



HOSTING REGULATIONS: CANADA CUP 2022

March 2021

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1 – INTRODUCTION

The Hosting Regulations (“Regulations”) is the document that governs the way that the Canada Cup is run, under the sanction of Wrestling Canada Lutte (“WCL”). The event is held on June 30 - July 3, 2022.

Through the Bidding Process, WCL selects a Host Organizing Committee (“HOC”) to plan, organize and host the Canada Cup. The HOC is responsible to WCL for delivering the Canada Cup and ensuring the safety of all participants and volunteers. WCL will assist the HOC by providing advice and input during the planning and preparation prior to the event as well as carrying out all the necessary controls to ensure compliance with the Regulations and rules of wrestling during the event.

The event is also subject to the sanction of United World Wrestling (“UWW”) and their rules and regulations.

These Regulations are obligatory for the Canada Cup. Any HOC that wishes to depart from these Regulations in whatever way, must obtain written approval from WCL (Chair of Events & Hosting Advisory Committee and / or the Executive Director) in advance. If there is any conflict, disagreement or misperception between these Regulations and any other WCL Policy, WCL’s decision on the issue will prevail.

Please note that these Regulations are subject to change in order to respond to additional COVID protocols or other government (Federal, Provincial or Municipal) or Public Health Agency requirements, restrictions or approvals. There are currently many unknowns due to COVID that could impact the hosting of this event.

In addition to various new requirements and protocols that the HOC may need to meet to satisfy the various Government and Public Health Agencies directives, the Government of Canada also requires a special authorization for all International Single Sport Events to enable foreign individuals to travel and enter Canada. Once an HOC is selected, WCL and the HOC will work towards seeking the GOC’s authorization.

2 – BIDDING PROCESS

Any HOC can submit a bid to organize the Canada Cup. Bids are selected on a periodic basis through issuance of Request for Proposal, based on the requirements in the present Regulations.

The Canada Cup is awarded to an HOC following an assessment of the bid application received by WCL’s Events & Hosting Advisory Committee and ratified by WCL’s Board of Directors.

3 – TRIALS OBJECTIVES

Canada Cup of International Wrestling was initiated in the fall of 1980 by the Federal Government to provide Canada’s wrestlers with an alternative to the boycotted Olympic Games held in Moscow. The first host of this premier event was Lakehead University located in Thunder Bay, Ontario and featured the national teams of Canada, Hungary, Japan and USA.

The Canada Cup is held to achieve the following outcomes:

- Showcase the success of Canadian wrestlers.

- Ensure the highest quality presentation of the sport of wrestling for spectators and fans.
- Promote the sport of wrestling at the national, provincial and local levels.

The competition will be held according to the most recent edition of the UWW Rulebook with Canadian Adaptions for the draw and a 2 KG weight allowance.

4 – RESPONSIBILITIES OF WCL FOR THE CANADA CUP

WCL is the National Sport Organization for wrestling in Canada. With respect to the Canada Cup, WCL has the following responsibilities:

1. Ensure the Rules and Regulations of the Canada Cup are followed and respected during the competition.
2. Ensuring that all Official Languages requirements are followed and respected during the competition (please refer to Appendix A).
3. Provide technical advice to the HOC as needed and carry out the necessary oversight and governance controls for the event.
4. Arrange and cover the costs of the following:
 - a) UWW Sanction Fees;
 - b) All (airport or ground) transportation for the UWW Referee Delegate, the CAWO selected Pairing Master and the designated WCL staff to and from the host city;
 - c) Pay the Room and Board costs for the UWW assigned Official, the selected Pairing Master and the designated WCL staff; and
 - d) The UWW “representation fee” to the UWW Referee Delegate.
 - e) “Honoraria” of \$200 for the CAWO assigned Pairing Master.
5. Provide the HOC with all medals, awards, and any WCL awards to be presented at the event.
6. Provide the necessary IT Requirements to facilitate the operation of the tournament draw, score display, video review and streaming for the event. Please refer to the IT Requirements in Appendix B.
7. Provide, arrange and cover all costs for the WCL photographer for the Canada Cup.
8. Provide the HOC with the HOC fee allocation as outlined in the Financial Conditions section.
9. Develop and publish the Canada Cup Technical Package.

5 – RESPONSIBILITIES OF CAWO FOR THE CANADA CUP

The Canadian Association of Wrestling Officials (“CAWO”) is responsible for selecting and assigning the Pairing Master and any eligible international officials for the event.

6 – RESPONSIBILITIES OF HOST ORGANIZING COMMITTEE (HOC) FOR THE CANADA CUP

The HOC is the group or club that has bid, been awarded and accepted the right to host the Canada Cup for the designated year. The HOC is responsible to ensure that all the requirements in the Regulations are followed.

The HOC will be led by the Tournament Convenor, who is responsible for being the key contact with WCL.

In addition to the Tournament Convenor (Chair), the HOC will identify one key person responsible for the following functions:

- Technical (Venue / Security / Weigh-ins / Medical).
- Financial (Budgets / Financial Reporting).
- Hospitality (Accommodation / Food Service / Volunteers).
- Protocol (Advertising / Media / Sponsorship / Grants / Tickets / Ceremonies / Signage / Announcers / Bilingual Services).
- Transportation (WCL Staff / VIPs / Officials / Pairing Masters).

The HOC has the following responsibilities:

1. Ensure all the requirements of these Regulations are followed and applied.
2. Support WCL in ensuring that all WCL and UWW Policies, Regulations and Requirements, including the Regulations of the Canada Cup, are followed and respected during the competition.
3. Comply with all Federal, Provincial, and Municipal government and Public Health Agency requirements, regulations, rules and directives.
4. Ensure the safety of all participants, volunteers and others, and to keep order in the competition venue and related competition / training areas.
5. Ensure IT Requirements are met, including sufficient network and internet capabilities.
6. Provide and cover all costs associated with the Canada Cup Regulations outlined below (excluding those costs covered by WCL as noted above or specified elsewhere), including, but not limited to:
 - Technical Requirements
 - Transportation
 - Officials
 - Accommodation & Hospitality
 - Protocol
 - Volunteers
 - Insurance
 - Financial Conditions
 - Reporting

During the event, HOC members should be easily identifiable by wearing standardized event apparel (Jackets / Golf Shirt / T-shirt) that includes both the WCL and Event logos. WCL will supply the HOC with the apparel at WCL's costs less 20%.

