



# **HOSTING REGULATIONS: CANADIAN TEAM TRIALS**

March 2022

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## 1 – INTRODUCTION

The Hosting Regulations (“Regulations”) is the document that governs the way that the Canadian Team Trials (“CTT”) are run, under the sanction of Wrestling Canada Lutte (“WCL”). The event is held once every four years in the Senior age group to select the designated Canadian wrestlers to qualify for participation at the Olympic Games in FS-WW-GR. This event will comprise of 3 days of competition (Friday, Saturday & Sunday) on two mats for the Pool portion of the competition and one mat for the Ladder portion of the competition.

Through the Bidding Process, WCL selects a Host Organizing Committee (“HOC”) to plan, organize and host the CTT every four years. The HOC is responsible to WCL for delivering the CTT and ensuring the safety of all participants and volunteers. WCL will assist the HOC by providing advice and input during the planning and preparation prior to the event as well as carrying out all the necessary controls to ensure compliance with the Regulations and rules of wrestling during the event.

These Regulations are obligatory for the CTT. Any HOC that wishes to depart from these Regulations in whatever way, must obtain written approval from WCL (Chair of Events & Hosting Advisory Committee) in advance. If there is any conflict, disagreement or misperception between these Regulations and any other WCL Policy, WCL’s decision on the issue will prevail.

*Please note that these Regulations are subject to change in order to respond to additional COVID protocols or other government (Federal, Provincial or Municipal) or Public Health Agency requirements, restrictions or approvals. There are currently many unknowns due to COVID that could impact the hosting of this event.*

## 2 – BIDDING PROCESS

Any HOC can submit a bid to organize the CTT. Bids are selected on a periodic basis through issuance of a Request for Proposal, based on the requirements in the present Regulations.

The CTT are awarded to an HOC following an assessment of the bid application received by WCL’s Events & Hosting Advisory Committee and ratified by WCL’s Board of Directors.

## 3 – CTT OBJECTIVES

The CTT are held every 4 years to achieve the following outcomes:

- Select the designated Canadian wrestlers to qualify for participation at the Olympic Games in FS-WW-GR. This level of competition aligns with the “Train to Win” stages of WCL’s Long-Term Development framework.
- Ensure the highest quality presentation of the sport of wrestling for spectators and fans.
- Promote the sport of wrestling at the national level. Participation and development of athletes is not a priority.

## 4 – RESPONSIBILITIES OF WCL FOR THE CTT

WCL is the National Sport Organization for wrestling in Canada. With respect to these CTT, WCL has the following responsibilities:



1. Ensure the Rules and Regulations of these CTT are followed and respected during the competition.
2. Ensuring that all Official Languages requirements are followed and respected during the competition (please refer to Appendix A).
3. Provide technical advice to the HOC as needed and carry out the necessary oversight and governance controls for the event.
4. Arrange and cover the costs of the following:
  - a) All airport and / or ground transportation to and from the host city plus accommodations for WCL staff and CAWO Officials (2 Head Officials, 1 Pairing Master, 8 designated on-mat Officials).
  - b) All “Officials Honoraria” (\$250 per person for the event) for the 11 assigned CAWO Officials.
5. Provide the necessary IT Requirements to facilitate the operation of the tournament draw, score display, video review and streaming for the event. Please refer to the IT Requirements in Appendix B.
6. Provide, arrange and cover all costs for the WCL photographer for the CTT.
7. Provide the HOC with the HOC fee allocation as outlined in the Financial Conditions section.
8. Provide the HOC with Event Apparel (to enable HOC members to be identifiable), such as t-shirts.
9. Develop and publish the CTT Technical Package.

## **5 – RESPONSIBILITIES OF CAWO FOR THE CTT**

The Canadian Association of Wrestling Officials (“CAWO”) is responsible for assigning eleven (11) technical officials for the CTT, including 2 Head Officials, 1 Pairing Master and 8 on-mat Officials.

## **6 – RESPONSIBILITIES OF PTSO FOR THE CTT**

1. Review and approve all PTSO participants and ensure they are in good standing with the PTSO.
2. Ensure that all PTSO participants have sport accident and injury coverage through the PTSO.

## **7 – RESPONSIBILITIES OF HOST ORGANIZING COMMITTEE (HOC) FOR THE CTT**

The HOC is the group or club that has bid, been awarded and accepted the right to host these CTT for the designated year. The HOC is responsible to ensure that all the requirements in the Regulations are followed.

The HOC will be led by the Tournament Convenor, who is responsible for being the key contact with WCL. In addition to the Tournament Convenor (Chair), the HOC will identify one key person responsible for the following functions:

- Technical (Venue / Security / Weigh-ins / Medical)
- Financial (Grants / Tickets / Budgets / Financial Reporting)
- Hospitality (Accommodation / Food Service / Volunteers)
- Protocol (Advertising / Media / Sponsorship / Ceremonies / Signage / Announcers / Bilingual Services)
- Transportation (WCL Staff / VIPs / Officials / Pairing Masters)



The HOC has the following responsibilities:

1. Ensure all the requirements of these Regulations are followed and applied.
2. Support WCL in ensuring the CTT Regulations are followed and respected during the competition.
3. Ensure the safety of all participants, volunteers and others, and to keep order in the competition venue and related competition / training areas.
4. Provide and cover all costs associated with the CTT Regulations outlined below (excluding those costs covered by WCL as noted above or specified elsewhere), including, but not limited to:
  - Technical Requirements (including Officials)
  - Transportation
  - Protocol
  - Volunteers
  - Insurance & Financial Conditions
  - Pre-event Report & Final Event Report
5. HOC members will wear identifiable event apparel (golf shirt / t-shirt).

## **8 – TECHNICAL REQUIREMENTS**

The competition will be held according to the most recent edition of the WCL Rulebook.

### **Competition Days**

The event takes place between Thursday\* to Sunday\*, with the actual competition being held over three days, as follows:

- Day one (Thursday): Arrivals, Set-up & Meetings.
- Day two (Friday): Women & Men's Freestyle pool qualification matches.
- Day three (Saturday): Senior Women & Men's Freestyle ladder matches.
- Day four (Sunday): Men's Greco-Roman pool qualification and ladder matches & Departure.

