
			Continental President	Business class	Yes	Yes
			United World Wrestling Secretary General	Business class	Yes	Yes
			2 technical delegates	Business class	Yes	Yes
			1-3 appointed doctor	Economic class	Yes	Yes
			2 refereeing delegates	Economic class	Yes	Yes
			Continental Council (max. 7)	-	Yes	-
			United World Wrestling Bureau Members from the continent	-	Yes	-
			20 Staff United World Wrestling	-	Yes	-

\* travel fee = from home to the competition venue and return plus visa cost  
accommodation = hotel and food

\*\* The period which the Organiser pays the representation fees, CHF 100.- or equivalent in convertible local currency per day, payable on the spot to the technical delegates and the assigned referees, starts 48 hours before the competition and ends 24 hours after the competition. For competitions hosting a referee's clinic, the representation fees payable to the refereeing delegates starts 24 hours before the beginning of the clinic.

Please understand these Regulations are subject to change – updates will be included at <https://unitedworldwrestling.org/host-cities>



UNITED WORLD  
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