7 – TECHNICAL REQUIREMENTS

Competition Days

The event takes place between Thursday* and Sunday*, with the actual competition being held on a single day, as follows:

- Thursday: Team arrivals
- Friday: Team arrivals, set-up & technical meetings
- Saturday: Senior Women & Men's Freestyle competition, tear-down

- Sunday: Team departure

** Note: Some participants will arrive Thursday, but most delegations will arrive on Friday.*

Competition Format

The competition format will consist of:

- U23 / Senior UWW weight categories + 2 KG allowance – Women (WW) & Men's Freestyle (FS).
- Same day weigh-ins (morning of competition).
- Draws will be completed at the Technical Meeting the evening before competition.
- WCL double elimination bracket (for all categories with greater than 6 athletes) and a round robin format (for categories with 5 or less athletes).

Competition Venue

The competition venue must:

- Meet the WCL "Field of Play" standards (as outlined below);
- Be available 8 AM to 11 PM for the following days:
 - One day (minimum) before the competition for set-up;
 - Saturday for the competition; and
 - After the competition for take-down.
- Be able to seat 1,000 spectators plus all the athletes, coaches, team leaders and other team support, with an ambient temperature between 18° and 22°C;
- Provide the following (on each competition day):
 - Change rooms (male and female, including showers) for athletes (minimum of 100 athletes per gender);
 - Change rooms (male and female) for officials (one per gender minimum);
 - Gender-inclusive change rooms must be made available;
 - Lockable Meeting Room for officials, separate from the field of play. The meeting room needs to have capacity for 30 officials and have a large display screen (minimum of 127-centimetre / 50-inch) with capability to be connected to a computer / tablet. (Head Official to hold the key); and
 - A meeting room (theatre style with head table & podium) for a minimum of 30 accredited coaches & other personnel to host the technical meeting on the Friday. The room will be equipped with a minimum 127-centimetre / 50-inch display screen (LED TV or LCD projector with connections).

Field of Play

Mats

- A minimum area of 48-metres / 160-feet x 24.5-metres / 80-feet holding a minimum of 3 WCL Competition Wrestling Mats (12-metre / 40-feet x 12-metre / 40-feet) in single file with spectator seating along one side of each mat. Please refer to WCL's [Mat Regulation Policy](#).
- Mats will be on a solid secure surface or elevated platform, as recommended by the mat manufacturer.

- The HOC will be responsible to wash the mats with a 10% bleach solution at the start and between rounds / sessions. The HOC will also be responsible to have volunteers at each mat to clean mats (blood, etc.) during matches.

Area Around the Mats

- There will be a minimum of at least one 1-metre / 3-feet between each wrestling mat covered by either carpet or padded mats
- There will be a minimum of 5-metres / 16-feet width of carpet (or other acceptable floor covering) and a security (metal bike) fence surrounding the perimeter of the Field of Play.
- Across the mats and opposite the spectator area and behind the elevated Head Table will be a curtained backdrop (15-metres / 50-feet X 2.5-metres / 8-feet). Option to include same along one or both ends to create a theatre atmosphere.



Security

The venue must be laid out in such a way as to separate the field of play from the rest of the venue, while maintaining the spectators' views.

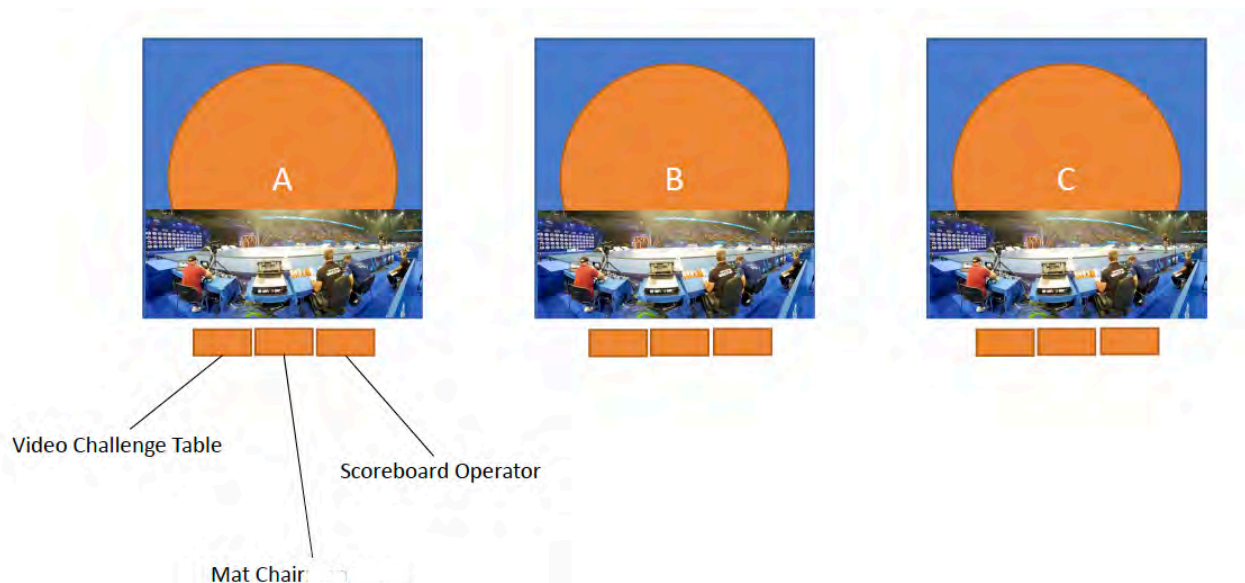
Provision must be made by the HOC for a combination of paid security personnel and volunteers, as well as security barriers (e.g. metal bike fence) to ensure that all spectators and non-competing athletes are kept a minimum of 5-metres / 16-feet away from the field of play.

Provision must be made by the HOC to ensure that the field of play is secured to appropriately accredited individuals. This includes mat surfaces, officials' tables, the head table, announcer's table and pairing area. Non-authorized individuals will not have access to the field of play and surrounding area.

The warm-up area should be similarly secured to appropriately accredited individuals.