*\* Note: Some participants will arrive Wednesday & depart on Monday.*

### **Competition Format**

The competition format will consist of:

- UWW Olympic weight categories.
- Draws will utilize a Pool and Ladder (top 3) format with final being best two out of three.
- Weigh-ins will take place each morning for each style competing.

### **Competition Venue**

The competition venue must:

- Meet the WCL "Field of Play" standards (as outlined below);
- Be available 8 AM to 11 PM for the following days:
  - One day (minimum) before the competition for set-up;
  - Friday, Saturday and Sunday for the competition; and
  - After the competition on Sunday for take-down.



- Be able to seat 750+ spectators plus 250 for the athletes, coaches, team leaders and other team support, with an ambient temperature between 18° and 22°C;
- Provide the following (on each competition day):
  - Change rooms (male and female, including showers) for athletes (minimum of 100 athletes per gender);
  - Change rooms (male and female) for officials (one per gender minimum);
  - Gender-inclusive change rooms must be made available;
  - Lockable Meeting Room for officials, separate from the field of play. The meeting room needs to have capacity for 10 officials and have a large display screen (minimum of 127-cm) with capability to be connected to a computer / tablet. (Head Official to hold the key); and
  - A meeting room (theatre style with head table & podium) for a minimum of 50 accredited coaches & other personnel to host the technical meeting on the Thursday. The room will be equipped with a minimum 127 cm display screen (LED TV or LCD projector with connections).

## Field of Play

### *Mats and around Mats*

- A minimum area of 25.5 m X 35 m holding two WCL Competition Wrestling Mats (refer to WCL's Mat Regulation Policy <https://wrestling.ca/wp-content/uploads/2020/12/Mat-Regulation-Policy.pdf>) with spectator seating along two sides and accredited participants along one end of the mat.
- Pool portion of the competition will be held on two mats. Ladder portion of the competition will be held on one mat.
- The Mat will be on a solid secure surface or elevated platform, as recommended by the mat manufacturer.
- The HOC will be responsible to wash the mats with a 10% bleach solution at the start and between rounds / sessions. The HOC will also be responsible to have volunteers at each mat to clean mats (body fluids, etc.) during matches.
- There will be a minimum of 1 m width of carpet between the mats.
- There will be a minimum of 5 m width of carpet (or other acceptable floor covering) and a security (metal bike) fence surrounding the perimeter of the Field of Play.
- Across the mats and opposite the spectator area will be an elevated Head Table (20 m long and 3.5 m wide) with a curtained backdrop (minimum of 2.5 m high).



### *Security*

The venue must be laid out in such a way as to separate the field of play from the rest of the venue, while maintaining the spectators' views.



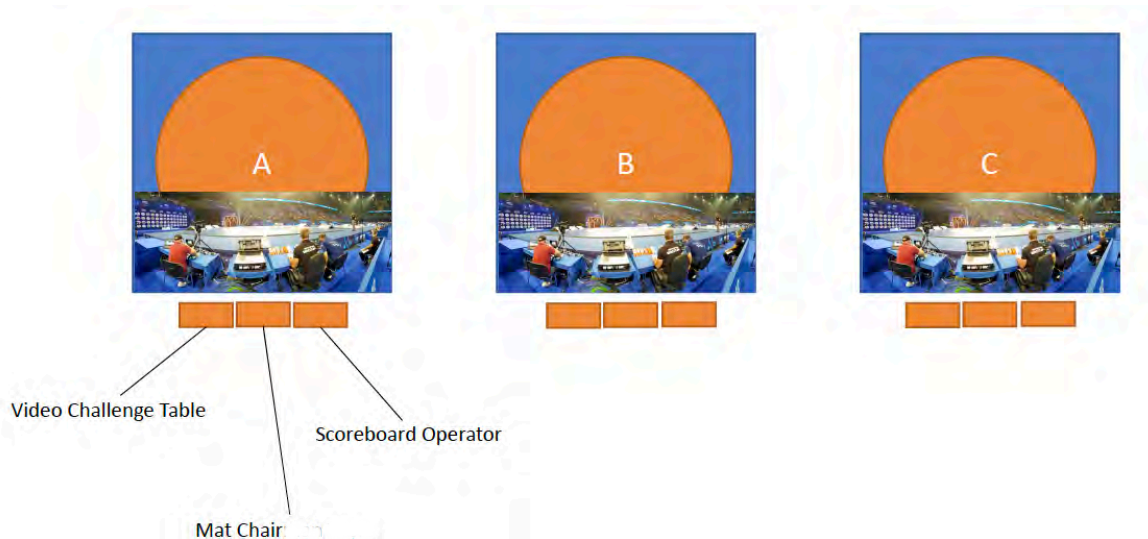
Provision must be made by the HOC for a combination of paid security personnel and volunteers, as well as security barriers (e.g. metal bike fence) to ensure that all spectators and non-competing accredited personal are kept a minimum of 5 m away from the field of play.

Provision must be made by the HOC to ensure that the field of play is secured to appropriately accredited individuals. This includes mat surfaces, officials' tables, the head table, announcer's table and pairing area. Non-authorized individuals will not have access to the field of play and surrounding area.

The warm-up area should be similarly secured to appropriately accredited individuals.

### *Competition Equipment & Accessories*

The HOC will provide the following for each mat:



#### **Mat Chair Side:**

- One skirted table (80 cm x 2 m) or a combination of tables, with three to five chairs (mat chair, scorer, video challenge & mat maintenance).
  - One set of official scoring paddles (consisting of four red paddles marked "1-2-4-5", four blue paddles marked "1-2-4-5", one white paddle, one red paddle and one blue paddle).
  - A "red" Challenge Cube, a "blue" Challenge Cube and a soft white "STOP" device (used by the mat chair for stopping the match).
  - A supply of pencils.
- One (1) LED video scoreboard (minimum of 127 cm) on view to the public
- A skirted table (80 cm x 2 m) or a combination of tables to house IT equipment as well as power (please refer to the IT requirements section):
  - One (1) portable monitor (minimum 48 cm) for connection to the laptop;
  - One (1) 1 m HDMI cable;
  - One (1) 4 m HDMI cable;
  - One (1) 15 m HDMI cable;
  - One (1) HDMI splitter; and
  - Power (two 5-contacts power bars, with extension cords to each LED video scoreboard) and cable connections for the scoring system (please refer to the IT requirements).



