



DATE: December 11, 2019
RECIPIENT: WCL Membership c/o PTSOs
SUBJECT: Screening - Vulnerable Sector Checks (VSCs)

Please note that WCL is still in the process of reviewing and revising a suite of Safe Sport Policies that will be available for review in the new year. Notwithstanding, please note the following clarification and updates regarding WCL's screening requirements.

WCL requires all support personnel (coaches, medical, team leaders, officials, staff, BOD) to provide proof of screening to receive accreditation for participation at WCL sanctioned events, including the Canadian Championships.

In 2019, WCL implemented two acceptable options of proof of screening:

1 – Vulnerable Sector Checks for Minors (VSCs)¹ issued no earlier than September 01, 2018 (digital or hard copy).

OR

2 – Enhanced Police Information Check (E-PIC)² issued no earlier than September 01, 2018 (digital results to be shared with WCL through Sterling BackCheck).

Effective March 15, 2020, unless the Screening Committee determines on a case-by-case basis to modify the submission requirements, individuals are required to submit documents as follows:

- Vulnerable Sector Check (once)
- E-PIC (every three years)

Scenario 1:

If you submitted a VSC in 2019, you will be required to provide an E-PIC (no earlier than September 01, 2018).

Scenario 2:

If you submitted an E-PIC in 2019, you will be required to provide a VSC (no earlier than September 01, 2018).

¹ A detailed check that includes a search of the RCMP National Repository of Criminal Records, local police information, and the Pardoned Sex Offender database.

² A search of the RCMP National Repository of Criminal Records and local police information, to determine whether the individual has a criminal record (through online system - Sterling Talent Solutions).





How to Obtain a Vulnerable Sector Check

Individuals may only obtain a VSC for Minors through a RCMP office or police station, submitting two pieces of government-issued identification (one of which must have a photo), and completing any required paperwork.

WCL will provide a confirmation letter (see enclosed). **In the event that an RCMP office or police station refuses to provide a VSC on the grounds that the individual does not have direct contact with a vulnerable sector, the individual should acquire a signed note from an officer confirming the refusal.**

Fingerprinting may be required if there is a positive match with the individual's gender and birth date.

Fees may be required to obtain screening information and will be the responsibility of the individual.

How to Obtain an Enhanced Police Information Check (E-PIC)

WCL has joined our counterparts at the Coaching Association of Canada to partner with Sterling Talent Solutions. Sterling Talent Solutions provides an online, secure, and convenient way to obtain an Enhanced Policy Information Check (E-PIC).

Their results are forgery-proof which gives confidence to the organization that results have not been tampered with. The results are back in one business day, allowing people to be placed almost immediately. Additionally, people can share their results securely with other organizations where they work or volunteer with 24/7/365 access through their software. The cost per check is \$25. While some police services may charge less, we believe the benefits outweigh the additional cost (reduced travel costs, less time off work required, speed, security). Applicants can initiate and pay for their own checks online.

The E-PIC process would be as follows:

1. Individuals are directed to a landing page:
<https://pages.sterlingbackcheck.ca/landing-pages/w/wrestling-canada-lutte/>
2. Individuals click the link, provide information on the site securely, verify ID.
3. 90% of candidates verify their ID online successfully. The 10% that are unsuccessful will be asked to proceed with traditional ID verification at any Canada Post office. This process is the same as they would do at a police station, but should be more convenient since there are many more locations.
4. Upon completion, please be sure to share your results with "Wrestling Canada Lutte".
5. That's it! Results will be returned to the individual, guaranteed within one (1) business day.

Please note: E-PIC checks dated January 2019 onwards will only be accepted via Sterling Talent Solutions





All other conditions of the Screening Policy remain in effect.

We thank you for your ongoing commitment to providing a safe and respectful environment for all participants.

Please do not hesitate to contact us with any questions.

A handwritten signature in black ink, appearing to be the initials "TM".

Tamara Medwidsky
Executive Director
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encl





December 11, 2019

RE: REQUEST FOR VULNERABLE SECTOR CHECK

To Whom It May Concern:

Please accept this letter as a request to provide a Vulnerable Sector Check for:

_____ Name (please print) _____ Gender _____ Date of Birth (dd/mm/yyyy)

DESCRIPTION OF ORGANIZATION

Wrestling Canada Lutte (WCL), located in Ottawa, Ontario, is a not-for-profit National Sport Organization (NSO) and a Registered Canadian Amateur Athletic Association (RCAAAA). As the national sport governing body for Olympic style wrestling in Canada, WCL selects and prepares Canada's teams that participate in international competitions including Continental Championships, World Championships and major multi-sport Games (ie. Olympic Games).

WCL serves a number of stakeholders to further its mission and is committed to working in closer alignment with its provincial and territorial partners to deliver world-class programs and services to athletes, coaches, and officials. As part of WCL's ongoing responsibility to provide a safe and secure environment for each WCL participant while in Canada and abroad, WCL requires all volunteers to provide a Vulnerable Sector Check in order to be eligible to participate in WCL sanctioned activities.

_____ has responsibilities as a VOLUNTEER for WCL and in this role, s/he will have access to vulnerable individuals.
(Name)

We thank you for your assistance and ask for your cooperation in granting this request at either no cost or at a reduced cost associated with such a request for individuals involved in voluntary capacities with non-profit and charitable associations.

If more information is required from WCL, please don't hesitate to contact us.

Yours in Sport,

Tamara Medwidsky
Executive Director
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