Competition Equipment & Accessories

The HOC will provide the following for each mat:



Mat Chair Side:

- One skirted table (80-centimetres / 30-inch x 2-metre / 6.5 feet) or a combination of tables, with three to five chairs (mat chair, scorer, video challenge & mat maintenance).
 - One set of official scoring paddles (consisting of four red paddles marked “1-2-4-5”, four blue paddles marked “1-2-4-5”, one white paddle, one red paddle and one blue paddle).
 - A “red” Challenge Cube, a “blue” Challenge Cube and a soft white “STOP” device (used by the mat chair for stopping the match).
 - A supply of pencils.
- One (1) LED video scoreboard (minimum of 127-centimetre / 50-inch) on view to the public
- A skirted table (80 centimetres / 30-inch x 2 metre / 6.5 feet) or a combination of tables to house IT equipment as well as power (please refer to the IT requirements section):
 - One (1) portable monitor (minimum 48-centimetre / 20-inch) for connection to the laptop;
 - One (1) 1-metre / 40-inch HDMI cable;
 - One (1) 4.5-metre / 15-feet HDMI cable;
 - One (1) 15-metre / 50-feet HDMI cable;
 - One (1) HDMI splitter; and
 - Power (two 5-contacts power bars, with extension cords to each LED video scoreboard) and cable connections for the scoring system (please refer to the IT requirements).

Judge Side:

- One skirted table (80-centimetres / 30-inch x 1-metre / 3-feet) with one chair (Judge) on opposite side of the mat.
 - One sets of official scoring paddles (each set consisting of four red paddles marked “1-2-4-5”, four blue paddles marked “1-2-4-5”, one white paddle, one red paddle and one blue paddle).
 - A supply of pencils.

- One (1) LED video scoreboard (minimum of 90-centimetre / 36-inch) on view to officials and competitors.
- Two chairs for coaches at each corner of the mat.

Head Table

A centrally located raised (0.5-metre / 2-feet to 1-metre / 3-feet) platform (minimum of 2.5-metres / 8-feet X 10-metres / 33-feet) for members of WCL, HOC and special guests. The platform will be behind the mats and opposite the spectators. The platform will have skirted tables and seating for up to 12 people (including pairing masters), with appropriate stairs and back drop draping (2.5-metres / 8-feet high pipe & drape) behind the platform.

Officials' Seating

A separate designated seating area, at least 5-metres / 16-feet away from the mat surface, to seat 30 officials.

Presentation Area

One (1) three-level (Silver-Gold-Bronze) medal podiums located in close proximity to the spectator viewing area (to allow space and a reasonable vantage point for those taking pictures of the presentations). The podium will have the standard WCL branding signage, with back drop draping (2.5-metre / 8-feet high pipe & drape) behind, and surrounded with one (1) Canadian Flag, one (1) Provincial flag of the Host and at least one (1) Canada Cup or three (3) WCL pull-up banners.

Pairing Area

Pairing masters will use the WCL provided tournament draw software and / or UWW tournament draw software to generate the draws and score sheets. Pairing masters are responsible for providing their own laptops and having the tournament software already installed.

The pairing area will be located at the Head Table to permit observation of the mats and the tournament progression. The area will be large enough to have seating and workspace for up to 3 pairing masters. The HOC must provide the pairing team with all the office equipment (2 high speed printers and necessary internet connection) and stationery (printer cartridges, paper, pens & pencils) as well as connections (power & cables) to establish the pairings, bout sheets, draw sheets, results and all other necessary information.

Wall charts should be displayed in both the warm-up area for athletes/coaches and an area accessible to spectators. Wall charts will display QR codes to allow everyone to access the draws live on their mobile devices.

Warm-Up Area & Corral

The warm-up area will be available on all competition days (starting 90 minutes before the start of the competition and available until 15 minutes after the conclusion of competition). The warm-up will be a secured area (accredited access), and include a minimum of 242 m² / 2600 ft² (or equivalent of two 11-metre / 36-feet x 11-metre / 36-feet) of clean Practice Wrestling Mats (Refer to [Mat Regulation Policy](#)), separate from the Field of Play (but within 50-metres / 160-feet of the Field of Play) and the Training

Venue. Live action must be displayed for each mat in the warm-up area, via the internet using a tablet, Laptop or Smart TV display, to keep athletes and coaches updated on match progression.

The warm-up area or a separate area adjacent to the warm-up area will serve as the corral for athletes and 2 coaches/team medical (maximum 2 people) on deck for competition.

Athletes and their coaches/team medical (maximum 2 people) will be escorted to the field of play by HOC volunteers, just prior to their match.

Following the conclusion of the match, the athlete and their medical team will exit the field of play through the designated exit. The Coach may either exit the field of play with their athlete and return to the Corral, or alternatively remain in the field of play area to escort a new athlete for an upcoming match.

Medical Area

On each day of the competition, starting 60 minutes prior to the start of the competition and for 15 minutes after, the HOC will arrange and pay for the following:

- Medical service (minimum of two (2) certified members of the CATA or CPA/SPD and one (1) physician on site throughout the tournament) will be made available to the accredited athletes. If medical attention is required for other accredited individuals, they will be serviced as a secondary priority to athletes.
- At least two medical tables.
- Medical area in the warm-up area.
- Private room for medical intervention.
- First aid personnel and a first aid room to provide care for spectators in the venue, with all the equipment necessary for first aid (including a defibrillator), as prescribed by local health regulations.

Training Venue

Starting on the day prior to the competition and each day of the competition (except for Sunday), the HOC will provide a training venue, at the venue. The training venue will:

- Be available from 8 AM to 8 PM. (Remember to allow for ample time to set up and tear down this area).
- Have a minimum of 242 m² / 2600 ft² (or equivalent of two 11-metre / 36-feet x 11-metre / 36-feet) of clean Practice Wrestling Mats (Refer to [Mat Regulation Policy](#)).
- Coaches, with proper certification, are fully responsible to accompany and supervise athletes at all times while they are in the training venue.
- A calibrated electronic scale (check scale) is to be accessible to the athletes at the host hotel and/or training venue at least 24 hours prior to weigh-ins. Scales must be on a solid surface or have a wooden platform underneath.
- Have appropriate work-out facilities, including sauna and cardio equipment.

Medical Examination & Weigh-In

The statutory medical examination and weigh-in of the wrestlers shall be carried out in the host hotel on Saturday morning (7:30 AM – 8:30 AM). The medical and weigh-in area must be in a secured (accredited

access only) area and be a minimum of 10-metres / 33-feet X 12-metres / 39-feet with separate entrance and exit doors. The HOC will provide:

- Sufficient medical personnel (including at least one physician) so that the medical control can be carried out efficiently. A private room available for use by the medical team, if required.
- Three (3) electronic scales for weigh-ins. The scales are to have been recently calibrated and must display in kilograms. Scales must be on a solid surface or have a wooden platform underneath.
- A large digital clock (visible within the room) to display the 60-minute weigh-in countdown.