**Judge Side:**

- One skirted table (80 cm x 1 m) with one chair (Judge) on opposite side of the mat.
  - One sets of official scoring paddles (each set consisting of four red paddles marked “1-2-4-5”, four blue paddles marked “1-2-4-5”, one white paddle, one red paddle and one blue paddle).
  - A supply of pencils.
- One (1) LED video scoreboard (minimum of 90 cm) on view to officials and competitors.
- Two chairs for coaches at each corner of the mat.

**Head Table**

A centrally located raised (0.75 m to 1.25 m) platform (minimum of 2.5 m x 20 m) for members of WCL, HOC, Pairing Master and special guests. The platform will be behind the mats and opposite the spectators. The platform will have skirted tables and seating for up to 20 people, with appropriate stairs and back drop draping (2.5 m high pipe & drape) behind the platform.

**Officials’ Seating**

A seating area, separate from the mats (minimum 5 m) is required for each mat surface, capable of seating a minimum of 10 officials.

**Presentation Area**

A presentation area located in close proximity to the spectator viewing area (to allow space and a reasonable vantage point for those taking pictures of the presentations). The presentation area will have the standard WCL branding signage, with back drop draping (2.5 m high pipe & drape) behind, and surrounded with one (1) Canadian Flag, one (1) Provincial flag of the Host and at least one (1) WCL CTT banner or three (3) WCL pull-up banners.

**Pairing Area**

The Pairing Master will use the WCL provided tournament draw software to generate the draws and score sheets. The Pairing Master is responsible for providing their own laptop and having the tournament software already installed.

The Pairing Master will be located at the Head Table to permit observation of the mats and the tournament progression. The HOC must provide the Pairing Master with all the office equipment (1 high speed printers (plus a backup) and necessary internet connection) and stationery (printer cartridges, paper, pens & pencils) as well as connections (power & cables) to establish the pairings, bout sheets, draw sheets, results and all other necessary information.

The draw will be displayed in the warm-up area for athletes/coaches. Spectators can access the draw live on their mobile devices.

**Training Area**

Starting on the Thursday, Friday and Saturday, the HOC will provide a training area, at the venue. It will:

- Be available from 8 AM to 9 PM.
- The training area will be a secured area (accredited access) with a minimum area of 26 m x 14 m, and have two clean Practice Wrestling Mats (refer to Mat Regulation Policy),



- Have access to appropriate work-out facilities, including sauna and cardio equipment.
- Coaches, with proper certification, are fully responsible to accompany and supervise any athletes at all times while they are in the training venue.
- A calibrated electronic scale (check scale) is to be accessible to the athletes at the training venue at least 24 hours prior to weigh-ins and throughout the CTT. Scales must be on a solid surface or have a wooden platform underneath.

## **Warm-Up Area & Corral**

The Warm-Up / Corral area will be available on Friday, Saturday and Sunday (starting 60 minutes before the start of the competition and available until the conclusion of competition).

- The warm-up will be a secured area (accredited access), with a minimum area of 14 m x 14 m, and have one clean Practice Wrestling Mats (refer to Mat Regulation Policy), separate from the Field of Play (but within 50 m of the Field of Play) and the Training Area.
- Live action must be displayed for each mat in the warm-up area, via the internet using a tablet, Laptop or Smart TV display, to keep athletes and coaches updated on match progression.
- The warm-up area will also serve as the corral for athletes and 2 coaches/team medical (maximum 2 people) on deck for competition.
- Athletes and their coaches/team medical (maximum 2 people) will be escorted to the field of play by HOC volunteers, just prior to their match.
- Following the conclusion of the match, the athlete and their medical team will exit the field of play through the designated exit.

## **Medical Area**

On each day of the competition, starting 60 minutes prior to the start of the competition and for 15 minutes after, the HOC will arrange and pay for the following:

- Medical service (minimum of two (2) certified members of the CATA or CPA/SPD and one (1) physician on site throughout the tournament) will be made available to the accredited athletes. If medical attention is required for other accredited individuals, they will be serviced as a secondary priority to athletes. (Athletes will be required to provide their own taping supplies or pay for said supplies on site).
- Medical area (with at least two medical tables in a private area) will be in the warm-up area.
- First aid personnel and a first aid room to provide care for spectators in the venue, with all the equipment necessary for first aid (including a defibrillator), as prescribed by local health regulations.

## **Doping Control**

WCL in conjunction with Canadian Centre for Ethics (CCES) will conduct doping control at the CTT. The HOC will assist WCL and CCES by providing the following for each competition day:

- A secure separate room large enough to seat 12 people with a segregated toilet stall (each large enough to allow for two people in the stall at a time) and a lockable fridge for storage.
- A supervisor and one “chaperone” (responsible mature volunteer of the same gender) per athlete per day to be tested.
- Sealed drinks – water, mineral water &/or soft drinks (non-alcoholic beverages) – if possible cold and at room temperature (if not, only the latter).



- Various supplies including clipboards, pens, stapler, paper, garbage bags, paper towels, disinfectant, table and chairs.

### **Mixed Zone (Media)**

An area will be set up immediately adjacent to the Field of Play, where the athletes exit, to allow accredited media access to athletes as they exit. This area will be exclusive to accredited media, athletes, coaches, team managers and WCL personnel.

