



## TERMS OF REFERENCE STRATEGIC PLANNING ADVISORY GROUP

### **Purpose:**

Wrestling Canada Lutte (WCL) is establishing a Strategic Planning Advisory Group (“Advisory Group” or “Group”) to guide the development of WCL’s new strategic plan. The Group will serve as stewards of the planning process, providing sector insight and perspectives throughout the strategic planning process to help ensure the strategic plan reflects the evolving needs of the sport system and participants.

The Group serves in an advisory capacity to the Board of Directors and senior leadership and does not have decision-making authority.

### **Scope & Responsibilities:**

The group will provide insight, challenges and perspectives to support the strategic planning process:

- Participate in facilitated planning sessions and review meetings
- Present insights rooted in experience
- Review data, feedback and background materials
- Provide input on strategic priorities and goals
- Share perspectives on risks, emerging trends, and system needs
- Review and provide feedback on draft documents and recommendations

### **Composition:**

The Group is intended to be comprised of a diverse cross-section of representatives, who will be supported by Sheffe Consulting. To support this initiative, WCL is seeking volunteers from the following WCL representative groups:

- Athletes (1) - current national team athlete or retired national team athlete (within the last 4 years)
- Coaches (1)
- Officials (1)
- Provincial/Territorial Sport Organizations / clubs (1)

Best efforts will be made to ensure the Group reflects diversity of backgrounds, experience, perspective and geography as part of WCL’s commitment to equity, diversity and inclusion.

Members will be appointed by the CEO.



**Chair:**

The CEO will act as the Chair of the Advisory Group and is responsible for:

- Setting meeting agendas in collaboration with consultants,
- Facilitating meetings and ensuring effective discussion, and
- Serving as the primary liaison with the Board.

**Term & Meetings:**

- The Group is a time-limited body, established for the duration of the strategic planning process. The anticipated term is from June 2026 to March 2027 unless extended by the Board.
- The Group will meet virtually, approximately 4 to 6 times during the term, or as needed.
- The anticipated time commitment is approximately 24 hours in total, including meetings and preparation time between meetings.
- The first meeting will be scheduled mid-June 2026.
- Quorum is a simple majority of members

**Confidentiality & Conduct:**

Members of the Group are expected to:

- Act in the best interests of WCL
- Attend and participate in meetings
- Review materials in advance
- Provide constructive and strategic input
- Maintain confidentiality, where needed
- Declare any actual or perceived conflicts of interest

**Reporting:**

The Chair provides summary updates to the Board and Members at key milestones. The final plan will be approved by the Board of Directors.

**How To Apply:**

If interested, please complete an [Expression of Interest Form](#) by end of day Monday, May 25, 2026.