Technical Meeting / Referees Clinic / Pairing Clinic

The HOC will provide (arrange and cover the costs for) a room at the host hotel for WCL to hold a technical meeting for all accredited coaches and other personnel from 7 PM – 8 PM on the Friday evening.

The HOC will provide (arrange and cover the costs for) a room at the host hotel for UWW to hold a clinic and meeting for all of the referees, 10 AM – 4 PM on Friday, so that they can be given all the necessary instructions and information on the technical rules for the Canada Cup.

The HOC will provide (arrange and cover the costs for) a room at the host hotel for the pairing masters, 2 PM – 7 PM on Friday, so that they can complete the “pairing” for the Canada Cup.

Please refer to the Accommodations & Hospitality section below for the meeting room requirements.

8 – ACCOMMODATIONS & HOSPITALITY

The host hotel must provide for a minimum of 140 hotel rooms (2 beds per room – no pullouts) on peak nights for accredited athletes, coaches, officials, pairing masters, team leaders, medical staff, WCL staff and VIPs. The host hotel(s) must be able to supply good quality climate-controlled accommodations, with elevator access and private bathrooms. The host hotel(s) must provide restaurant service from 7 AM to 11 PM on the day prior to and each day of the competition. Based on history there is normally a total of 380-420 room nights for the event.

Rooms & Board (Meals)

The HOC is responsible to provide each accredited participant (athletes, coaches, officials, pairing masters, team leaders, medical staff, WCL staff and VIPs) with accommodation in a high-quality host hotel (double occupancy with one person per bed), which must meet the following specifications:

- A minimum of 3-star, climate-controlled hotel with elevator access and private bathrooms.
- A minimum of 140 hotel rooms with 2 beds per room.
- The HOC is also responsible to provide each accredited participant with three (3) healthy high-quality and nutritious meals each day.

Meeting Rooms

The HOC will arrange and cover the costs of the following at the host hotel:

- A large (minimum of 10 metres / 33-feet x 12 metres / 39-feet with separate entrance and exit doors) room on Saturday (7:30 AM – 8:30 AM) for the medical examination and weigh-in.

- A calibrated electronic scale (check scale) is to be accessible to the athletes at the host hotel and/or training venue at least 24 hours prior to weigh-ins.
- An accreditation area (minimum of 5-metre / 16-feet x 5-metre / 16-feet with tables and 4 chairs) at the host hotel on the Thursday and Friday (8 AM – 6 PM).
- A meeting room (theatre style with head table & podium) for a minimum of 30 accredited coaches & other personnel to host the technical meeting on the Friday evening (~7 PM to 8 PM). The room will be equipped with a minimum 127-centimetre / 50-inch display screen (LED TV or LCD projector with connections).
- A meeting room (theatre style with head table & podium) for a minimum of 30 accredited officials to host the officials' meeting on the Friday (10 AM to 4 PM). The room will be equipped with a computer and a minimum 127-centimetre / 50-inch display screen (LED TV or LCD projector with connections).
- A meeting room (boardroom) for a minimum of 4 accredited pairing masters to prepare the draw for the Canada Cup on Friday (2 PM to 7 PM). The room will be equipped with WIFI connection to the internet and a high-speed printer.
- A hospitality room for accredited personnel (Coaches, Officials, Pairing Masters, Team Leaders, Medical Staff, VIPs, and WCL Staff) to meet and socialize on Friday evening (8 PM – 10 PM). Provision of food and beverages are at the discretion of the HOC, however no alcohol is to be provided. Typically, a room that could accommodate a flow of 25-40 people would work well.

9 – TRANSPORTATION

The HOC is responsible for the ground transportation for all accredited participants (athletes, coaches, officials, pairing masters, team leaders, medical staff, WCL staff and VIPs) between host airport, host hotel and competition venue.

10 – PROTOCOL

Accreditation & Registration

All accreditation and registrations will be completed in UWW's Database. WCL will prepare, print and provide accreditation badges and lanyards for all accredited individuals.

All athletes and support staff, including coaches, officials, pairing masters, team leaders, medical staff, WCL staff and VIPs will be required to register for the event, no later than 21 days prior to the first day of competition, and pay any fees applicable for the event (as established by WCL) directly to the HOC.

WCL will provide the HOC with a final list of all approved athletes and support staff, including coaches, officials, pairing masters, team leaders, medical staff, WCL staff and VIP and other accredited personnel a minimum of 21 calendar days prior to the first day of competition.

The HOC will provide WCL, a list of all volunteers and VIPs (invited guests) to WCL, a minimum of 14 days prior to the first day of the competition, to enable WCL to prepare accreditation badges.

The HOC will arrange and provide volunteers (minimum 2) and a space at the host hotel to enable registered and accredited participants to pick up their accreditation on the day prior to competition (between 8 am – 6 pm). WCL will have at least one (1) WCL staff on hand (or on call) to handle questions, deal with issues, etc.

Signage

WCL will supply the HOC with the digital signage specification (WCL branding requirements & any necessary print files) at least 6 months prior to the competition. The HOC will be responsible to acquire and pay for the following signage:

- Surrounding the WCL Platform:
 - Canadian flag.
 - Provinces flag of the HOC.
 - Flags for all Countries participating in the Canada Cup.
 - WCL Canada Cup banners (76-centimetre / 30-inch x 2-metre / 6.5-feet pull-up).
 - WCL Banners (76-centimetre / 30-inch x 2-metre / 6.5-feet pull-up).
 - HOC /Club Banners (76-centimetre / 30-inch x 2-metre / 6.5-feet pull-up).
- Each mat will have the following signage:
 - Name/Number of the Mat (Mat A, Mat B, etc.) (30-centimetres/12-inch x 1-metre/40-inch “coroplast” trifold);
 - Two (2) WCL (1-metre/40-inch x 1-metre/40-inch “coroplast” trifold);
 - Two (2) UWW (1-metre/40-inch x 1-metre/40-inch “coroplast” trifold);
 - Two (2) Sport Canada (1-metre/40-inch x 1-metre/40-inch “coroplast” trifold);
 - Two (2) PTSO (1-metre/40-inch x 1-metre/40-inch “coroplast” trifold); and
 - Two (2) HOC (1-metre/40-inch x 1-metre/40-inch “coroplast” trifold).
- Spread throughout the Field of Play:
 - Sponsors as determined by the HOC (1-metre / 40-inch x 1-metre / 40-inch “coroplast” trifold).
 - 5 WCL Sponsor (1-metre / 40-inch x 1-metre / 40-inch “coroplast” trifold) – to be advised by WCL 60 days prior.
- At each public/spectator access entrance to the venue:
 - WCL Canada Cup banners (76-centimetre / 30-inch x 2-metre / 6.5-feet pull-up).
 - “Notification of Photography” signs.
- At the podium (items can be relocated from WCL platform for ceremonies):
 - One (1) Canadian flag and one (1) Provincial flag of the Host Province.
 - WCL Canada Cup banner as the backdrop (or three (3) 76-centimetre / 30-inch x 2-metre / 6.5-feet WCL pull-ups).
 - WCL Podium Signage (as per WCL signage standards).