### **Medical Examination & Weigh-In**

The statutory medical examination and weigh-in of the wrestlers shall be carried out in the host hotel on Friday, Saturday mornings (7:00 AM – 8:00 AM). The medical and weigh-in area must be in a secured (accredited access only) area and be a minimum of 10 m x 12 m with separate entrance and exit doors. The HOC will provide:

- Sufficient medical personnel (including at least one physician) so that the medical control can be carried out efficiently. A private room available for use by the medical team, if required.
- Four (4) electronic scales for weigh-ins. The scales are to have been recently calibrated and must display in kilograms. Scales must be on a solid surface or have a wooden platform underneath.
- A large digital clock (visible within the room) to display the 60-minute weigh-in countdown.

### **Technical Meeting / Referees Clinic / Pairing Clinic**

The HOC will provide (arrange and cover the costs for) a room at the host hotel for WCL to hold a technical meeting for all accredited coaches and other personnel from 7:00 PM – 8:00 PM on the Thursday evening.

The HOC will provide (arrange and cover the costs for) a room at the host hotel for CAWO to hold a clinic and meeting for all of the referees, 5:00 PM – 8:00 PM on Thursday, so that they can be given all the necessary instructions and information on the technical rules for the CTT.

The HOC will provide (arrange and cover the costs for) a room at the host hotel for Pairing Masters, 2:00 PM – 8:00 PM on Thursday, so that they can complete the “pairing” for the CTT.

Please refer to the Accommodations & Hospitality section below for the meeting room requirements.

## **9 – ACCOMMODATIONS & HOSPITALITY**

The host hotel must provide for a minimum of 175 hotel rooms on peak nights for accredited athletes, coaches, officials, pairing masters, team leaders, medical staff, WCL staff and VIPs. The host hotel(s) must be able to supply good quality climate-controlled accommodations, with elevator access and private bathrooms. The host hotel(s) must provide restaurant service from 7:00 AM to 11:00 PM on the day prior to and each day of the competition. Based on history there is normally a total of 300 - 350 room nights for the event.

### **Meeting Rooms**

The HOC will arrange and cover the costs of the following at the host hotel:



- A large (minimum of 10 m x 12 m with separate entrance and exit doors) room on Friday, Saturday & Sunday (7:00 AM – 8:00 AM) for the medical examination and weigh-in.
- A calibrated electronic scale (check scale) is to be accessible to the athletes at the host hotel at least 24 hours prior to weigh-ins and throughout the CTT.
- An accreditation area (minimum of 5 m x 5 m with tables and 4 chairs) at the host hotel on Thursday (8:00 AM – 6:00 PM).
- A meeting room (theatre style with head table & podium) for a minimum of 50 accredited coaches & other personnel to host the technical meeting on Thursday (7:00 PM to 8:00 PM). The room will be equipped with a minimum 127 cm display screen (LED TV or LCD projector with connections).
- A meeting room (theatre style with head table & podium) for 10 accredited officials to host the officials' meeting on Thursday (5:00 PM to 8:00 PM). The room will be equipped with a computer and a minimum 127 cm display screen (LED TV or LCD projector with connections).
- A hospitality room for accredited personnel (Coaches, Officials, Pairing Masters, Team Leaders, Medical Staff, VIPs, and WCL Staff) to meet and socialize on Thursday (9:00 PM – 11:00 PM). Provision of food and beverages are at the discretion of the HOC, however no alcohol is to be provided.

## **Meals**

The HOC is responsible to provide a healthy and nutritious lunch and dinner on Friday and Saturday, and lunch on Sunday, at the competition venue, to all accredited support staff, including coaches, officials, pairing master, team leaders, medical, VIPs, and WCL staff. All meals for athletes, spectators and others are on their own.

## **10 – TRANSPORTATION**

- The HOC is responsible to provide for the Ground (between host airport, host hotel and competition venue) and cover costs for WCL Staff and accredited Officials (must provide specific travel details a minimum of 21 calendar days prior to first day of the competition).
- All others are on their own for transportation.

## **11 – PROTOCOL**

### **Accreditation & Registration**

All accreditation and registrations are completed by WCL. WCL will prepare, print and provide accreditation badges and lanyards for all accredited individuals.

All athletes and support staff, including coaches, officials, pairing masters, team leaders, medical staff, WCL staff and VIPs will be required to register for the event, by the deadline established by WCL, and pay any fees applicable for the event (as established by WCL) directly to WCL.

WCL will provide the HOC with a final list of all approved athletes and support staff, including coaches, officials, pairing masters, team leaders, medical staff, WCL staff and VIP and other accredited personnel a minimum of 14 calendar days prior to the first day of competition.



The HOC will provide WCL, a list of all volunteers and VIPs (invited guests) to WCL, a minimum of 7 days prior to the first day of the competition, to enable WCL to prepare accreditation badges.

The HOC will arrange and provide volunteers (minimum 2) and a space at the host hotel to enable registered and accredited participants to pick up their accreditation on the day prior to competition (between 8:00 AM – 6:00 PM) or as otherwise arranged. WCL will have at least one (1) WCL staff on hand (or on call) to handle questions, deal with issues, etc.

## Signage

WCL will supply the HOC with the digital signage specification (WCL branding requirements & any necessary print files) at least 6 months prior to the competition. The HOC will be responsible to acquire and pay for the following signage:

- Surrounding the WCL Platform:
  - Canadian Flag.
  - Flags for all Provinces and Territories.
  - WCL CTT banners (76 cm x 2 m pull-up).
  - WCL Banners (76 cm x 2 m pull-up).
  - HOC /Club Banners (76 cm x 2 m pull-up).
- Each mat will have the following signage:
  - Name/Number of the Mat (Mat A, Mat B, etc.) (30 cm x 1 m “coroplast” trifold).
  - 4 WCL (1 m x 1 m “coroplast” trifold).
  - 2 Sport Canada (1 m x 1 m “coroplast” trifold).
  - 2 PTSO (1 m x 1 m “coroplast” trifold).
  - 2 HOC (1 m x 1 m “coroplast” trifold).
  - HOC sponsors
  - Up to 5 WCL Sponsor (1 m x 1 m “coroplast” trifold) – to be advised by WCL 60 days prior.
  - 1 CAWO (1 m x 1 m “coroplast” trifold).
- At each public/spectator access entrance to the venue:
  - WCL CTT banners (76 cm x 2 m pull-up).
  - “Notification of Photography” signs.
- At the mixed zone area:
  - WCL CTT banner as the backdrop (or 3 m x 2 m pull-up)
- At the presentation area (items can be relocated from WCL platform for ceremonies):
  - One (1) Canadian flag and one (1) Provincial flag of the Host Province.
  - WCL CTT banner as the backdrop (or three (3) 76 cm x 2 m WCL pull-ups).

