INDEPENDENT CONTRACTOR:
INDIGENOUS CANADIAN WRESTLING CHAMPIONSHIP

TYPE: Independent Contractor
TERM: Fixed term, December 1, 2026 to March 31, 2027
LOCATION: Remote
COMPENSATION: $20K CAD fixed project fee
APPLICATION DEADLINE: November 30, 2026

ABOUT WRESTLING CANADA LUTTE:
Wrestling Canada Lutte (WCL) is the national sport governing body for Olympic style wrestling in Canada. Working in collaboration with our partners, WCL supports the development and growth of wrestling in Canada. Among its responsibilities, the association selects and prepares Canada's teams that participate in international competitions including Continental Championships, World Championships and major multi-sport Games (i.e. Olympic Games).

PROJECT SUMMARY:
Indigenous wrestling leaders and community members have identified the value of a predictable annual Indigenous Canadian championship: a recurring opportunity athletes and communities can plan, train and seek support for, while strengthening the case for sustained investment in Indigenous wrestling. This project gathers the evidence, consultation and options needed to determine feasibility and identify a credible pathway for future investment and implementation. It does not organize or launch a championship.

CONTRACTOR ROLE SUMMARY:
WCL seeks an organized, execution-oriented contractor to carry out a defined national feasibility project. WCL supplies the work plan, constraints, review gates and strategic direction. The contractor is responsible for gathering and synthesizing evidence, scheduling and documenting stakeholder engagement, supporting structured working group sessions, comparing options and producing two clear reports. This is not an event-management or independent project-strategy position.

AUTHORITY & BOUNDARIES:
The contractor executes, does not set, project direction. Working group members advise, do not approve. WCL retains authority over recommendations selected for further development, the final reports and any funder-facing changes. This role does not secure sponsorship, create binding partnerships or deliver a championship.

REPORTING:
The contractor will report directly to the CEO and / or delegated WCL supervisor.

PRIMARY RESPONSIBILITIES:

- Maintain detailed schedule, deliverable tracker, interview log, source register, decisions log and scope/change log.
- Review comparable Indigenous national sport championship models, wrestling sanctioning requirements, hosting arrangements and funding approaches.
- Prepare interview guides, surveys and working group agendas in accordance with WCL-approved research questions.
- Coordinate targeted consultations with Indigenous sport organizations, athletes, coaches, event organizers, WCL and potential partners.
- Facilitate structured virtual consultancy; document perspectives, competing options and unresolved questions.
- Develop 2–3 evidenced options per feasibility work package, with pros/cons, dependencies, indicative costs and uncertainties.
- Prepare options review materials and incorporate WCL direction into an integrated feasibility report.
- Develop a separate phased implementation framework with milestones, roles, resources, funding needs and go/no-go conditions.
- Escalate changes in scope, timeline, cost, stakeholder sensitivities or deliverable risk promptly; do not independently authorize pivots.

KEY DELIVERABLES:

- **Research execution:** completed source and stakeholder logs; documented consultation; options workbook populated
- **Feasibility report:** by target February milestone
- **Implementation framework:** stand-alone roadmap by March 31

REQUIRED CAPABILITIES:

- Strong coordination, writing, meeting organization and follow-through skills.
- Experience with desk research, interviews, evidence synthesis and structured reporting.
- Ability to work respectfully and effectively with Indigenous organizations and diverse sport stakeholders.
- Comfort with virtual facilitation, spreadsheets, document management and deadline tracking.
- Ability to distinguish consultation findings, assumptions and confirmed commitments.

ASSETS:

- Indigenous sport or wrestling experience;
- Familiarity with Canadian sport governance and sanctioning;
- Experience in community-engaged research.

CONTRACTOR ARRANGEMENT:

This is a contract for services, not an employment relationship. The contractor will:

- Use their own equipment, tools, and workspace
- Determine how and when the work is performed, within the agreed timelines
- Be responsible for their own taxes, insurance, and any applicable HST/GST registration
- Not be eligible for benefits, vacation pay, or other employee entitlements

The engagement ends on completion of the deliverables or on the end date, whichever comes first. Any extension would require a written agreement.

HOW TO APPLY:
Please submit the following by email to the CEO (tamara@wrestling.ca) by November 30th, 2026, with the subject line "INDIGENOUS CHAMPIONSHIPS CONTRACTOR":

1. A cover letter outlining your relevant experience and approach (maximum one page)
2. A current resume or CV
3. Two examples of relevant past work, or two references.,

This application deadline may be extended at the discretion of WCL. We thank all candidates in advance. However, only candidates invited to interview will be contacted.

WCL is committed to creating an inclusive and diverse work environment as an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, age, marital status, family status or disability. If you require an accommodation, we will work with you to meet your needs.

THIS POSITION IS MADE POSSIBLE WITH FINANCIAL SUPPORT FROM THE GOVERNMENT OF CANADA.