WCL is free to display additional other signage throughout the competition area. WCL will be responsible for any costs associated with such signage.

Note: As an alternative to the coroplast trifolds, the HOC can provide a similar digital display with the approval of WCL (Chair of EHAC or Executive Director).

Qualification Session (10:00 AM – 6:00 PM)

All qualification rounds will operate on three mats; up to and including the Bronze medal matches.

Finals Sessions (6:30 PM – 9:00 PM)

The standard protocol for “Finals” is:

- March out of the finalist and officials (must be arranged prior to start of finals).
- Canadian National Anthem is played.
- Acknowledgement of Traditional Indigenous Territories.
- Introduction of all finalists in singlet colours (walk across mat and shake hands).
- Remarks from WCL, PTSO and the HOC.
- At the discretion of WCL and the HOC, additional ceremonies may be planned and held to award and recognize special distinctions to individuals whom WCL and or the HOC wishes to honour.
- On 2 mats (one per gender):
 - Start both matches together, wait for both matches to finish before starting next round.
 - Lowest weight class to highest weight class (light to heavy).
- Medals matches will be interspersed with medal presentations.

Award Ceremonies

Medals presentations are the responsibility of the HOC and will occur on the one (three-level) medal podium located in close proximity to the spectator viewing area. WCL will supply all the medals required for the event. All ceremonies will be conducted in both English and French.

The HOC will be responsible for presenting the “Outstanding Foreign Wrestler Awards (Men & Women)” and the “Outstanding Canadian Wrestler Awards (Men & Women)” (presented by WCL Representative) at the conclusion of the competition. Such presentations are to occur in close proximity to the spectator viewing area. WCL will supply all the awards required for the event. All ceremonies will be conducted in both English and French.

The designated event photographer will be responsible to photograph all the medal winners and provide digital copies to WCL for their use in promoting and marketing the sport. WCL will have all accredited individuals sign a “Photographer Waiver” as part of the accreditation application. The HOC will notify spectators through appropriate signage at the entrances to the venue, that photographs are being taken.

Announcers

The HOC will be responsible for providing personnel to perform the functions in both English and French.

VIPs (Invited Guests & Dignitaries)

Accreditation for all VIPs will be provided by WCL.

The HOC is responsible for providing a VIP area in the spectator area.

11 – MARKETING & COMMUNICATIONS

Media

All media accreditation will be handled by WCL:

- All persons wishing to receive media accreditation to the Canada Cup will be required to present their media credentials to WCL's Marketing & Communications Manager, no later than 14 days prior to the start of the event. WCL has the right to deny anyone media credentials in their sole discretion.
- Media accreditation is not to be used for club video analysis or spectating parents. Clubs wishing to video matches for the purpose of performance analysis can do so from the stands or by one of the accredited members of the team in the corner.
- Access to the field of play will be granted to the media at the Marketing & Communication Manager's discretion provided it does not interfere with the tournament's progression.
- A mixed zone will be set up outside the field of play for those wishing to interview athletes and coaches.

WCL's Marketing & Communications Manager will liaise with the local media relations person identified by the HOC. The HOC must do their best to ensure maximum local media coverage.

Webstreaming

Webstreaming, including the provision of camera and broadcasting equipment, will be the responsibility of WCL.

The HOC will provide a (80-centimetre / 30-inch x 2-metre / 6.5 feet table) table to house webstream and video capture equipment as well as additionally required equipment at each mat (please refer to Appendix B).

The HOC will provide the appropriate network capabilities, including:

- 40mbps minimum symmetrical internet bandwidth, wired and wifi (1 total).
- High speed modem (as many as needed to set up a wired network among all mats, head table and warm-up area).

Photography

WCL will provide, arrange and cover all costs for a professional photographer for the Canada Cup (WCL will retain owner rights for the photographs).

The HOC can also arrange for HOC photographers at their own expense.

Merchandise & Sales

The HOC will supply an area (minimum of 5-metres / 16-feet x 10-metres / 33-feet) and tables (six (6) (80-centimetre / 30-inch x 2-metre / 6.5-feet), in sight & proximity to the spectators and participants, for the sale of apparel and wrestling merchandise. WCL will consign to the HOC, WCL apparel and logo merchandise. The HOC will supply a minimum of 3 volunteers (starting 30 minutes prior the competition and until 15 minutes after the competition at the Venue on competition days) to sell the merchandise. The HOC will receive a commission of 20% of all WCL product sold. Unsold merchandise will be taken back by WCL.

Other than apparel, wrestling items or any item that has the WCL brand or logo, the HOC is permitted to sell other pre-approved merchandise. Items should be directed to WCL's Marketing & Communications Manager for approval. WCL does not permit the sale of Tobacco, Cannabis & Alcohol products. All such costs and personal (including external third parties) will be covered by the HOC. WCL will not receive any compensation from the sale of such merchandise.

Marketing & Sponsorship

The HOC will assume responsibility to market the Canada Cup locally, however, the HOC will honour the exclusivity of all WCL corporate sponsors and suppliers that support the Canada Cup and will not sell sponsorship in those respective products or service categories. All such WCL sponsors will be communicated to the HOC upon awarding of the bid.

12 – VOLUNTEERS

The HOC will supply the following volunteers (accreditation will be arranged through WCL):

- One (1) person on the day prior to competition for accreditation (8 AM – 6 PM) at the host hotel.
- Three (3) people to sell merchandise (starting 30 minutes prior the competition and until 15 minutes after the competition) at the Venue on competition days.
- Three (3) people to provide crowd control and security access for medical & weigh-ins.
- One (1) person per mat for operation of score clock.
- One (1) person per mat to video matches for video replay.
- One (1) person per mat for mat maintenance (clean-up and other technical duties).
- Two (2) people per mat to escort athletes and coaches to and from the competition area.
- Three (3) people to distribute and collect the score sheets.
- Security / Access Control: as required to control access to various areas within the competition venue.
- Three (3) people to provide crowd control and security access for medical & weigh-ins.
- Sufficient personnel (male & female) to assist with Doping Control (if required).
- Sufficient personnel to deliver food services.