WCL is free to display additional other signage throughout the competition area. WCL will be responsible for any costs associated with such signage.

Note: As an alternative to the coroplast trifolds, the HOC can provide a similar digital display with the approval of WCL (Chair of EHAC).



## CTT Ceremonies

An official CTT Ceremony will be held prior to the Finals session on Saturday evening. Representation from WCL, PTSO and the HOC will be invited to address the participants. At the discretion of WCL and the HOC, additional ceremonies may be planned and held to award and recognize special distinctions to individuals whom WCL and or the HOC wishes to honour.

CTT winner presentations are the responsibility of the HOC and will occur in the presentation area located in close proximity to the spectator viewing area. WCL will recognize the CTT winners at the event. All ceremonies will be conducted in both English and French.

The designated event photographer will be responsible to photograph all the CTT winners and provide digital copies to WCL for their use in promoting and marketing the sport. WCL will have all accredited individuals sign a "Photographer Waiver" as part of the accreditation application. The HOC will notify spectators through appropriate signage at the entrances to the venue, that photographs are being taken.

## Announcers

The HOC will be responsible for providing personnel to perform the functions in both English and French.

## VIPs (Invited Guests & Dignitaries)

Accreditation for all VIPs will be provided by WCL.

The HOC is responsible for providing a VIP area in the spectator area.

# 12 – MARKETING & COMMUNICATIONS

## Media

All media accreditation will be handled by WCL:

- All persons wishing to receive media accreditation to the CTT will be required to present their media credentials to WCL's Marketing & Communications Manager, no later than 14 days prior to the start of the event. WCL has the right to deny anyone media credentials in their sole discretion.
- Media accreditation is not to be used for club video analysis or spectating parents. Clubs wishing to video matches for the purpose of performance analysis can do so from the stands.
- Access to the field of play will be granted to the media at the Marketing & Communication Manager's discretion provided it does not interfere with the tournament's progression.
- A mixed zone will be set up outside the field of play for those wishing to interview athletes and coaches.

WCL's Marketing & Communications Manager will liaise with the local media relations person identified by the HOC. The HOC must do their best to ensure maximum local media coverage.



## **Webstreaming**

Webstreaming, including the provision of camera and broadcasting equipment, will be the responsibility of WCL.

The HOC will provide a (80 cm x 2 m table) table to house webstream and video capture equipment as well as additionally required equipment at each mat (please refer to Appendix B).

The HOC will provide the appropriate network capabilities, including:

- 40mbps minimum symmetrical internet bandwidth, wired and wifi (1 total).
- High speed modem (as many as needed to set up a wired network among all mats, head table and warm-up area).

## **Photography**

WCL will provide, arrange and cover all costs for a professional photographer for the CTT (WCL & HOC will jointly retain owner rights for the photographs).

The HOC can also arrange for HOC photographers at the HOC's expense.

## **Merchandise & Sales**

The HOC will supply a space in proximity to spectators and participants for the sale of WCL apparel and merchandise. WCL will supply all merchandise and personnel to operate and cover all costs. The HOC will not receive any compensation from the sale of such merchandise.

The HOC is permitted to sell other non-WCL merchandise (excluding apparel) on site to spectators and participants. All such merchandise and apparel must be pre-approved by WCL. All such costs and personal (including external third parties) will be covered by the HOC. WCL will not receive any compensation from the sale of such merchandise.

## **Marketing & Sponsorship**

The HOC will assume responsibility to market the CTT locally. The HOC will honour the exclusivity of all WCL corporate sponsors and suppliers that support the event and will not sell sponsorship in those respective products or service categories. All such WCL sponsors will be communicated to the HOC at a minimum of 6 months in advance of the event.

## **13 – VOLUNTEERS**

The HOC will supply the following volunteers (accreditation will be arranged through WCL):

- One (1) person on the day prior to competition for accreditation (8:00 AM – 6:00 PM) at the host hotel.
- Four (4) people to provide crowd control and security access for medical & weigh-ins.
- One (1) person for operation of score clock.
- One (1) person to video matches for video replay.
- Two (2) people for mat maintenance (clean-up and other technical duties).
- Six (6) people to escort athletes and coaches to and from the competition area.



- One (1) person to distribute and collect the score sheets.
- Security / Ticket Sale / Access Control: as required to control access (90 minutes prior and 30 minutes after the competition) to various areas within the competition venue.
- Sufficient personnel (male and female) to assist with Doping Control.
- Sufficient personnel to deliver food services.

## 14 – INSURANCE

The HOC will provide WCL with proof of a minimum of \$5 million liability insurance coverage, no later than 30 days from the start of the event, with WCL listed as an additional Party. This insurance policy should include coverage for all participants including: athletes, coaches, officials, medical staff, team managers, staff, volunteers and spectators.

*NOTE: All participants are expected to have sport accident and injury coverage through their respective PTSOs.*

## 15 – FINANCIAL CONDITIONS

### Fees

The HOC agrees to pay WCL a sanction fee of \$13,500, 30 days in advance of the CTT. The sanction fee is established by WCL, and levied to offset the costs incurred by WCL, associated with all supplies, services and personnel provided by and funded through WCL for these CTT.

WCL establishes and collects all of the event registration fees for all accredited participants (where applicable). WCL will pay a portion of the entry fees to the HOC in the following amounts:

- \$180 (+GST/HST/PST as applicable) per athlete, per style, (50% paid at least 14 days prior to the first day of competition and the remaining 50% upon completion and submission of the Event Report by the HOC).
- \$125 GST/HST/PST as applicable) per “accredited” personnel (coach, team leader, team medical, training partners, etc.) paid at least 14 days prior to the first day of competition.