13 – INSURANCE

The HOC will provide WCL with proof of a minimum of \$5 million liability insurance coverage, no later than 30 days from the start of the event, with WCL listed as an additional Party. This insurance policy should

include coverage for all participants including: athletes, coaches, officials, medical staff, team managers, staff, volunteers and spectators.

NOTE: All participants are expected to have sport accident and injury coverage through their respective PTSOs.

14 – FINANCIAL CONDITIONS

Fees

The HOC agrees to pay WCL a sanction fee of \$13,500, 60 days in advance of the Canada Cup. The sanction fee is established by WCL, and levied to offset the costs incurred by WCL, associated with all supplies, services and personnel provided by and funded through WCL for the Canada Cup.

Event accommodation fees for all accredited participants (where applicable) will be finalized with WCL no later than 3 months before the event. All event accommodation fees will be collected directly by the HOC.

Events of Default & Non-Compliance

- WCL agrees to pay the HOC a fee of up to \$10,000, if WCL fails to substantially meet their obligations or fulfill their required responsibilities.
- The HOC agrees to forfeit the second payment of 50% of the registration fees collected by WCL, if the HOC fails to substantially meet their obligations or fulfill their required responsibilities.

15 – REPORTING

The HOC will provide WCL with a Pre-Event Report 3-months prior to the event. The report should include a summary update on all requirements outlined in this document, including the submission of an updated site map with suggested venue flow.

The HOC will provide WCL with a Post-Event Report within 60 days of the event's conclusion, including a financial statement (disclosing all income and expenses), participant data (number of accredited participants, spectators) and hotel usage (number of hotel rooms on a per night basis at each hotel), transportation details, an economic impact report (using an acceptable assessment tool such as Destination, STEAM PRO, or other) to validate the economic impact of the Event, and the HOC's assessment of the event.

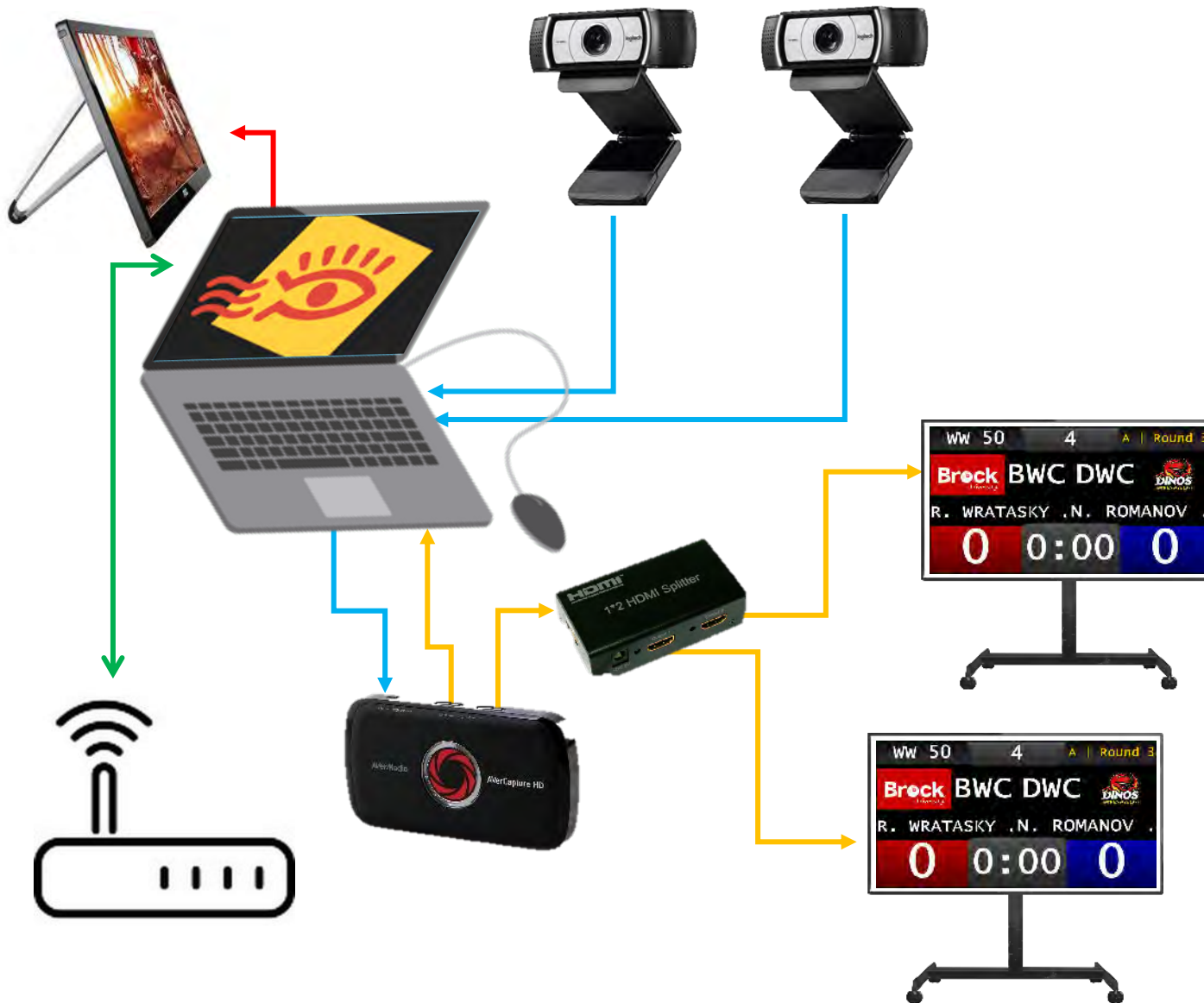
WCL will complete an Event Evaluation (based upon the Administrative, Technical and Financial requirements and specifications outlined in the Regulations) within ninety (90) days of the Event. The report will be prepared by the designated WCL staff, with input from the Head Official, the Head Pairing Master and the HOC, and presented to WCL's Event Hosting and Advisory Committee ("EHAC") for the summary comments and any final considerations. EHAC will also determine, if the HOC failed to substantially meet their obligations or fulfill their required responsibilities. A copy of the Event Evaluation will be provided to the HOC.