### Events of Default & Non-Compliance

- WCL agrees to pay the HOC a fee of up to \$10,000, if WCL fails to substantially meet their obligations or fulfill their required responsibilities.
- The HOC agrees to forfeit the second payment of 50% of the registration fees collected by WCL, if the HOC fails to substantially meet their obligations or fulfill their required responsibilities.

## 16 – REPORTING

The HOC will provide WCL with a Pre-Event Report 3-months prior to the event. The report should include a summary update on all requirements outlined in this document, including the submission of an updated site map with suggested venue flow.



The HOC will provide WCL with a Final Event Report within 60 days of the event's conclusion. The final event report will provide a completed and detailed financial report, along with details on number of spectators, number of hotel rooms on a per night basis at each hotel used, transportation requirements, and an assessment of the event.



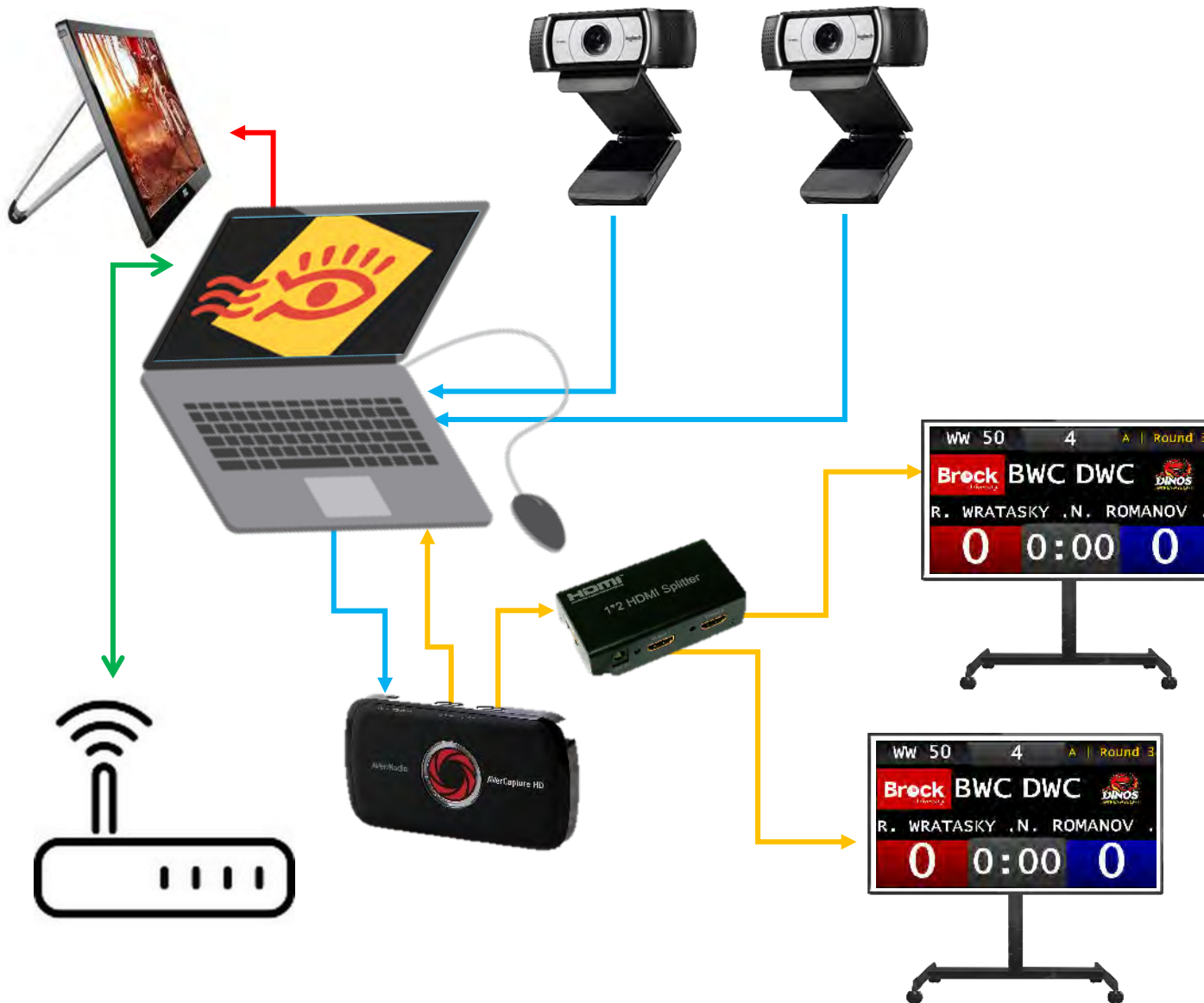
## APPENDIX A – OFFICIAL LANGUAGES REQUIREMENTS

Through its funding the Government of Canada wishes among other things and, where appropriate, to promote English and French (Canada's Official Languages) and to support the development of Official Languages minority communities. To assist the Government in achieving these objectives in regards to The Trials, the HOC will ensure that:

1. All promotional and event material (programs, posters, press releases, etc.) provided, distributed or authorized to inform the general public, the participants or media prior to, during and after the event is available simultaneously in both of Canada's Official Languages;
2. Temporary signage at all event sites, installed for the duration of the event, is in both of Canada's Official Languages;
3. Written documentation providing event administrative information to the athletes, coaches, technical officials and other delegation members (guides, manuals, schedules, instructions, etc.) is disseminated simultaneously in both of Canada's Official Languages;
4. All information on the event website is made available and updated simultaneously in both of Canada's Official Languages;
5. All information on the event social media platforms is made available and updated simultaneously in both of Canada's Official Languages;
6. All public address announcements related to the event are made consecutively in both of Canada's Official Languages;
7. All security, emergency and medical services, and services provided by or on behalf of the event to the athletes, coaches, technical officials, other delegation members and public are available at all times in both of Canada's Official Languages;
8. Event ceremonies will be staged in a manner that both of Canada's Official Languages communities are included and represented in the development, the production and the use of talents;
9. Any associated activities (ancillary events, cultural festivals, displays, etc.) occurring before, during or after the event and sponsored or promoted as part of the event include presence of both of Canada's Official Languages in the development, the production and the use of talent;
10. If the national anthem is sung, it will be in its bilingual version.