APPENDIX A – OFFICIAL LANGUAGES REQUIREMENTS

Through its funding the Government of Canada wishes among other things and, where appropriate, to promote English and French (Canada's Official Languages) and to support the development of Official Languages minority communities. To assist the Government in achieving these objectives in regards to The Trials, the HOC will ensure that:

1. All promotional and event material (programs, posters, press releases, etc.) provided, distributed or authorized to inform the general public, the participants or media prior to, during and after the event is available simultaneously in both of Canada's Official Languages;
2. Temporary signage at all event sites, installed for the duration of the event, is in both of Canada's Official Languages;
3. Written documentation providing event administrative information to the athletes, coaches, technical officials and other delegation members (guides, manuals, schedules, instructions, etc.) is disseminated simultaneously in both of Canada's Official Languages;
4. All information on the event website is made available and updated simultaneously in both of Canada's Official Languages;
5. All information on the event social media platforms is made available and updated simultaneously in both of Canada's Official Languages;
6. All public address announcements related to the event are made consecutively in both of Canada's Official Languages;
7. All security, emergency and medical services, and services provided by or on behalf of the event to the athletes, coaches, technical officials, other delegation members and public are available at all times in both of Canada's Official Languages;
8. Event ceremonies will be staged in a manner that both of Canada's Official Languages communities are included and represented in the development, the production and the use of talents;
9. Any associated activities (ancillary events, cultural festivals, displays, etc.) occurring before, during or after the event and sponsored or promoted as part of the event include presence of both of Canada's Official Languages in the development, the production and the use of talent;
10. If the national anthem is sung, it will be in its bilingual version.

STREAMING & SCOREBOARD LAPTOP SET UP (per mat)



Equipment and Cables

— USB 2.0

— HDMI

— Ethernet

40" flat screen
w/stand

Video Capture
device

Portable USB 3.0
monitor

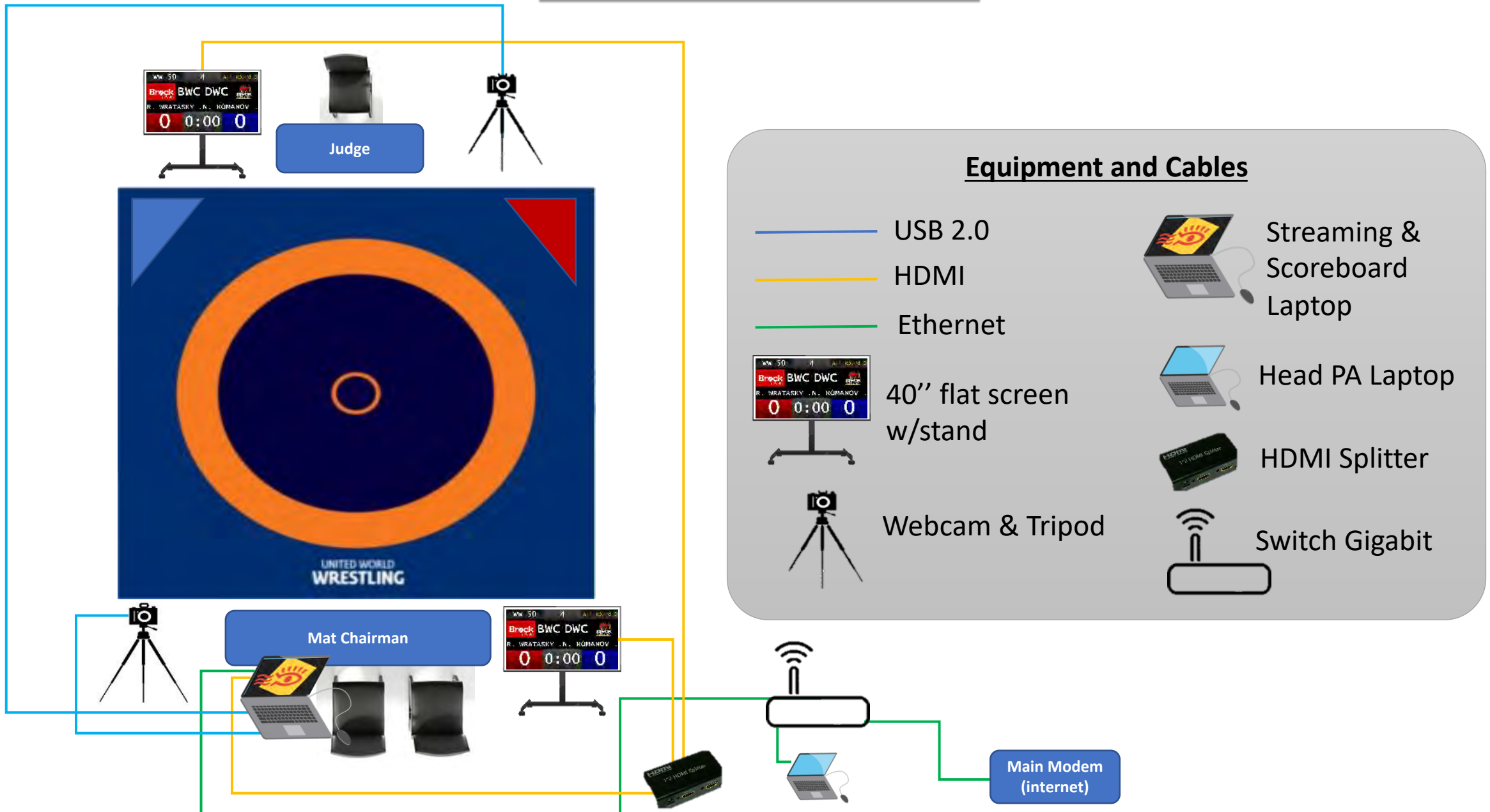
Streaming &
Scoreboard
Laptop

Webcam

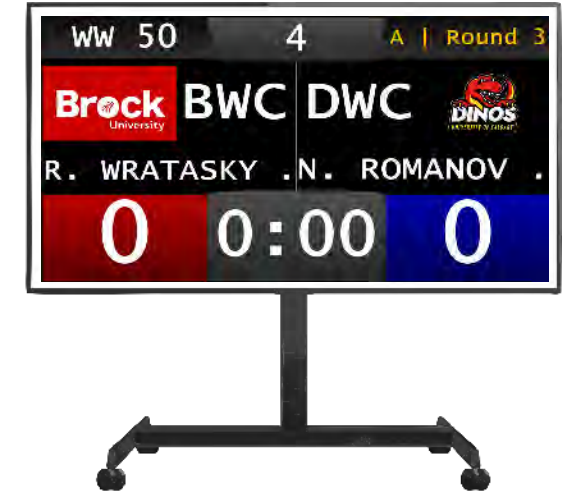
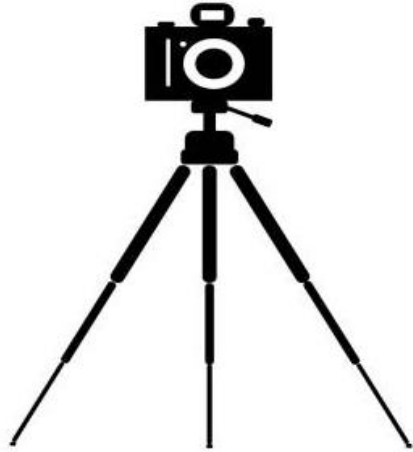
HDMI Splitter