## STREAMING & SCOREBOARD LAPTOP SET UP (per mat)



### Equipment and Cables

— USB 2.0

— HDMI

— Ethernet

40" flat screen  
w/stand

Video Capture  
device

Portable USB 3.0  
monitor

Streaming &  
Scoreboard  
Laptop

Webcam

HDMI Splitter

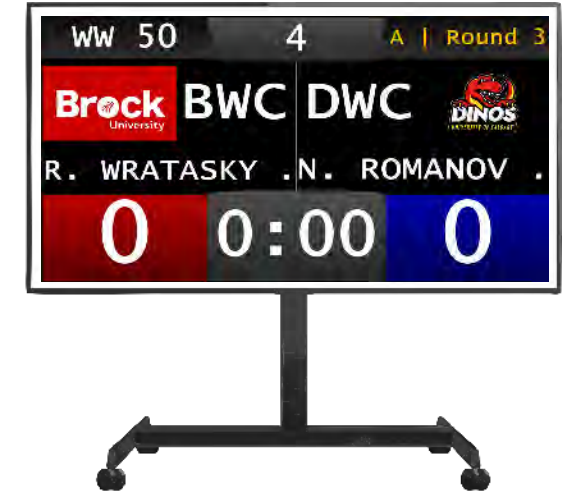
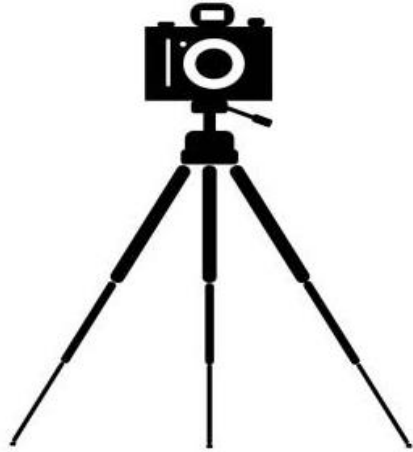
Switch Gigabit