Switch Gigabit

ONE MAT SET UP LAY OUT



UNITED WORLD WRESTLING



MAT CHAIRMAN TABLE LAY OUT



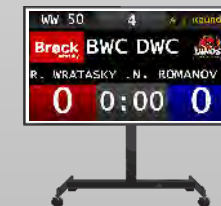
Webcam
& Tripod



Portable Monitor

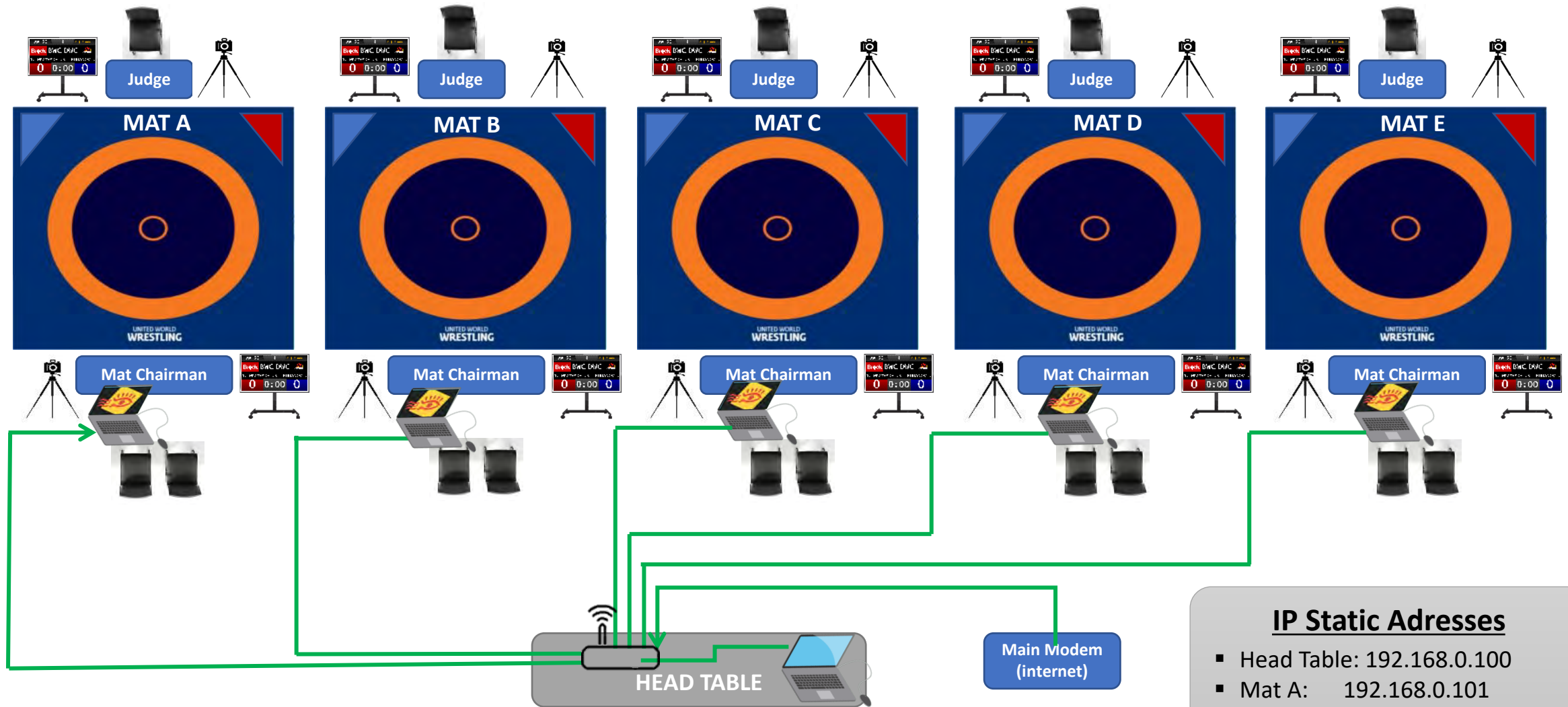


Streaming &
Scoreboard Laptop



40" flat screen
w/stand

ETHERNET CABLES LAY OUT (5 mats)



IP Static Addresses

- Head Table: 192.168.0.100
- Mat A: 192.168.0.101
- Mat B: 192.168.0.102
- Mat C: 192.168.0.103
- Mat D: 192.168.0.104
- Mat E: 192.168.0.105

3 MAT SET-UP

Responsible	Equipment	Per Mat	Head Table	Total
WCL	Laptop (Win 10, Processor Corei7)	1		3
	Wide Angle webcam	2		6
	Tripod	2		6
	USB extension cord (20-metre/65-feet)	1		3
	USB extension cord (5-metre/16-feet)	1		3
	Thunderbolt adaptor (to HDMI)	2		6
	LG Video Capture Device	1		3
	Dartfish 10 license	1		3
	Switch Gigabit 16 port	1		3
	Tablet	2		6
HOC	40mb minimum symmetrical internet bandwidth			1
	High speed modem			2
	127-centimetre/50-inch flat screen TV	1		3
	90-centimetre/36-inch flat screen TV	1		3
	HDMI 4.5-metre/15-feet cord	1		3
	HDMI 15-metre/50-feet cords	1		3
	HDMI 1 metre/40-inch cord	2		6
	Ethernet Cable 30-metres/100-feet	1		3
	HDMI Splitter	1		3
	Power outlet (5 contacts)	2	4	10
	Power cords 15-metre/50-feet	2	4	10
	Desktop Monitor HDM 48-centimetre/20-inch	1		3
	Table (80-centimeters/30-inch X 2-metre/6.5-feet)	2		6