# UNITED WORLD WRESTLING



## MAT CHAIRMAN TABLE LAY OUT



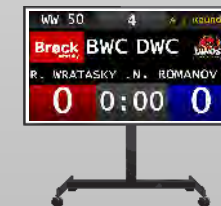
Webcam  
& Tripod



Portable Monitor



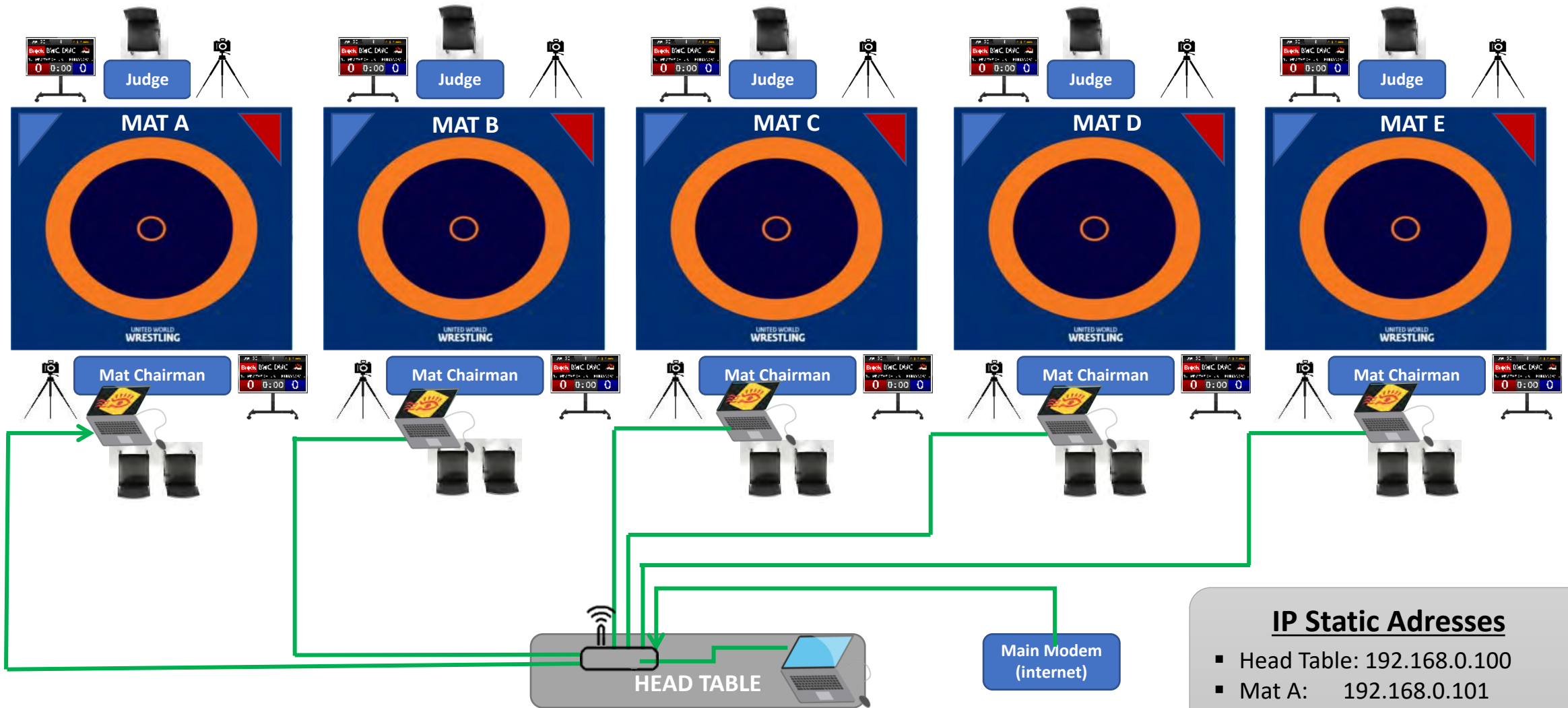
Streaming &  
Scoreboard Laptop



40" flat screen  
w/stand



## ETHERNET CABLES LAY OUT (5 mats)

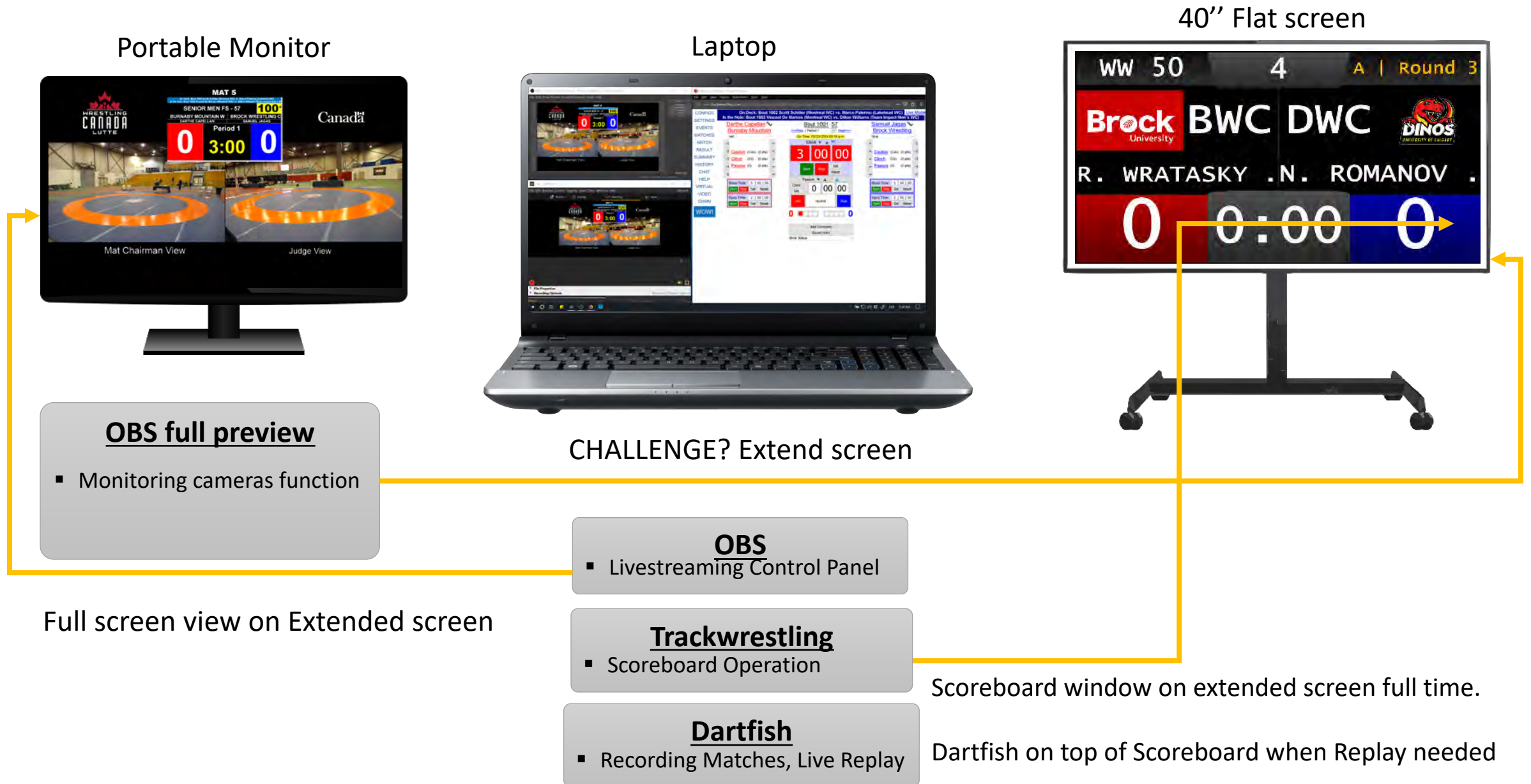


### IP Static Addresses

- Head Table: 192.168.0.100
- Mat A: 192.168.0.101
- Mat B: 192.168.0.102
- Mat C: 192.168.0.103
- Mat D: 192.168.0.104
- Mat E: 192.168.0.105



# LIVESTREAMING, SCOREBOARD & REPLAY (CHALLENGE) OPERATION DIAGRAM





### 3 MAT SET-UP

Responsible	Equipment	Per Mat	Head Table	Total
WCL	Laptop (Win 10, Processor Corei7)	1		3
	Wide Angle webcam	2		6
	Tripod	2		6
	USB extension cord (20-metre/65-feet)	1		3
	USB extension cord (5-metre/16-feet)	1		3
	Thunderbolt adaptor (to HDMI)	2		6
	LG Video Capture Device	1		3
	Dartfish 10 license	1		3
	Switch Gigabit 16 port	1		3
	Tablet	2		6
HOC	40mb minimum symmetrical internet bandwidth			1
	High speed modem			2
	127-centimetre/50-inch flat screen TV	1		3
	90-centimetre/36-inch flat screen TV	1		3
	HDMI 4.5-metre/15-feet cord	1		3
	HDMI 15-metre/50-feet cords	1		3
	HDMI 1 metre/40-inch cord	2		6
	Ethernet Cable 30-metres/100-feet	1		3
	HDMI Splitter	1		3
	Power outlet (5 contacts)	2	4	10
	Power cords 15-metre/50-feet	2	4	10
	Desktop Monitor HDM 48-centimetre/20-inch	1		3
	Table (80-centimeters/30-inch X 2-metre/6.5-feet)	2		6